



**Draft Minutes of Brixton Parish Council Meeting 30<sup>th</sup> November 2016**  
**Brixton Community Room 7.00 pm**

**Present:** Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Brenda Huxtable, Cllr Gay Murch, Cllr Josef Parish, Cllr Ian Calvert, Cllr Ian Martin, Cllr Williams

**In attendance:** District Councillor Basil Cane, PCSO Potter, Kirstie Aldridge (Clerk)

**Members of the public in attendance:** 15

**Open Forum (these notes do not form part of the official minutes)**

**Open Forum including issues raised by parishioners**

Katie Revell, Director of South Dartmoor Community Energy, explained that they launched their service in September 2016 which offers free and impartial advice on switching suppliers, understanding bills, help negotiate switching process and provide drop in advice centres. They raise awareness of support from warm homes discount, checking if people are eligible and the priority service register. They give talks to community groups, attend coffee mornings, provide drop in centres and are happy to provide a home visit if required. Freephone advice telephone number is 0800 112 3044.

**Police Report November 2016**

From 19<sup>th</sup> October to 26<sup>th</sup> November 2016

**Brixton**

6/11 dog dangerously out of control, dealt with by way of restorative justice and a voluntary dog control order CR/078770/16

12/11 drink driver, driver arrested and charged to court CR/080105/16

Overnight 12-13/11 attempt theft from a car CR/074091/16

Early hours of 17/11 attempt dwelling burglary CR/081957/16

**Staddiscombe**

20/10 threats made to damage property, enquiries ongoing CR/075045/16

19/11 making off without payment, fuel drawn from garage forecourt, driver failed to pay CR082021/16

PCSO 30540 Andy Potter, Ivybridge Police Station

Parishioners asked if the AA yellow signs were permitted. Clerk to check with SHDC Planning Department.

**Report from County Councillor John Hart**

Confirmed that DCC budget setting is now being undertaken for 2017/2018, having to reduce spending again for the 8<sup>th</sup> year by £20+ million. An extra pot of money was announced on 28<sup>th</sup> November for pothole repairs. The biggest pressure on the budget is social care, Devon currently expecting to spend about £7 million more than anticipated this year - £5 million on adults and £2 million on children. Been involved in trying to sort out the drainage on the Brixton/Plympton road to stop the flooding. Sales offices at Sherford are now open.

Date .....

Signed .....  
 Mrs E Hitchins – Chair Brixton Parish Council

### **Report from District Councillor Basil Cane**

Since April there have been 104 affordable houses in the District, population in South Hams is 84,600 people with 43,483 households. Fusion takes over the running of the Leisure Centres in South Hams on 1<sup>st</sup> December. 1,200 play park inspections have been completed. Across South Hams and West Devon 120 disability grants have been made over the last year. Customer call centre for the District Council takes an average 25,000 calls a month.

A parishioner advised Cllr Cane that he had reported a bulge in cemetery wall about 18 months ago to South Hams District Council (SHDC) and nothing has happened; there is also another piece of the church yard wall that has come away in Legion Lane. Cllr Cane agreed to follow up

A parishioner asked about the Brixton play park inspection. Cllr Hitchins will follow up again with Head teacher.

### **Parishioner participation**

In the new Joint Local Plan Consultation, there are 2 green field AONB sites in Brixton that have been put forward as suitable for housing development in Winston Lane and between the Crescent and Yorda Lane. Request for BPC to comment on this proposal and to ask for the sites to be removed from the plan.

Congratulations were offered to the Parish Council for replacing the cheese blocks with a raised pavement with bollards.

A request was made for the grass at the end of The Crescent (by the bus stop), to be cut properly and cleared.

Permission to place a 'For Sale' sign outside a new development was requested, agreed that the Clerk would clarify with SHDC what permission was needed. On A379 there is mud outside Northlands, which is coming out of the farm field opposite Northlands.

Activity by a surveying team over 3 days in the fields and allotments at the back of Cherry Tree Drive was raised. A planning application had not been received by BPC and there would be public meeting once the application had been received for consultation. Clerk to investigate if there is a bylaw to protect allotments.

Drains outside Manor Cottage are full up with leaves.

Speeding traffic down Red Lion Hill nearly caused an accident last week with parishioner crossing A379 from Winston Lane. BPC asked any parishioner to contact the police on 101 or email any near misses or incidents so the Police can have a dossier of information. Email is [101@dc.police.uk](mailto:101@dc.police.uk)

### **Open Forum Closed**

#### **58. Welcome & Apologies:**

Cllr Hitchins welcomed everyone to the meeting

Apologies were received from County Councillor Hart and District Councillor Brown.

#### **59. Declarations of Interest:**

Cllr Hitchins declared an interest in agenda points 63.10, 63.17 and 63.26 (Chair Dementia Friendly Parishes around the Yealm) and 66.

Cllr Wills declared an interest in agenda point 63.26 (St Marys Church and British Legion)

Cllr Huxtable declared an interest in agenda point 63.13

Cllr Parish declared an interest in 63.25.

Date .....

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**60. Confirmation of minutes of Planning Meeting 12<sup>th</sup> October 2016**

Cllr Wills proposed to accept the minutes of the meeting 12<sup>th</sup> October 2016 as an accurate record of the meeting. Cllr Wakeham seconded. Cllr Williams and Cllr Calvert abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

**61. Confirmation of minutes of Parish Council Meeting on 26<sup>th</sup> October 2016**

Cllr Wakeham proposed to accept the minutes of the meeting 26<sup>th</sup> October 2016 as an accurate record of the meeting. Cllr Wills seconded. Cllr Williams, Cllr Martin and Cllr Calvert abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

**62. Matters arising****Neighbourhood Watch in Canes Orchard**

It was agreed to find a representative from Canes Orchard to join the Neighbourhood Watch Scheme. Clerk to draft a note to drop through all doors in Canes Orchard.

**Flooding at Sherford**

The Sherford Consortium investigations are continuing into possible remedial works for the flooding on Brixton Road. Agreement should be reached with DCC Highways Department in the next couple of weeks. BPC to ask for update at Sherford Liaison meeting on 14<sup>th</sup> December.

**Locked gate to Mudbank from Steer Point**

Add to December agenda

**Ivybridge Recycling Centre**

Clerk will place the link on the website for parishioners to access information with regard to acceptable, unacceptable and chargeable waste.

**Footpath between Otter and Elburton**

Peter Guy, DCC Rights of Way Warden, has confirmed that DCC are responsible for the first 600m up to the PCC boundary. Cllr Parish stated that now the vegetation has been cut back the path needs to be cleared to the correct width. Clerk to speak to Peter Guy and Ros Davies (DCC Footpaths Officer)

**63. Local Issues and Councillor Reports****63.1. Sherford Update**

Cllr Hitchins - show homes are open and houses are for sale; the school will open in September 2017. The next Sherford Liaison meeting will be held on 14<sup>th</sup> December.

**63.2 Community Emergency Plan (CEP) update**

Cllr Williams attended a resilience event on 9<sup>th</sup> November 2016 and as a result the layout of the Emergency Plan has been revised. A meeting of the CEP needs to be convened. Cllr Williams is meeting with Yealmpton Emergency Planning Co-coordinator on 1<sup>st</sup> December to share best practices. Cllr Williams has completed a draft grant application to Flood Resilience Fund (up to £2000) to apply for various items. Cllr Wills proposed that BPC submitted a grant application for

Date .....

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equipment that can be used in severe flooding. Cllr Parish seconded. Cllr Williams to investigate a Community Rain Gauge (an alert for flooding) and talk to a resident in Brixton Torr to check that the list is complete.

Cllr Wills proposed that BPC purchase a 60 litre grit salt bin £74.88 inc VAT to be placed on the grass verge at the junction of Court View/Venn Drive/ Meadow Drive and maintained by residents. Cllr Calvert seconded. All others in attendance were unanimous. Clerk to order.

### **63.3 Brixton Composters update**

Cllr Murch - Bench for Silverbridge Way will be placed after harvest next April 2017. 10 water butts have been ordered, 7 have been claimed already. Alan Powell will be contacting Cllr Williams with regard to Bee Friendly Project in the parish. A grant has been made to the Feoffee Trust to assist with replacement tree. Balance as at 7<sup>th</sup> November 2016 £5131.58.

Re-opening for community composting on Saturday 4<sup>th</sup> March 2017. Cllr Murch agreed to follow up the Composter's annual general meeting.

### **63.4 Neighbourhood Plan update**

Consultation has started on the Vision and Objectives for the Neighbourhood Plan in 'Brixton Magazine' and the Clerk will be sending this consultation out in an email to all who attended the consultation day in July; groups and organisations will also be consulted. All parishioners are encouraged to respond. Neighbourhood Plan group is starting to write the policies which will be consulted on in the New Year.

### **63.5 P3 (Footpaths) Update**

Cllr Hitchins represented BPC at a P3 Walk & Talk event at Ringmore on 7<sup>th</sup> November. Peter Guy (DCC) confirmed that the unsafe railway bridge on Footpath 30 will be taken down by the end of this financial year at the same time there will be some improvements to the surface just inside the gate from Steer Point Road to reduce the amount of mud. The bank at the top of the steps towards Mudbank will be monitored as there is erosion on the edge of the path.

Footpath 10 – the landowner will be contacted about improving the access onto the lane at Gorlofen.

Sherford existing footpaths and any new footpaths on Sherford will be raised at the Sherford liaison meeting on 14th December.

### **63.6 Community Re-investment Project Fund (CRPF) 7<sup>th</sup> January is the deadline.**

Silverbridge Way - the option to stabilise and improve the surface of Silverbridge Way on the Brixton side was discussed. Cllr Wills proposed that BPC support improvements to the surface on Silverbridge Way. All others in attendance were unanimous.

Another one-off investment would be for the building of a new scout hut to include the purchase of the current site of the scout hut. This would be dependant on the outcome of the current planning application.

### **63.7 Joint Local Plan (JLP) - New consultation event**

There is a further consultation event with regard to the SHDC and PCC Joint Local Plan. Two sites that have been proposed for development are in AONB. Cllr Wakeham proposed that BPC recommends that the two sites in Joint Local Plan document, Winston Lane and land bordering

Date .....

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Mrs E Hitchins – Chair Brixton Parish Council

Yarda Lane should be taken out of the JLP. Cllr Huxtable seconded. All others in attendance were unanimous. Clerk to place link on website for parishioners to respond by 5pm on 21<sup>st</sup> December.

### **63.8 South Hams & West Devon Village Sustainability Assessment Framework**

Cllr Hitchins explained that a framework had been used by SHDC to complete an assessment of Brixton Village. Points had been allocated to each village for certain amenities such as schools, post office, garage in making assessments for future housing development. The Neighbourhood Plan Group will be emailing SHDC with revised comments and points by the closing date of 9<sup>th</sup> December.

### **63.9 Highways Grass Cutting 2017/2018**

Clerk received details from Devon County Council specifying that the allocation to BPC for 2017/2018 would be £476 to ensure that the visibility areas are maintained. Clerk to set up meeting with contractor. A new contract needs to be set up from January 2017

### **63.10 TAP Funding 2016/2017**

Grant application needs to be submitted by Friday 16<sup>th</sup> December 2016

Cllr Hitchins has met Geoff Craddock, Chair of Yealmpton Parish Council (YPC) for a joint application for Yealmpton and Brixton Caring Organisation for £2000. Cllr Wills proposed that BPC agree to this. Cllr Williams seconded. All other in attendance were unanimous.

The second application is for Four Rivers Dementia Action Alliance – all parishes around Ivybridge to improve life for people with dementia. The TAP funds would be used to hire rooms for conferences. £1500 is being applied for. Cllr Wills proposed that BPC agree to this. Cllr Williams seconded. All others in attendance were unanimous.

### **63.11 Silverbridge Way**

Cllr Hitchins, Cllr Wakeham, Clerk and, Chair of (YPC) walked Silverbridge Way with contractor. Quotation has been received to widen the path (Yealmpton end) £310.00, tree works £78, spraying, no charge and clear the footpath bridge £48. BPC referred to the original contract which stated 'footpaths should be cleared to a width of 1.5 metres' and agreed that there should be no charge to widen the path. Cllr Hitchins stated that in future there would be an annual review of the path maintenance. Cllr Wakeham proposed that BPC pay for tree works and clearing the bridge (anti slip) only. Cllr Wills seconded. All other in attendance were unanimous. Clerk to set up a meeting with the contractor to discuss the contract.

### **63.12 Land at Cofflette owned by South Hams District Council**

BPC had visited the land at Cofflette Mill to see if it could be a community amenity. It was agreed that Cllr Parish will consult with residents of Torr and Cllr Hitchins to follow up with SHDC.

### **63.13 Bus Shelter Damage**

The damage is believed to have been the result of dangerous driving. Cllr Wakeham detailed the works required - repair, materials and groundworks would cost £3015.00. Cllr Williams proposed that BPC accept the quotation from Marcus Cane with regard to repairing the bus shelter as long as it does not jeopardise the claim. Seconded by Cllr Wakeham. All others in attendance were unanimous. Cllr Huxtable abstained.

Clerk to look in to the legalities of submitting a claim prior to court case.

Date .....

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**63.14 Locality Budget Award**

£250 has been received from County Councillor John Hart budget to tidy up the parish.  
Clerk to place on December agenda.

**63.15 Red Lion Hill Traffic**

Clerk read out an email from parishioner with regard to the increase in the volume and speed of traffic on Red Lion Hill. Clerk to place on the Traffic Management agenda for Monday 5<sup>th</sup> December.

**63.16 Sherford Fund**

Clerk to place on the December agenda

**63.17 Dementia Friendly Parishes Around The Yealm**

Clerk to place on the December agenda

**63.18 DALC Newsletter**

All BPC had received this prior to the meeting via email.

**63.19 Community Composting and Recycling Centres Consultation**

BPC had received correspondence with regard to consultation in the change in Community Composting Rate. Currently £58.36 per tonne up to 120 tonnes is received, the proposal is to reduce the rate to £25 per ton.

Cllr Hitchins to contact Alan Powell, Community Composters for a view from Brixton Composters.

**63.20 BT Payphone Kiosk Removal – Consultation update**

Clerk has informed SHDC that BPC has agreed to adopt both phone boxes for £1. SHDC has published its 'First Notification', agreeing with BT's decision to purchase the phone boxes. Each notice publicises the opportunity for individuals to have their say on the proposal by completing a short survey on the South Hams website [www.southhams.gov.uk/btsurvey](http://www.southhams.gov.uk/btsurvey) within a month. Clerk to place link on website

**63.21 Bee Friendly Parish**

Cllr Calvert, Cllr Williams and Alan Powell, Community Composters to meet to draw up proposals for Brixton to become a Bee Friendly Parish

**63.22 Closure of Lloyds Bank Modbury, Dartmouth & Salcombe**

Correspondence has been received from Modbury Parish Council stating that Lloyds will be closing 30<sup>th</sup> March 2017.

**63.23 Letter from resident and Nick Colton, Neighbourhood Highway Officer. Discuss and potentially agree signage.**

Clerk received a copy of the letter from Nick Colton detailing the criteria for a 30mph and 20mph speed limit on roads around Efford. Nick Colton has specified that one sign and one post would cost in the region of £200. BPC to ask at Sherford meeting 14<sup>th</sup> December if they will contribute towards the signs. Another possibility is to ask British Horse Society, Clerk will investigate.

Date .....

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**63.24 Update on Clerk CILCA Course / ILCA Course**

Clerk has completed the ILCA distance learning course undertaking 5 modules.  
Clerk will be attending an introductory session for the CILCA course 1<sup>st</sup> December.

**63.25 New Councillor Course – 17<sup>th</sup> January 2017 – Discuss and agree Cllr Parish’s attendance**

Cllr Hitchins proposed that Cllr Parish attends this course. Cllr Wills seconded. All others in attendance were unanimous. Cllr Parish abstained

**63.26 Donations to be discussed and agreed Ivybridge & District Community Transport Association, South CVS, CAB South Hams, Dementia Friendly Parishes around the Yealm, Samaritans, Brixton Scouts, 1st Yealm Brownies / Rainbows, St Marys Church, Royal British Legion Wreath**

Clerk to place on December agenda

**63.27 Discuss and agree renewal of SLCC subscription**

Annual membership is due for renewal on 1<sup>st</sup> January 2017 at a cost of £108.00  
Cllr Williams proposed that we renew the SLCC membership. Cllr Murch seconded. All others in attendance were unanimous.

**63.28 Councillor’s Report****Cllr Williams**

Attended Yealm Estuary Management Group with regard to pollution in River Yealm, as it is not relevant to all parishioners Cllr Williams will happily update parishioners individually.

**Cllr Huxtable**

Parishioner fell just before the stile on footpath 30/31, from Winston Lane across to Mudbank and broke her leg. Clerk to report this to Ros Davies (DCC Footpaths Officer)

**Cllr Hitchins**

Asked if parishioners wanted a Christmas tree on the green? Consensus was as there will be Christmas trees on the Church gate an additional tree on the Green was not required.

**64. Planning Applications received from SHDC during November**

**3511/16/OPA** - Outline planning application with some matters reserved for construction of detached (3 bedroom) house and garage, including non mains sewerage system.

The Old Station, Chittleburn Hill, Brixton. PL8 2BH

**Support****65. Planning Decisions made by SHDC during November**

**DCC/3883/2016** South West Composting, Venn Farm, Brixton, Plymouth, Devon, PL8 2AX

**Conditional Approval**

**2525/16/HHO** 36 The Crescent, Brixton, PL8 2AP

**Conditional Approval**

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council

**2702/16/ADV** Staddiscombe Garage, Wembury Road, PL9 0DF  
**Conditional Approval**

**66. Financial Matters November 2016**

<b>Receipts:</b>	<b>Amount</b>	<b>Fund</b>
HMRC - VAT Repayment (Apr - Sep)	£388.55	General & Transparency Code
Locality Budget Payment	<u>£250.00</u>	Locality Grant
	<b><u>£638.55</u></b>	

**Payments:**

G Searle - Brixton Village Website	£125.00	General
J Capel - Publicity & Public Consultation	£240.00	Neighbourhood Plan
P Burridge - Verges Oct & Silverbridge	£210.00	General
Devon Communities Together	£5,388.00	Neighbourhood Plan
E Hitchins - stationery & printer cartridge	£69.76	Neighbourhood Plan
A Rogers - Travel to NP Meetings	£50.00	Neighbourhood Plan
DALC _ Good Councillor Guide	£2.50	General
J Hardy - printing of Welcome Packs	£65.00	General
Clerk Wages	£581.74	General
Clerk Allowance	£20.00	General
Clerk Expenses	£89.98	General
Brixton Community Association - Room Hire	<u>£10.00</u>	General
	<b><u>£6,851.98</u></b>	

**Statement balance at 9th November 2016**

Current Account:	£17,973.66
Deposit Account:	<u>£52,204.05</u>
<b>TOTAL:</b>	<b><u>£70,177.71</u></b>

**Current Balance:**

Neighbourhood Plan	<b>-£989.60</b>
P3	£556.40
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code	£125.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	<u>£250.00</u>
<b>Total of Fund allocated</b>	<b><u>£25,438.47</u></b>

**Transparency Code - VAT reclaimed so balance of £125.00**

**Neighbourhood Plan - shows minus figure **£989.60****

**VAT refund of 949.63 will bring this figure to **£39.97** in deficit**

Clerk confirmed that a VAT refund has been received totalling £388.55

Date .....

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Cllr Wills proposed to accept the Financial Statement for November 2016. Cllr Wakeham seconded. Unanimous agreement by all others in attendance by show of hands.

Cllr Hitchins requested to have a P3 meeting in January to look at the P3 grant and complete the annual return.

**Welcome Pack** -the ‘Welcome Pack’ which has been updated for new residents. There is a link from Brixton Parish Council website, Brixton Village website and Facebook.

**67. Correspondence for discussion**

- 67.1 Devon Local Flood Risk Management Strategy Update
- 67.2 SHDC News Release - South Hams Beaches Rated ‘Excellent’
- 67.3 SHDC News Release – Plymouth and South West Devon Joint Local Plan Reaches Next Key Stage
- 67.4 SHDC News Release - #OurDay – Just Another Day at South Hams District Council
- 67.5 Letter from Nick Colton, Neighbourhood Highway Officer to Rogers Garage
- 67.6 Marine Litter, Nigel Mortimer
- 67.7 SHDC News Release – Councils Shortlisted for LGC Award

**Date of Next Meetings:**

Brixton Community Room

Wednesday 21<sup>st</sup> December 2016

Meeting closed 9.35pm

**Kirstie Aldridge, Clerk to Brixton Parish Council**

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council