

Draft Minutes of the Brixton Parish Council Meeting 27th April 2016
Plymstock Albion Oaks Rugby Club, 8.00 pm



Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Ian Calvert, Cllr Gay Murch, Cllr Roger Wakeham, Cllr Helen Williams, Cllr Ian Martin

In attendance: District Cllr Basil Cane, District Councillor Daniel Brown, County Councillor John Hart, PCSO Andy Potter, Tim Pollard (South Hams District Council Localities Officer), Kirstie Aldridge (Clerk)

Members of the public in attendance: 17

Open Forum (these notes do not form part of the official minutes)

The following issues were raised:

DCC Management of the repair of Potholes and leats. County Cllr Hart will investigate.

On A379 between Brixton and Yealmpton the crash barrier will be installed and offset on the left hand side of the road. It should be completed within 12 weeks.

The road sign in Steer Point needs cleaning Cllr Hitchins will investigate.

Kitley View and Gorlofen footpath sign is very difficult to see and the steps are very steep. Cllr Hitchins explained that discussions had taken place about a rail but this was declined by the land owner.

Open Forum Closed

12. Welcome & Apologies:

Cllr Hitchins welcomed everyone to the meeting and expressed her delight at seeing so many new parishioners.

Apologies were received from Cllr Huxtable and Cllr Loxdale and both accepted. Clerk to send an email to Cllr Huxtable from BPC wishing her a speedy recovery following her recent operation.

13. Police Matters:

PCSO Potter introduced himself and read out the monthly and annual report.

From 29th March to 21st April

Brixton

Overnight 6th / 7th theft of garden equipment CR/022025/16

Staddiscombe

No reported crime

Annual Report

Offences	Brixton	Staddiscombe
Make off without payment	1	
Theft	12	1
Theft of Motor vehicle	3	
Theft from motor vehicle	1	1
Criminal damage	4	1
Criminal damage to motor veh.	4	1
Burglary dwelling	1	

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Assault	5	2
Dog incidents	2	
Shoplifting	1	
Nuisance phone calls	3	
Sexual offence [grooming]	1	1
Public order	1	
Drink/ driver	2	
Totals	41	7

Last year there were 17 offences in Brixton and 20 in Staddiscombe, total 37, this year the total is 49. Put into perspective these do relate to signs being stolen, batteries from traffic lights etc.

PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101

14. Report from County Councillor John Hart:

County Cllr spoke about devolution and the need to work together. Work on A379 commenced, surface dressing over the next few weeks and drainage. Monkey Lane drainage will be completed prior to the surface dressing over the next few weeks. Cheese Blocks on A379 in Brixton will be rectified. Neonicotinoid is present in weed killer which can kill bees, so this type of weed killer will not be used. Education - Spoke with regard to the development of academies and how they will effect Church Schools with small form entries. Sherford: Cllr Calvert asked about the road opposite Fairway Furniture can it be opened up one way to alleviate the traffic congestion at Stanborough Cross. Clerk to write to Richard Darlow. County Cllr Hart will follow up

15. Reports from District Councillors:

Cllr Basil Cane

Tone Leisure providers of the Leisure Centres, in South Hams is coming to end of contract, new providers are being sought. T18 in 2018 will mean that there won't be any government grants. Sherford development over the next few years inevitably there will be more traffic on the lanes in and around Brixton. The Sherford Consortium has started building the first 600 houses, 300 in Plymouth and 300 in South Hams and then the remainder will be in Brixton parish.

Cllr Daniel Brown

Sherford will take 20 years to complete.

Some council services are transferred between SHDC and West Devon Borough Council but local residents won't notice any difference. There have been no cuts to frontline services. SHDC has recently had a planning peer review undertaken by councillors from across the country. Parish Councils were consulted as part of the process a draft report will now be sent to the Overview and Scrutiny Panel.

16. Declarations of Interest:

There were no declarations of interest.

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17. Confirmation of the minutes of the previous meetings

Cllr Wills proposed to accept the minutes of the meeting on 30th March 2016 as an accurate record of the meeting. Cllr Wakeham seconded. All others in attendance were unanimous. Cllr Martin abstained. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

18. Matters Arising:**Health Check**

This has been booked for 10th May to ensure all Council paperwork is in order.

19. Local Issues and Councillor Reports**19.1 Sherford Update**

Cllr Wills and Cllr Loxdale attended a meeting of the Sherford Liaison Group on Thursday 21st March Stanborough Cross Works are progressing well and should be finished mid-August. Works will start on the Haye Road junction when Stanborough Cross is completed. Hareston flooding – Solar Farm has broken some land drains resulting in water discharging through the field and road. A Legal Notice to replace within 7 days has been served. If it is not complied with the Sherford Consortium will ensure it is done. The existing cycle path will link up through Sherford. Traffic congestion at Sherford Cross, there is a queuing monitoring system in place but Richard Darlow Project Manager for the Sherford Consortium will look at installing an additional filter system with sensors for queuing being placed further back on the road. Traffic Lights on road from Brixton to Plympton are now being covered when not in use. Clerk to email Richard Darlow as traffic lights still active 24 hours a day. Cllr Loxdale had suggested opening up Main Street sooner than planned to reduce the volume of traffic in and around the lanes of Brixton. Richard Darlow confirmed he will talk to the Consortium to see if this is viable. Discussion with regard to speed of cars in and around the lanes of Brixton – this will be taken back and discussed with DCC. Primary School is at the Tender Stage, with the first set of classrooms opening in Sept 2017. 10% of the roof will be solar panels. Questions were asked as to why only 10%. Planners have also raised this question. Brixton PC will be consulted on Street names for the first phase in the parish. An email from Cllr Loxdale re traffic in the lanes was read out.

19.2 Balls Wood Solar Farm Update

No update SHDC is working on this

19.3 TAP Progress 2015 – 2016

Cllr Hitchins explained the TAP Funding to new parishioners.

No update, awaiting remaining funds from Wembury who co-ordinated the TAP Fund.

19.4 TAP Funding ideas for the future 2016/2017

Cllr Williams spoke about a box for the defibrillator at the Rugby Club, approximately £200

19.5 Traffic Management

Cllr Hitchins explained the Traffic Management Committee met quarterly with Nick Colton, Highways Officer and PCSO Potter. Clerk read an email with regard to the school buses, the bus that operates from Brixton into Ivybridge Community College has over 40 students so the buses are full going but could be empty coming back. Wembury Parish Council have obtained quotes for equipment for

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moving the flashing speed sign. Brixton agreed a sum of up to £200 for this purpose. Motion proposed by Cllr Wakeham and seconded by Cllr Wills. All others in attendance were unanimous.

19.6 Emergency Plan

The Fox Hound has obtained a defibrillator.

South West Ambulance stated the defibrillator at St Marys's School is not registered with them Cllr Williams is trying to obtain the code.

19.7 Bus Stop Seats Update

The contractor for the refurbishment of the bus shelters has requested a 25% deposit to purchase initial materials. The sum of £865 was proposed by Cllr Wakeham and seconded by Cllr Wills. All others in attendance were unanimous.

19.8 Brixton Composters

Community Composter Scheme, in Brixton is for garden waste which is open during the week and Saturday morning for an hour and in return free compost. SHDC pay for the weight of the green waste and this is managed by Brixton Composters. For any ideas or funding required for environmental projects contact Brixton composters. An Application has been received from Brixton Parish Council for a contribution towards the Bus Shelters. Next meeting is Monday 9th May and a decision should be made by then. One new member has joined recently and the committee are now looking at other recycling initiatives and any ideas welcome. Cllr Murch will provide a poster to place on the noticeboard at Carrollsand.

19.9 War Memorial

Cllr Wills has continued with his search for information regarding the history of the war memorial. In 1920 at a Special Meeting of The Parochial Council 2 motions were proposed and one was to apply for a faculty to erect a war memorial. Cllr Wills has now forwarded all this information to Historic England and the application will be assessed and given consideration whether the War Memorial is suitable for a Grade 1 listing. This could take a further 3 months.

19.10 Neighbourhood Plan

All the key dates have been covered previously.

19.11 Highways Grass Cutting 2016/2017

The Urban Highways Grass Cutting agreement was circulated to all Councillors prior to the meeting and proposed by Cllr Calvert and seconded by Cllr Murch. All others in attendance were unanimous. Cllr Hitchins signed the agreement as Chairman of Brixton Parish Council. Clerk will forward to SDHC.

19.12 Transparency Code

Funding has now been received by NALC for £1198.59. This funding will provide a website for Brixton Parish Council, a laptop and printer/scanners.

Clerk outlined various website options and Vision ICT, an Exeter based company who had been recommended by DALC and other Clerks was proposed by Cllr Calvert and seconded by Cllr Wills. All

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others in attendance were unanimous. Clerk will register with them. It was agreed that the Clerk should purchase lap top and printer.

Brixton Parish Council will continue to fund the existing Brixton Village website and this will be subject to an annual review.

19.3 Councillor's Report

Cllr Wills

Payphone by the Green in Brixton now back in action

Cllr Calvert

There has been a mirror installed in Spriddlestone by a private land owner, which is proving very useful in gaining access to the road safely. Cllr Calvert asked if an approach could be made to Nick Colton for 2 more mirrors, one on the bridge by Otter and the other on the blind bend at Spriddlestone as traffic has now increased 10 fold. Clerk to email Nick Colton.

Cllr Martin

The A379 is deteriorating near Kitley. Clerk to ask County Cllr Hart will this road be resurfaced when the barrier has been replaced?

Cllr Murch

The dangerous pavement in Cross Park that had previously caused 2 injuries to parishioners has now been repaired

Cllr Hitchins

There is a vacancy from September for a new Trustee for Feoffee Trust any interested person to contact Clerk to Feoffee Trust. South Hams District Council Planning Peer Review, all Parish Councils which attended were critical with regard to neighbourhood planning, planning applications, time taken and the enforcement procedures.

20. Planning

0644/16/FUL The Coach House, Lodge Lane, PL8 2AU.

Construction of 3 bedroom detached bungalow with garage

Support

0903/16/FUL Otter Nurseries, Brixton, PL8 2BH

Proposed extension to existing (glass house) retail area for storage and retail use

Support

0904/16/FUL Otter Nurseries, Brixton, PL8 2BH

Proposed extension to existing store building

Support, one concern bowser on brickwork needs to be carefully re-sited.

0893/16/HHO The Coach House, Lodge Lane, PL8 2AU

Householder application for replacing existing polycarbonate roof with pitched slate roof

Support

0955/16/FUL Hareston Farm, Brixton PL8 2LD

Conversion of redundant farm buildings to 13 residential units with associated garaging

Support

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21. Financial Matters:**April 2016**

Receipts:	Amount	Fund
Transparency Code Funding	£1,198.59	Transparency Code
Groundwork UK – Neighbourhood Plan	£6,325.00	Neighbourhood Plan
TOTAL:	£7,523.59	

Payments:	Amount	Fund
DALC - Clerk Course & 10 x Good Cllr Guides	£52.00	General
SHDC - Payroll Services 2015/2016	£120.00	General
SHDC - Supplies/Services for Elections May 2015	£109.86	General
G Searle - Parish Website	£192.76	General
P Burrige - Verge Maintenance April & Silverbridge Way Qrtly	£219.00	General
Clerk Wages	£477.55	General
Clerk Expenses	£20.30	General
Clerk Office Allowance	£20.00	General
TOTAL:	£1,211.77	

Statement balance at 18th April 2016

Current Account:	£17,420.64
Deposit Account:	£24,189.81
TOTAL:	£41,610.45

Current Balance:

Neighbourhood Plan	£6325.00
P3	£565.70
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code Funding	£1198.59

Gentle Exercise & Composters sub accounts have been removed as nil balances

Sub account added for Transparency Code Funding

10.1

Cllr Wills proposed to accept the financial statement for April 2016. Cllr Wakeham seconded.

Unanimous agreement by all others in attendance by show of hands.

Internal Controls Policy was circulated to all Councillors prior to the meeting and proposed adoption by Cllr Wakeham and seconded by Cllr Calvert and signed by Cllr Hitchins as Chairman of Brixton Parish Council. All others in attendance were unanimous.

Financial Regulations were circulated to all Councillors prior to the meeting and proposed adoption by Cllr Williams and seconded by Cllr Martin and signed by Cllr Hitchins as Chairman of Brixton Parish Council. All others in attendance were unanimous.

Risk Assessment was circulated to all Councillors prior to the meeting and proposed adoption by Cllr Wills and Cllr Calvert and signed by Cllr Hitchins as Chairman of Brixton Parish Council. All others in attendance were unanimous.

Clerk informed Councillors that a VAT reclaim had been submitted for a sum of £1.279.52

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22. Correspondence for Discussion

22.1 Temporary Traffic Restrictions

Monday 25th – Friday 29th April Woolaton Cross to Chittleburn Cross, Brixton for drainage works
 Tuesday 3rd – Friday 6th May Woolaton Cross to Chittleburn Cross, Brixton for Devon Highways
 Patching Works

22.2 1st Yealm Brownies and Rainbows Donation

Clerk read out a Thank You Card

22.3 Yealm Estuary Management Group – post meeting

Cllr Williams is the representative for Brixton Parish Council on the Yealm Estuary Management Group. Clerk to re-email Yealm Estuary Terms of Reference to all Councillors to be discussed at next meeting

Cllr Loxdale forwarded details about Heritage week at Plympton Old Grammar School. Opening times are Tuesday 10th May 10am – noon, Thursday 12th May 10am – noon. Prior booking is essential either 01752 337416 or 01752 335277.

12. Date of Next Meetings:

Annual General Meeting - Brixton Community Rooms Wednesday 25th May 2016 7.00 pm
 followed by Council meeting

Meeting closed 9.35 pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

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