

Draft Minutes of the Brixton Parish Council Meeting 25th November 2015
Brixton Community Room, 7.00pm



In attendance: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Patrick Loxdale, Cllr Gay Murch, Cllr Roger Wakeham, County Cllr John Hart, Kirstie Aldridge (Clerk)

Members of the public in attendance: 5

Open Forum (these notes do not form part of the official minutes)

Questions raised by parishioners:

Whether BPC were aware that Mrs Scott's land had been sold and was going to be built on. Cllr Hitchins stated that BPC were not aware of anything.

If it was known what the gateway on the corner of Steer Point Road was going to be used for Traffic congestion around the Balls Wood Solar Farm

Update on road works between Brixton and Yealmpton. County Cllr Hart confirmed that the work will commence after Christmas.

Open Forum Closed

1. Welcome & Apologies:

Cllr Hitchins welcomed everyone to the meeting

Apologies were received from Cllr Ian Calvert, Cllr Brenda Huxtable, Cllr Helen Williams, Cllr Ian Martin, PCSO Andy Potter, District Cllr Daniel Brown, District Cllr Basil Cane and accepted.

2. Police Matters:

Brixton Parish Council Police Report Nov 2015

From 23rd Oct. To 22nd Nov

Brixton Area

Between 15th – 22nd Oct theft of an inflatable dinghy from the Steer Point area CR/074100/15

Overnight 3rd / 4th Nov theft of batteries from temporary traffic lights CR/076605/15

4th Nov, criminal damage to motor vehicle, enquiries ongoing CR/076916/15

4th Nov theft of batteries from temporary traffic lights CR077029/15

.....
Staddiscombe Area

Evening of 20th Nov, burglary to flat, offender entered through unlocked front door, was disturbed by occupant and ran off, no property taken CR/080487/15

PCSO 30540 Andy Potter Ivybridge Police station Tel no 101

Clerk to inform PCSO Potter that there are cars parked on pavements reducing width and visibility for pedestrians at the pedestrian crossing and by Sutherland Cottages

3. Report from County Councillor John Hart:

Roadworks at Deep Lane End Junction. He has asked that all notifications with regard to Sherford Traffic are emailed to Wembury, Sparkwell and Brixton Parish Councils. Sherford housing clarification on whether property would be leasehold or freehold 999 years.

Tough Choices, there will be an extra 2% on Council Tax, £6.6 million. The Minimum Wage increase in April will cost County Council £7.2 million. There should be extra money for roads and the pot hole money will remain. The spending review will be held in mid-December. DCC need to reduce by

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

£40million this year and by £30 /£35 million next year. There will be more flexibility for the 2016/2017 TAP Funding which can be used again for drains and grass cutting.

Tough Choices Meeting – Cllr Hart will confirm the date of this meeting in Ivybridge

Cllr Hart will clarify the times the street lighting is turned off.

Cllr Hart will follow up reported pot holes at the top of Red Lion

4. Reports from District Councillors:

Cllr Daniel Brown

Clerk read out the report

At the Special Council Meeting on 5th November that ‘Our Plan’ was agreed to be changed to ‘Our Plan; South Hams’ with a budget provision for 2016/17 of £75k. 82% of calls were answered by South Hams Customer Service Team, 51% being answered within 20 seconds. 26% still took 7 minutes or more to answer. There were more than 20,000 calls to Customer Service Centre in October.

Cllr Loxdale stated that we need to make sure that our co-operation with Sherford is taken into consideration with any future plans

Cllr Basil Cane

No report received

5. Declarations of Interest:

Cllr Hitchins declared a personal interest in point 10

6. Confirmation of the minutes of the previous meetings

Cllr Wills proposed to accept the minutes of the meeting on 28th October 2015 as an accurate record of the meeting. Cllr Loxdale seconded. All others in attendance were unanimous.

Cllr Hitchins signed the minutes as Chair of the relevant meeting.

7. Matters Arising:

Update on horse signs and 20 mph at Gorlefen and Hareston

Clerk contacted Nick Colton (Highways Manager) who had not received any correspondence with regard to the Horse Warning signs. Clerk conveyed this to Cllr Huxtable and asked her to ensure that the resident writes another letter. With regard to the 20mph signs there are specific criteria to introduce this low speed limit, which after consideration DCC Highways are unable to provide this requested speed limit.

Update on replacing white lines at the top of Fordbrook Lane and to Otter Nurseries

Clerk contacted Nick Colton who was unsure why the centre-lines were removed after the road was resurfaced but it was in accordance with the Traffic Signs and General Directions 2002. DCC Highways and Traffic Management are not in a position to provide new road markings. There was line marking being undertaken today so Cllr Hart agreed to follow this up

Clarification re access to houses and pedestrians in Old Road during planned work

Clerk clarified during these works that access will be maintained for pedestrians and residents.

Cllr Wakeham had spoken or delivered leaflets to all residents in Old Road

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

Update on feedback that SHDC didn't receive the BPC Planning comment within timeframe

Clerk clarified that the recommendation for the planning application in question was emailed on 13th October and the deadline was 16th October. Cllr Brown has followed this up and confirmed that SHDC Planning Department did receive BPC recommendations within the timeframe.

8. Local Issues and Councillor Reports

8.1 Post Office Update:

Clerk confirmed that a response had been sent from BPC stating parishioners accepted the new opening hours. The reply from Colin Pound, the Post Office, confirmed that our response would be passed to the Consultation Team and he confirmed that the date of change has not been decided yet, probably after Christmas.

8.2 Canes Orchard Phase 2 Update:

Cllr Wills, Cllr Hitchins and some residents of Cherry Tree Drive attended the SHDC Development Committee (DMC) on 18th November. The main problem, surface drainage into the properties situated adjacent to the development in Cherry Tree Drive had been addressed and through the S106 agreement. The application was approved. Cllr Loxdale stated that BPC through the Clerk would need to check that these stipulations are published in due course.

8.3 Sherford Development Update:

Cllr Hitchins, Cllr Wills and Cllr Loxdale attended the Sherford members Liaison with representatives from DCC, SHDC, PCC, Project Manager for Infrastructure (roads, drains, mains services etc), a representative from Sherford Consortium (Linden Homes) and a representative from the Project Team dealing with Highways. Planning permission has been granted for 560 houses in the first stage at the Elburton end. An Application for planning permission for a new school (420 places) will be made in early 2016 to be delivered by September 2017. Developers stated that they will commence building houses next month, to be on sale mid 2016, including affordable homes. The timescales for the next tranche of houses is dependent on how the houses sell in the first stage.

Deep Lane traffic, is on stage 1, stage 2 will include new slip lanes. DCC are applying for funding for stage 2 – more traffic controls. Stanborough Cross junction will be ready before 2017.

Community Trust, the developers and SHDC are in discussion. Street Naming - the Parish Council has been asked to submit names for streets on Sherford requirement of street naming in line with SHDC policy on street naming Cllr Hitchins asked for ideas for street names be brought back to the next meeting. This is an opportunity for the Community to contribute

Sherford now have a website - Sherford.org website

Developers are keen to keep to the original plan. 1st phase is a mixture of houses, the access road will be off Haye Road with the first set of houses built on that access road.

8.4 TAP Funding 2015 – 2016 – Update

TAP Funding in conjunction with Wembury - a proposed schedule of works totalling £1844.00 for cleaning of Road Signage, clearance of weeds from Elliotts Hill and clearing of Spriddlestone had been received by Clerk and read out.

Cllr Wills proposed to accept this schedule of work and Cllr Murch seconded this. All others in attendance were unanimous. Clerk to ask for this work to be completed.

As there was still a surplus of funding (total £2,666.66) it was agreed Clerk to obtain a price to clear the footpath between Northlands and Sutherland Cottages.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

TAP Funding in conjunction with Yealmpton – weed spraying and leaf sweeping in the process of being undertaken.

8.5 TAP Funding 2016 – 2017 including clarification from County Cllr Hart

Clerk confirmed with Cllr Hart that TAP funding can be used for any project that can benefit their community. Joint parish bids would be expected.

Clerk to liaise with Yealmpton and Wembury to ask if they are happy to do the same again next year. Cllr Wills proposed and Cllr Murch seconded this. All others in attendance were unanimous

8.6 Traffic Management Update, Including Chapter 8 Training

Clerk has emailed Gary Streeter re lorries using Sat Nav to access their destination via narrow lanes who will approach the Department of Transport. He will also write to the Caravan Club. He would like specifics as to what problems have been caused with this traffic. Cllr Calvert to be asked to collate examples to be forwarded to Gary Streeter.

Chapter 8 Training - Clerk explained that Roger Smith would be unable to undertake his Chapter 8 training due to work commitments. Cllr Hitchins and Cllr Murch agreed to follow up other possibilities.

The cost of the Chapter 8 Equipment to be discussed in January meeting.

8.7 Neighbourhood Plan Report Update

Neighbourhood Plan Group meet fortnightly

Gregg Webb has joined the group. Currently the group is exploring a Housing Needs Survey for Affordable Housing, Open Market Housing and Employment Needs locally which will be completed in the New Year. A budget is being drawn up to apply for funding and a statistical analysis of 2011 census information on population and housing types.

8.8 Sport & Recreation Development Plan

Sport & Recreation Plan Section 106 from Canes Orchard

Cllr Hitchins attended a half day seminar at SHDC. Phase 1 106 monies - to be a new project set up in Parish through a Sport & Recreation plan. Phase 2a 106 monies – has to have projects identified at the point where planning permission is granted so the Horsham Playing Fields Improvement has been included. The time limit for the S106 monies is 5 years, a meeting to start the Sport and Recreation Plan will be set up in January 2016

8.9 P3

Cllr Wakeham explained that the P3 workshops have been replaced with 5 drop in days across Devon. P3 finance and survey forms need to be completed by February 2016. Warden schemes - Snow Warden (Steven Cane), Parish Paths and Community Road Wardens all these positions require training.

Cllr Wakeham and Cllr Huxtable are P3 Councillors

Cllr Hitchins, Cllr Huxtable and Cllr Williams attended a meeting with Ros Davies P3 Officer for DCC. BPC have a budget of £332.50 for P3. Last year not all the money allocated was spent so a smaller amount was allocated this year. P3 funds one cut of vegetation in May/June any further cut is funded by the Parish Council.

Cllr Huxtable and Cllr Wakeham will obtain quotes for these cuts.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

P3 work priority had been identified – Repair of damaged and eroded steps along the estuary and replacement of gate by Garden Centre.

8.10 Composters

Cllr Murch reported that Brixton Composters have had a good year with £6k in bank
Some money has been allocated to recent applications. Cllr Murch thanked all residents for providing green waste

Cllr Hitchins has resigned from composters group so if anyone wants anyone wants to join please contact Alan Powell on 07778278538 or go onto the website.

Current opening hours: Closed Saturday mornings from 14 November. Site closed from Christmas Eve to 4th January 2016. Then open as normal daytime opening – Saturday opening will commence again in Spring.

Cllr Hitchins asked if there were any community ideas that this money could be used for

8.11 Community Emergency Plan Update – Cllr Williams

No report - meeting of Emergency Plan group scheduled for the 27th November

8.12 Bus Stop Seats

Cllr Wakeham spoke about using the existing frames and put eco deck planks on top, durable choice of colour which will last 25 years. In the future replace the Perspex as BPC own the bus shelters. Clerk to check if there is insurance on these shelters?

Cllr Wakeham will obtain some prices for seats for all 4 of the bus shelters. Clerk to forward the contacts to Cllr Wakeham.

Cllr Loxdale stated that we need to ensure all have Public Liability Insurance

8.13 Councillors Report

8.13.1 Silverbridge Way

Gate is repaired and now working well. Cllr Hitchins spoke to Yealmpton PC with regard to Close the Gate Signs – at this stage Yealmpton are not interested in these signs. BPC will monitor for 3 months, please let BPC know if the gates are left open

Cllr Murch

The pavement on the corner of Cross Park needs repairing urgently as 2 people have fallen resulting in injuries

Clerk to add to Traffic Management Agenda to raise with Nick Colton.

Cllr Wills

Christmas Tree for the Village. Cllr Hitchins and Cllr Calvert to follow up.

Cllr Loxdale

Hele Trust - new funding opportunities are being identified

Planning conditions for Campsite planning approval

Clerk to ask Planning Officer for clarification of conditions of Planning Application and clarification re the number of caravans on site

Cllr Hitchins

Balls Wood Solar Array update from Sunedison confirmed that the cable will not be running down the road so there will be no closures to the highway, this will be installed in the fields running in

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

parallel to the road. If it does require deviation onto the highway they do not anticipate any significant disruption. The gate to the lay down field is locked access is only given with prior arrangement with the land owner. Connection to the site booked for 3rd December 2015.

Carroll Island Noticeboard

Difficulties in repairing the existing notice board were discussed and it was agreed to explore the cost of a replacement and that the Clerk to price a new notice board.

Annual seat inspection - Derek Furzeland will complete this on behalf of the Parish Council and report back

New gateway on Steer Point Road - to be placed on agenda on agenda for Traffic Management Meeting to discuss with Nick Colton.

9. Planning Matters

07/2265/15/RM Taylor Wimpey – Sherford New Community land south and south west of A38 Deep Lane junction and east of Haye Road Elburton Plymouth

No objection

07/2367/15/AD Bovis Homes Land at SX 5544 5494 south of A38, Sherford New Community, Vinery Lane

No objection

07/2403/15/F Mr & Mrs Whish – 2 Cross Park, Brixton, PL8 2BY

No objection and supported application

10. Financial Matters:

November 2015

Receipts:	Amount	Fund
DCC Community Grass Cutting (from Cllr Hart)	<u>£500.00</u>	
TOTAL:	<u>£500.00</u>	
Payments:		
Peter Burr ridge Verge Maintenance	£318.00	General
Derek Furzeland – Repairs to seat at Steer Point	£114.37	General
Clerk Wages	£816.90	General
Clerk Expenses	£20.80	General
Clerk Office	£20.00	General
Liz Hitchins – Plants for the Green	<u>£20.00</u>	General
TOTAL:	<u>£1310.07</u>	
Statement balance		
Current Account: 9th November	£22,647.44	
Deposit Account: 9th November	<u>£24,184.72</u>	
TOTAL:	<u>£46,832.16</u>	

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Current Balance: 26th November 2015

Gentle Exercise	£0.00
P3	£332.50
Composters	£0.00
Sherford Reserve	£14,858.69
Silverbridge Way	£552.00

10.1

Cllr Wakeham proposed to accept the financial statement for November 2015.

Cllr Wills seconded. Unanimous agreement by all others in attendance by show of hands.

Cllr Hitchins abstained.

11. Correspondence for Discussion

11.1 Temporary Prohibition of Through Traffic and Parking – Legion Lane

Cllr Hitchins explained the traffic order

Clerk to clarify access during these works. Cllr Wakeham will deliver these traffic orders to all residents.

11.2 Online Submission Form – Otter Garden Centre Traffic

An on line submission from had been received “Stating that traffic leaving and entering the Garden Centre seem to assume they have right of way over traffic using Fordbrook Lane. In particular as they exit numerous drivers fail to even look to their right and this parishioner has had to take evasive action on a number of occasions”

Clerk contacted Nick Colton who stated that this was on private land and it would need to be passed to Otter Nurseries.

Response from BPC – Clerk to reply to parishioner and then forward to Otter Nurseries for them to reply to directly as BPC and parishioners in attendance feel there is adequate signage.

11.3 Yealm Community Newsletter

Next meeting 11th January 2016 for members. AGM Tues 9th February 2016.

Website details: yealmcommunityenergy@gmail.com

11.4 Tree Applications

The Park, Brixton - Felling of horse chestnut tree nearest the Church

No objection - Proposed by Cllr Wills and seconded by Cllr Murch. All others in attendance were unanimous. Cllr Hitchins abstained.

Brixton Lodge Gardens - Pollarding of trees

No objection – Proposed by Cllr Wills and seconded by Cllr Loxdale. All others in attendance were unanimous.

AOB

Drainage issues at the beginning of Lodge Lane, Cllr Hitchins stated that Cllr Hart is aware of this and trying to rectify the problem.

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

Safety of parks for children

Clerk to advise SHDC and D&C Housing that the wooden stepping blocks in the play parks at Brixton and Kitley View have been reported as dangerous.

Parish Council meeting at Albion Oaks Meeting.

As Albion Oaks is not available at 7.00pm for a Parish Council meeting. It was agreed that the April of the Parish Council meeting would take place at Albion Oaks to commence at 7.30pm – Clerk to book Wednesday April 27th at 7.30pm.

12. Date of Next Meeting: Brixton Parish Council meeting, Wednesday 16th December 2015 7.00pm

Meeting closed at 9.09 pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council