

DRAFT MINUTES OF THE MONTHLY MEETING OF BRIXTON PARISH COUNCIL HELD AT THE COMMUNITY HALL ON WEDNESDAY JUNE 25th 2014 AT 7.00pm

Present:	Cllr Hitchins	*	Cllr Calvert	*
	Cllr Wills	*	Cllr Murch	*
	Cllr Martin	*	Cllr Cane	*
	Cllr Gray	*	Cllr Jessop	*
	Cllr Oates	*	Clerk: Clare Parkinson	*
			Mike Stickland	*
	* Denotes attendance		@ Denotes absence	

Also attending:	Members of the public	14
	County Councillor	0
	District Councillor	1
	Police	1
	Sherford Project Implementation Team	1

WELCOME

Cllr Hitchins introduced and welcomed the new Brixton Parish Council Clerk, Clare Parkinson and Nick McMahon from the Sherford Project Implementation Team

1. APOLOGIES

District Cllr Squire
County Cllr Hart

2. POLICE MATTERS

The PCSO Andy Potter read his report as below:

Brixton area

8th dog not under control cr/079636/14
19th assault , no complaint forthcoming cr/082908/14
Between 19th and 21st theft of a car cr/083340/14

Staddiscombe area

8th drink/driver cr/079774/14
16th shoplifting offender charged to court cr/082024/14
16th theft of a pedal cycle offender charged to court cr/082181/14

Cllr Hitchins confirmed that the report of a nail bomb at Canes Orchard on the morning of Monday 23rd June 2014 had been a hoax. This had emphasised the need for a rigorous Emergency Plan for the village with detailed evacuation procedure especially for the vulnerable. Cllrs Hitchins and Wills will be attending a meeting on Tuesday 1st July about Emergency Planning at Follaton House.
The Chair extended thanks to PCSO Andy Potter.

3. REPORT FROM COUNTY COUNCILLOR

Apologies had been received from Cllr Hart. No report was submitted.

4. REPORTS FROM DISTRICT COUNCILLOR

Cllr Cane reported that:

- At the last full District Council meeting it had been confirmed that there was to be a reduction in Senior Management posts. These were to be cut from approx 10 posts to 6: 2x Executive Directors and 4x Service Leads.
- The two areas for the Executive Directors would be: 1) Strategy & Commissioning 2) Commercial Development and Service Delivery.
- There is to be open competition for the roles.
- Future savings are set to be £400,000. It is recognised that initially there may be some costs incurred as jobs will be lost.
- A Local Authority Trading Company has been set up as the District Council has been tasked with becoming more commercial and looking at alternative income streams to raising council taxes. Cllr Calvert questioned the use of resources and risk of neglecting current work. Cllr Cane gave assurance that routine work would be priority and that this was a case of making use of existing resources and skills at times when they were not required for day to day work and maximising resources and income. Cllr Martin gave the example of how this had been successfully implemented previously by Carradon Council.
- The Chair extended thanks to Cllr Cane.

5. DECLARATIONS OF INTEREST

- It was agreed at the meeting on June 4th 2014 that the nature of interest would accompany any declaration.
- Cllr Cane declared an interest in 7.7 Canes Orchard as landowner. Cllr Cane will leave the room for this item.

6. MINUTES OF PARISH MEETING

It was noted that in the future minutes are to be agreed via email and then put onto the website.

Minutes of the Parish Council Meeting held on June 4th 2014. The minutes were proposed by Cllr Wills as an accurate record & seconded by Cllr Jessop. Agreed.

7. LOCAL ISSUES AND REPORTS

7.1 Sherford 4 Seasons Filming. Cllr Calvert reported that this was approximately 2 months behind schedule. Flooding earlier in the year had caused some delays. It was confirmed that footage was wanted of farmers as they leave their properties and Cllr Cane was asked to pass on the relevant names for information to Cllr Calvert.

7.2 Silverbridge Way direction signs. Mike Stickland reported that the direction signs had been ordered and were to be delivered to Cllr Oates. It was noted that there would need to be a careful decision made about the where signs were located on the Green so as to avoid damage to any underground cables.

7.3 Horse signs. It was noted that the location under discussion is Fordbrook Lane. Mike Stickland reported that 2x Horse warning signs would cost £690 and if “slow” markings were added on the road surface the total would be £810. Cllr Cane noted that cyclists make up a bulk of the traffic on the road in question and the possibility of dual horse/cyclist warning signs was discussed. It was also noted that an existing cyclist sign had been damaged in the poor weather earlier in the year. Clerk is to look into the possibility of a dual warning sign, repair of the cycling sign and general repairs and maintenance of road signs in Brixton. It was agreed to hold off on approval for any costs until full information was obtained and costed.

Clerk

7.4 Steer Point Quarry Update. Cllr Hitchins advised that Aardvark were to review their application and look into the option of less waste and different landscaping. The current application may be revised or the decision may be made to withdraw and start again. September 2014 is the earliest Development Management Committee that they could be included in.

It was noted that Brixton Parish Council had sent two letters to Devon County Council in reference to not following proper procedure and lack of representation by DCC Councillor. Cllr Hitchins read out the replies. The Clerk is to scan these replies and distribute to all Parish Councillors and the Steer Point Quarry Working Group. These are to be considered by the Working Group and the Parish Council. It was agreed that Cllr Hosking would be invited to the next meeting as the named representative of Devon County Council. Clerk will extend invitation and include in next agenda.

Clerk

7.5 “Our Plan” SHDC consultation on planning sites. It was noted that this was a consultation on a concept. Brixton Parish Council had not made any representation. Cllr Hitchins queried if there were any issues that should be raised. Cllr Gray stated that the focus seems to be on infrastructure rather than services. It was noted that individuals can offer feedback. Cllr Hitchins referenced the land use strategy in which no links or partnerships with other statutory bodies were mentioned. Cllr Hitchins to feedback.

Cllr Hitchins

7.6 Neighbourhood Planning. Cllr Hitchins stated that some Parishes had created a Neighbourhood Plan and others had not. Previously Brixton had decided not to but this was being reviewed. It was recorded that full dedication and commitment would be required from any persons involved. Mike Stickland read out an email from Cllr Richard Hosking from Ugborough which emphasised the cost and man hours involved. Cllr Wills recommended that expert advice be sought. Cllr Oates queried what real power producing such a plan would have in terms of determining the future of the Parish and any future planning applications. It was agreed that the Clerk would look out the file on the workshop SHDC ran last year and give this information to Cllr Hitchins and also confirm who the lead is on this in SHDC. Cllr Richard Hosking will be invited to talk about his experience of Neighbourhood Planning when he is invited to the PC in July

Clerk

7.7 Canes Orchard Phase 2 Update. Cllr Cane was advised that he was not required to leave the room by Mike Stickland as he had no report to make. Repeated attempts at communication with the consultant Gareth Kendall (David Wilson Homes) had been made but with no success. Alternative contact details for the Technical Director

Clerk

had been obtained but no report was available to date. Follow up needed.

7.8 Newsletter for 2014. Cllr Hitchins reported that Brixton will be producing a newsletter for 2014 and will approach Bryn Davis a local graphic designer for help and advice. Cllr Hitchins is to forward the Annual Report, the newsletter will also include reports from the County Cllr Report and the District Cllr. Anticipated production time is September.

Cllr Hitchins

7.9 TAP fund Projects for 2014/2015. Cllr Hitchins reported an invitation for bids for TAP (Town & Parish) funding for 2014/2015. The deadline for submission is Wednesday 31st December 2014. The requirement is that multiple Parish Councils need to work together, minimum of 2 involved. Clerk is to distribute information to all and add this as an agenda item for the next meeting.

Clerk

All Cllrs

Cllrs are to consider ideas involving neighbouring Parish Councils.

7.10 Parish Recreation Group membership. Cllr Hitchins noted that there was money available (£42,000) from the section 106. Agreement for Canes Orchard. No formal ideas for the use of this money had been expressed as yet. Cllr Oates raised the possibility of the development of a Scout Hut and stated that a common recreational development at the moment was a **Multi Use Games Area**. Cllr Gray raised the idea of access to the river Yealm for recreational purposes.

Cllr Hitchins noted that lack of community land could be seen as a drawback, potential to perhaps purchase land with funds and explore the potential of match funding and grants to enhance amount to spend.

Cllr Jessop to write a further article for the Parish Magazine and forward to Cllr Hitchins. It was noted that the funds belong to SHDC who are required to spend them within 5 years. If the Parish wish to use the funds that have to do so within 3 years.

Cllr Jessop

7.11 Parishioners' input during formal Council Meeting. Cllr Hitchins noted that in Chapter 7 of the Legal Manual for Local Council the procedure regarding the input of parishioners during a formal meeting was clarified as being at the behest of the Chairman and relevant to the topic under discussion. It was noted that Brixton Parish Council adhere to this procedure.

7.12 Councillors Reports.

- **Cllr Gray:** Reported back from a site visit to Canes Orchard. The issue of mud on the road was discussed, it was noted that there was not physical space for a wheel wash on site. There is a regular routine for a sweeper and one can also be called as necessary. A representative from SHDC has made several visits and is satisfied. There is currently no cap on the loose stones in the entrance as further excavation work is necessary. A contact number is available on the notice board in the site entrance. Chris Braley is the site manager and is willing to listen.
- **Cllr Murch:** Some parishioners had raised the issue of dogs both in terms of out of control and incessant barking. It was noted that if there is a noise problem the procedure is to report this to SHDC Environmental Health (noise) and they will provide a diary to note occurrences.
- **Cllr Cane:** reported that no meeting has taken place to create a list

of work to be done on drains, hedges etc with the communal TAP monies. A list needs to be drawn up for sending to Wembury PC.

Clerk

Cllr
Hitchins
Clerk

- **Cllr Wills:** Reported that some drivers are being sent via SATNAV directions down Tapps Lane. It was noted that there was no dead end sign here. Clerk to add this to list of signage to be discussed. Cllr Wills also reported that the Brixton Stones, kindly donated by Graham Lanning were to be placed on 14th July at 1pm with a small ceremony. Cllr Hitchins to pass contact details of Tom Veitch, Ivybridge Gazette to Clerk to invite to take photographs.
- **Cllr Calvert:** raised the issue as to whether or not details of the hoax nail bomb should have been posted on facebook. Cllr Hitchins confirmed that all correct procedure was followed and there was no immediate danger. Cllr Martin warned that detail on social media can lead to adding grandeur to the event or potential copycat incidents. Cllr Calvert also raised the possibility of a Car Boot Sale in the Parish to raise funds for local services. There has been significant interest in this shown on the facebook page. Cllr Gray noted that regularity is key to success. Cllr Calvert is to discuss the possibility of a trial sale with the Community Association at their next meeting.

Cllr Calvert

- **Cllr Oates:** Reported that issues had been raised regarding roads. On infrequently used roads there were examples of closure signs rather than repairs. There was a visibility problem reported at Cherry Tree on Red Lion Hill. It was noted that it was not practicable for the landowner to maintain this but that previously family members had taken care of the situation once informed. It was agreed that Cllr Cane would follow up. Cllr Oates also reported that the cheeseblocks required to prevent parking had been acquired but that this was with the South West Highways Contractor and was in a queue on the works list. Clerk to follow up as to status.

Cllr Cane

Clerk

Cllr Gray

- **Cllr Hitchins:** Copies of the updated Brixton Parish Footpaths leaflet were now available. Cllr Gray was asked to take a supply to the Post Office, Cllr Oates and Cllr Jessop were to keep hold of the remainder. It was noted that these are available free of charge. Cllr Hitchins reported that the parish Welcome Pack was being updated and would be circulated to Councillors for comment, and once complete a number would be printed off at a local printing firm. South Devon Local Coastal Action Group are running a series of meetings in the South Hams. Funding opportunities are available. Cllr Hitchins has produced a notice advising of a blocked drain by the bus stop.

Cllr Hitchins noted that the Emergency Planning Meeting was to take place on Tuesday 1st July. There will be presentations by the emergency services and DCC. This will be reported back to Brixton Parish Council.

Cllr Oates queried whether or not Mr Curtis could attend the Sherford Liaison Group meeting . It was noted that the Clerk will contact Nick McMahon and ask if a member of the community is able to attend.

Clerk

8. PLANNING MATTERS

8.1 07/1355/14/F. The Grindstone, Elliott's Hill. Erection of Garage. Cllr Martin read report to those assembled. Decision of BPC to record no objections.

8.2 07/1402/14/F. Silverbridge Barn. Ground floor and lower ground floor extension and new porch roof. Cllr Martin reported a site visit arranged for Monday 30th June 18:30.

8.3 Approvals. No approvals recorded.

9.FINANCIAL MATTERS

9.1 The Financial Annex was reported for 25th June 2014 (date noted).

INCOME

Gentle exercise cash receipts 998.00

Total £ 998.00

EXPENDITURE

Clerk's salary (net) for June 2014 (SP) 207.00

Graham Searle for web site work 125.00

Sarah Macpherson – physio services 126.00

Sian Rikard – physio services 40.00

Stationary 46.38

Inland Revenue - PAYE tax 477.40

Grant Thornton for audit 240.00

Total Expenditure £ 1261.78

STATEMENT OF ACCOUNT as 19/6/14

Current a/c 19,212.48

P3 funds 434.00

Composters funds 1,028.05

Gentle Exercise funds 291.00

SBW funds 744.00

Reserve fund (ex Sherford) 29,750.00

Total £51,459.53

M J Stickland, Chief Financial Officer to BPC

June 25th 2014

Cllr Wills proposed to accept the accounts and Cllr Martin seconded. The accounts were agreed. It was noted that Graham Searle was paid twice yearly for web site maintenance, normally in April and October, this time the payment had been made in June.

Clerk

10. CORRESPONDENCE

- The Clerk reported that CAB had been in contact offering an outreach service to be piloted for up to 6 months in the parish. It was agreed that Thursday afternoon would be an appropriate time for a weekly drop in session to take place. It was agreed that the Clerk will contact CAB Outreach advisor to ascertain if nearby parishes are taking advantage of the service and if not to publicise that they will be taking place in Brixton. Clerk is also to give Cllr Calvert the finalised information to publicise on facebook. Parishioners in attendance were asked to spread the news that this service will soon be made available. Cllr Murch will scope out interest whilst attending the Parish Church Fair on Saturday 28th June 2014.
- The Clerk stated that a report had been made to Openreach regarding the leaning telegraph pole on the A379 opposite the entrance to Canes Orchard. A fault reference for the job has been assigned WW9FBH07.

Cllr Hitchins noted that Mike Stickland was standing down as Brixton Parish Council Clerk and thanked him for his time and dedication. All Cllrs agreed and wished him good luck. A card and gifts were given and Mike gave his thanks and expressed how he had enjoyed the role and wished the new Clerk well in the position.

11. DATE OF NEXT MEETINGS

The date of the next Parish Council meeting will be on Wednesday, July 30th. Start time 7pm

The meeting was declared closed at 9.00 pm

OPEN FORUM

(These notes do not form part of the Council Minutes)

Pre Council meeting notes.

1. Nick McMahon – Lead on Sherford Project Implementation Team: reported to those assembled with an update on Sherford.
 - The developers wish to be on site in the Autumn of 2014 to commence works – Highways.
 - Construction of residences is due to start in Spring 2015 with it being anticipated that there will be occupation by the end of 2015.
 - It was noted that a Community Trust needs to be established before the start of development.
 - Sherford Liaison Group has been established to bring all relevant politicians together. This is **not** a decision making group but a forum

for sharing information and concerns.

Mr Bassett raised the point that his property (Hareston Manor) will be an island in the area of Sherford Parkland and he and his family had concerns regarding crime, safety and privacy. He requested that he or a family member be able to sit on or be in full communication with any relevant committees.

Cllr Hitchins emphasised the property as an important historical building that is a valued part of the parish.

Mr McMahon stated that the Community Trust would be the best forum for inclusion in discussions and he will pass his and any other relevant details to Mr Bassett.

Cllr Calvert queried as to whether or not Redtree would be attending the Sherford Liaison meeting. Mr McMahon stated that they had responded to the invitation saying that they would make every effort for a representative to be there. It was noted that BPC will be well represented.

Mr McMahon emphasised that it is the responsibility of the Sherford Project Implementation Team to ensure that all requirements and deadlines of Section 106. are adhered to.

Mr Curtis expressed concern that there may be a deterioration in quality of the design of the project after the lapse of a considerable time period since initial plans were established. Mr McMahon reassured that the design has not changed and the 2006 document as submitted stands. Outline planning permission was given in December 2013. The process is ongoing for the Reserve Matters and the developers are being encouraged to participate in pre-application process.

Cllr Gray stated that documentation would need to be received soon if development is set to begin in Spring 2015.

Mr Bassett raised the issue of 2 turbines being erected as part of outline permission and stated that there was an alternative of solar panels that would have less of a detrimental effect on the parish. It was noted by Mike Stickland that no planning application has as yet been received from the solar panel company.

Cllr Hitchins requested that Mr McMahon return in 3 months to update BPC and extended thanks for his time and contribution. Clerk to give a date for this visit.

Clerk

2. Mr Gilbery raised a query over when the path at Silverbridge Way was to be trimmed. It was confirmed that this work had been carried out today. The footpath east of Brixton Lodge Gardens on the A379 was very overgrown and there was a tree down in this area near the septic tank. Cllr Cane has agreed to look into this.

Cllr Cane

Post Council meeting notes.

1. Mrs Deeley stated that as turning right to Yealmpton from Winston Lane the verge or hedge there needs to be trimmed. It is also a visibility issue when signage is placed there for Yealmpton Show.

Cllr Cane

Clerk

Cllr Cane stated that strimming will take place again for this area. It was noted that Fordbrook lane also has parts with poor visibility especially around the Halwell junction. This is DCC responsibility, Clerk to follow up.

2. Cllr Hitchins noted that the Steer Park Quarry Working Group and the Composters will be at the Church Fete on Saturday 28th June. A warm welcome was extended to all.

The meeting was declared closed at 9.09pm

C Parkinson, Clerk to Brixton Parish Council

June 26th 2014

DRAFT