



Draft Minutes of Brixton Parish Council Meeting 30th May 2018
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Josef Parish, Cllr Ian Calvert, Cllr Helen Williams, Cllr Richard Du Pont, Cllr Brenda Huxtable,

In attendance: Councillor John Hart, PCSO Potter, District Councillor Daniel Brown and Kirstie Aldridge (Clerk)

Members of the public in attendance: 11

Open Forum (these do not form part of the official minutes) including issues raised by parishioners

Guest Speaker

Richard Darlow, Projects Director, Brookbanks (Sherford)

80% of phase 1.1 has been completed with 151 houses sold, 30 social housing houses are about to be completed. Closure of Sherford Road will be extended to the end of June due to problems with water mains. School is planned to be open in September 2018. Bus service will then be introduced as far as the school. Concerns were expressed over the traffic on Red Lion Hill due to Sherford Road closure. The request for 'slow' signs in four locations close to Brixton has not been met despite chasing the contractor County Cllr Hart agreed to investigate this.

2019 the road to Deep Lane will be commissioned. PCC has set up a working group to look at the design for the footpath between Dawes Lane and Elburton the trigger for this lane is completion of 1200 houses in 5 years time. Road from A38 to Brixton is not fit for purpose due to the potholes.

Police Report

25th April to 28th May

Brixton

29/4 rural burglary non dwelling enquiries ongoing CR/037004/18

18/5 drink /driver arrested and charged to court CR/043044/18

Staddiscombe

29/4 possession of a controlled drug, small amount, dealt with by way of cannabis warning CR/036469/1

29/4 assault, no further Police action CR/036470/18

6/5 assault, no further Police action CR/041057/18

16/5 vehicle interference CR/045465/18

22/5 assault, no further Police action CR/044556/18

Date

Signed
 Mrs E Hitchins – Chair Brixton Parish Council

Offences	Brixton	Staddiscombe
Burglary dwelling	2	
Attempt burglary dwelling		1
Burglary non-dwelling	1	1
Theft	6	1
Theft from motor vehicle	1	4
Attempt theft of car	1	
Theft of motor vehicle	4	
Vehicle interference	3	
Making off w/out payment	1	
Criminal damage	3	2
Damage to motor vehicle	2	
Harassment	2	1
Assault	10	1
Public order		2
Offensive communications		1
Nuisance tel. calls	1	1
Dog out of control	6	
Shoplifting		10
Fraud		1
Attempt arson	1	
Taking indecent photo of child		1
Totals	44	27

Last year there were 34 offences in Brixton and 20 in Staddiscombe, total 54, this year the total is 71.

Smaller incidents are now recorded increasing the numbers. All dog incidents are now recorded so members of the public are encouraged to contact the police if they are concerned.

PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101

Report from Devon County Councillor John Hart

Thanked everyone for the last 12 months and being reappointed Leader of the council. New Chairman Caroline Chugg and Deputy Chairman Richard Hosking. During the year the A379 was tarred. 700 potholes are being reported a day, 400 a day are being repaired. Budget set at £16.6 million which looks like it will be exceeded. £5 million for Sherford high street will be matched by developers. Start date will depend on commencement of housing. £1 million for school at Sherford, 24 children on role for planned opening in September. All budgets balance this year except children, over by £3 million as there is high demand for special education and placements for young people.

Concerns were raised about the volume of traffic and state of the road from Brixton to Plympton. Cllr Hitchins stated that this affects every household in Brixton and representations have been made the Sherford Liaison group by BPC. County Cllr Hart agreed to look at this again and has commissioned a traffic count on roads in and around Sherford.

Date

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Mrs E Hitchins – Chair Brixton Parish Council

Report from District Councillor Daniel Brown

The appeal from Wain Homes Stamps Hill has been withdrawn; he thanked the parish council for an extremely detailed objection. Planning application - proposed development of land at Venn Farm for retirement homes was dismissed by the Planning Inspector. Reserved matters planning application in Canes Orchard for 31 houses, deadline is 1st June. Letters of representation on all planning recommendations are kept for 6 months on SHDC website. There are discussions in place to extend this to 12 months.

Some statistics from SHDC over the last 12 months:

2.5 million individual household waste collections	1,200 play park inspections
2,520 planning applications	630 food inspections
92 events supported	18,000 tonnes household recycling collected
590 planning enforcement investigations	45,000 online transactions
145,500 calls handled	£502,900 disabled facility grants awarded
134 affordable homes delivered in partnership	170 listed building consents issued
850 fly tips collected	68,250 people registered to vote
80 abandoned vehicles investigated	330 tree inspections
2500 parking permits issued	
334 households where homelessness was prevented	
350,000 passengers and vehicles carried on Dartmouth Lower Ferry	
Housing benefit claims processing time 4 days faster than the national average	
Online transactions increased by 120%	
Missed waste collections equate to 179 in every 100,000	
Non-major planning determinations delivered on time 94%	

Attended Royal wedding street party in Sherford, there were 60/70 people with a genuine emerging sense of community. District Cllr Brown will let BPC know the backlog of cases on the 590 planning enforcement cases.

Annual Report from Liz Hitchins, Chair of Brixton Parish Council

(Full report is available on Brixton Parish Council website – www.brixtonparishcouncil.org.uk)

The new town of Sherford and Planning remain major items on the agendas. She thanked - Cllrs Wills, Williams, Huxtable, and the clerk for attending the regular Sherford Liaison Meetings. The Parish Council has objected to the Reserved Matters application for Sherford in relation to the protection of the hamlet of Wiverton, the risk of flooding and the failure to address the connectivity from Sherford to and from Brixton by car, cyclist and pedestrians. Cllr Williams has been nominated by the Parish Council on the Sherford Community Land Trust.

The Parish Council has been under pressure from up to 40 planning applications for small and large developments. An application for 64 houses at Stamps Hill went to Appeal and was withdrawn by the applicant; the application for 25 older people's bungalows went straight to Appeal and has been dismissed by the Planning Inspectorate. A Reserved Matters application for Phase 3 of Canes Orchard with an increase from 29 to 31 houses is currently being considered. The policy and procedure for the management of the consultation for planning applications has been revised. Cllrs Martin and Wills were thanked for coordinating the arrangements for the Parish Council for site meetings and recommendations to the District Council.

Date

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The Brixton Neighbourhood Plan Group has met weekly throughout the year. All the required consultations have taken place the Neighbourhood Plan is in its final draft to be sent to the District Council in June. Ray Holland, Jon Capel, Greg Webb, Tony Steer, and Shirley Deeney were thanked for their time, commitment and enthusiasm to the process of producing Brixton's Neighbourhood Plan.

The Traffic Plan Management Group representing local people and Parish Councillors has met quarterly with Nick Colton, the Devon County Highways Manager and Andy Potter PCSO to address issue relating to traffic and the roads. The Chairman thanked Cllrs Wakeham, Calvert, Huxtable, Wills and the clerk for their support.

Cllr du Pont represents the Parish Council on the Brixton Composters Group.

Cllrs Huxtable, Wakeham and parishioners were thanked for monitoring the footpaths under the P3 Scheme. Fly tipping is dealt with promptly by Tim Pollard, South Hams Locality Officer.

Mr Tony Davis and Mr Jack Gilbery were thanked for looking after the Green and the shrubbery. The damaged bus shelter will be replaced due to the expense of the repair. New entrance signs for Brixton promoting the village as in the South Devon Area of Outstanding Natural Beauty are in place

The Parish Council is part of the Dementia Friendly Parishes around the Yealm project which is in now in its 6th year and linked to over 80 people with dementia and their families. The project and parish council is featured in a national document produced by the Prime Ministers Rural Dementia Task & Finish Group on Rural Dementia.

Cllr Wakeham represented the Parish Council at the Hele Trust and Cllrs Wills and Williams represented the Parish Council at the Ivybridge and District Association of Local Councils. Annual grants have been made to South Hams CAB, South Hams CVS, The Samaritans, Ivybridge Ring and Ride, Yealm Brownies, DFPY, Yealmpton & Brixton Caring and Brixton Scouts and to St. Mary's Church towards the lighting.

The Parish Council continues to support St. Mary's School as an important community resource for our children, their families and for the community. Progress is being made for the Parish to become 'Bee Friendly' by Cllrs Calvert and Williams in collaboration with Otter Garden Centre starting with a wild flower bed at Chittleburn Cross.

Plans for the renovation and future use of the 2 adopted phone boxes are underway. Negotiations for the purchase of the land at the former site of the Old Mill at Cofflete have started.

The village website, funded by the Parish Council and the Feoffee Trust, is an excellent community resource. Graham Searle was thanked for keeping the website up to date and relevant. Cllr. Calvert was thanked for promoting the work of the Council on the 'I love Brixton' Face book page. The Parish Council's own website ensures that all information is accessible and transparent. The Clerk was thanked for maintaining the website and App. A Parish Newsletter was produced this year. The Welcome Pack is being updated. New data protection regulations have just become law and the Parish Council will be clarifying the information it holds.

Cllr Williams was thanked for completing the Community Emergency Plan. Good working arrangements have been set up with the Emergency Planning Councillor for Yealmpton PC with joint meetings and joint training.

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The Parish Plan 2012 emphasised the importance of improving links for Carrollsland with the Parish Council. The Parish Council notice board at Carrollsland provides a link to the wider parish.

The Brixstix Play space has been modernised with thanks to Cllr Joe Parish. During the year Cllr Murch resigned and following interviews Cllr. du Pont joined the Parish Council in January.

PCSO Andy Potter was thanked for his attendance and the efficient handling of issues brought to his attention. District Councillors Brown and Cane were thanked for their attendance at Parish Council meetings. Devon County Councillor Hart was also thanked for his attendance and his interest in the parish particularly the roads and the developing new town of Sherford.

The clerk, Kirstie Aldridge, has obtained the Certificate in Local Council Administration and is now a qualified clerk. The Parish Council will now start to make plans to become a Quality Parish Council. The Chairman thanked all the Parish Councillors for their time and commitment to the work of the Parish Council giving their time as volunteers. Particular thanks went to Cllr Michael Wills, Vice Chairman, for his support and advice and Kirstie Aldridge, the clerk for continuing to move the Parish Council on so effectively.

The Chairman concluded thanking residents who regularly attend and support the Parish Council meetings throughout the year.

County Cllr Hart expressed his gratitude for all the work that Cllr Hitchins had done over the last 12 months and for all the hard work that she continues to complete for the parish.

Other issues

The hedge on the corner of Winston Lane has been dug up. Clerk will inform DCC Highways and SHDC Enforcement team.

‘Concealed entrance’ signs are required for householders trying to exit properties on the A379 during the closure of Sherford Road. Clerk to contact Nick Colton, DCC Highways Officer.

Parishioner raised the following concerns for Phase 3 Canes Orchard Reserved Matters planning application: - the increase of houses from 29 to 31 houses, changes in the road layout, the narrowness of Orchard Way for all traffic to and from the site, lack of public open space. Information held on the South Hams website on the original application no longer applies. District Cllr Brown explained that as the outline application was more than 6 months ago when outline planning consent was granted. This application is considered as a new application and the previous comments are no longer relevant. District Cllr Brown will seek further clarification and report back to BPC

Open Forum Closed

13. Welcome and Apologies for Absence

Cllr Hitchins welcomed everyone to the meeting.

Apologies were received from District Councillor Cane.

Date

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14. Election of Chair

Cllr Hitchins vacated the Chair and District Cllr Brown took the chair & asked for nominations for Chair

Cllr Wills proposed Cllr Hitchins as Chair of Brixton Parish Council

Cllr Wakeham seconded this proposal

All those present voted unanimously in agreement by a show of hands

Cllr Hitchins was duly elected and resumed the Chair

15. Election of Vice Chair

Cllr Wakeham proposed Cllr Wills as Vice Chair of Brixton Parish Council

Cllr Williams seconded this proposal

All those present voted unanimously in agreement by a show of hands

Cllr Wills was duly elected in the position of Vice Chair

16. Re-appoint representatives to outside bodies and re-appoint members to committees / responsibilities.

Item	Role	People (lead underlined)
Administration and Organisation	Parish Clerk's employment Councillors' duties Press liaison	<u>Cllr Hitchins</u> & Wills
Finance	Responsible Finance Officer Finance policy External Audit Internal audit	Parish Clerk <u>Cllr Wills</u> PKF Littlejohn Peter Vassallo
Communications	Village Web site Parish Council Website Parish Council App Parish Facebook	Graham Searle Clerk Clerk Cllr Calvert
Planning	Planning Committee Chair Planning Committee Vice Chair Committee Members	<u>Cllr Martin</u> <u>Cllr Wills</u> All Cllrs
Carrolsland	Community liaison	Cllr Williams
Works	Repairs and maintenance Grass cutting	<u>Cllr Wakeham</u> Parish Clerk & All Cllrs
Public paths/P3 and Tree wardens	P3 Co-ordination	Cllr Wakeham, Cllr Huxtable
Neighbourhood Plan	Neighbourhood Plan	Cllr Hitchins
Emergency Plan	Community Emergency Plan Co-ordinator	Cllr Williams
Other representatives	Devon Ass. Parish Councils	Ad hoc
	Brixton Community Association	Cllr Calvert
	Yealm Estuary Management	Cllr Williams

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	R. Yealm Harbour Authority	Cllr Williams
	Dementia Friendly Parishes	Cllr Hitchins
	Hele Foundation	Cllr Wakeham
	Feoffee Trust	Cllr Hitchins
	Sherford Liaison Group	Cllr Hitchins, Cllr Wills, Cllr Huxtable, Cllr Williams (backup)
	Sherford Trust Representative	Cllr Williams
	Ivybridge Parish Cluster Group	Ad hoc
	Composting Group	Cllr Du Pont

En bloc proposal to accept the Roles and Responsibilities as listed above was proposed by Cllr Wills and seconded by Cllr Du Pont. All others in attendance were unanimous.

17. Declarations of Interest

Cllr Huxtable declared an interest in agenda point 22 (Planning Application 4412/17/ARM)

18. Confirmation of minutes of Parish Council Meeting on Wednesday 25th April 2018

Cllr Wakeham proposed to accept the minutes of the meeting 25th April 2018 as an accurate record of the meeting. Cllr Wills seconded. Cllr Huxtable abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

19. Changes to Parish Council meeting structure following Councillor Training Session

Cllr Hitchins explained that if a Councillor declared a Pecuniary Interest he/she must withdraw from the meeting for that agenda item and must not take part in any discussion or vote on the matter.

20. Matters and actions arising from last meeting

Update on Horse Warning Signs near Blackpool Farm

Nick Colton, Neighbourhood Highway Officer, DCC is ordering and siting these signs. Clerk has forward an invoice to enable the signs to be ordered.

Update on Quiet Lane Status

This will be discussed further at the Traffic Plan Management meeting in June.

Update AONB Gateway signs

Signs have now been installed.

Update on Brixton Stones

Ongoing

Update on signs in Torr

Bracket is required to site the sign. Cllr Parish will follow this up.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Update on Canes Orchard lighting to steps

No further update has been received yet.

Update on landslip at Tuscanys

The residents of Cherry Tree Drive are progressing their case.

Update on closure of Sherford Road, including flooding at the bottom on Stamps Hill

This will be closed for another 4 weeks, reopening end of June. Cllr Hitchins has continued to chase SLOW signs for Wollaton, the allotments, Tapps Lane and the end of Woodland Drive. It was agreed that there is also a need for a 'concealed entrance' signs to be placed on the main A379 for residents to access their driveways. Clerk will contact Nick Colton, DCC Highways for 'concealed entrance' signs and Cllr Hitchins will again follow up the requirement for the 'slow' signs.

Update on Community Noticeboard

Ongoing

21. Financial Matters**21.1 Financial Statement for May 2018**

Receipts:	Amount	Fund
SHDC	£1,319.33	Brixstix
HMRC	<u>£2,416.04</u>	General
	<u>£3,735.37</u>	

Payments:

M Cane - Deposit New Bus Shelter	2,750.00	General
SHDC Payroll Service (2017/2018)	£120.00	General
P Vassallo - Internal Audit	£150.00	General
DALC - Bespoke Councillor Training Session	£314.45	General
DALC - Clerk Data Protection Training	£48.00	General
G Searle - Parish Website (6 mthly)	£184.86	General
Clerk wages	£635.04	General
Clerk expenses	£59.99	General
Clerk office allowance	£20.00	General
P Burrige - works April / May	<u>£309.00</u>	General
	<u>£4,591.34</u>	

18th May 2018

Current Account:	£20,200.07
Deposit Account:	<u>£2,209.04</u>
TOTAL:	<u>£22,409.11</u>

Passbook balance at 5th April 2018

Skipton Building Society **£57,405.43**

Date

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Current Balance:

Neighbourhood Plan	£0.00
P3	£774.85
Legal Fees	£14,108.69
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£3,107.00
Brixstix funds	£1,000.00
TAP Funds - Four Rivers Dementia Action Alliance	£999.00
WW1 Exhibition	<u>£270.01</u>
Total of Fund allocated	<u>£28,777.53</u>

TAP - these funds will be claimed back from SHDC

VAT refund has been received for £2416.04

Cllr Wills proposed to accept the Financial Statement for May 2018. Seconded by Cllr Wakeham
All others in attendance were unanimous.

21.2 To receive and approve the Financial Statement for 2017/2018

Cllr Williams proposed BPC accept the Financial Statement for 2017/2018. Cllr Huxtable seconded. Unanimous agreement by all others in attendance by show of hands.

21.3 To receive the Internal Audit Report

Cllr's had received a copy of the Internal Audit report via email and there is a copy on BPC website. Cllr Wills proposed BPC accept the Internal Audit Report, seconded by Cllr Du Pont. Unanimous agreement by all others in attendance by show of hands.

21.4 To receive and agree Section 1 – Annual Governance Statement 2017/2018

The Annual Governance Statement 2017/2018 was completed with all Cllrs. It was proposed by Cllr Wills that the Annual Governance Statement 2017/2018 was agreed and seconded by Cllr Calvert. Unanimous agreement by all others in attendance by show of hands. This was duly signed by Cllr Hitchins (Chair) and Kirstie Aldridge (RFO).

21.5 To receive and agree Section 2 – Accounting Statements 2017/2018

The Clerk explained the Accounting Statement 2017/2018. It was proposed by Cllr Wills that the Accounting Statement 2017/2018 was accepted, this was seconded by Cllr Parish. Unanimous agreement by all others in attendance by show of hands. This was duly signed by Cllr Hitchins (Chair) and Kirstie Aldridge (RFO)

Date

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22. Planning Applications received from SHDC during April / May 2018

3055/17/FUL

READVERTISEMENT (Revised plans received) Construction of five new dwellings, with associated access road, landscaping and infrastructure including demolition of existing stables / outbuildings

Hartlands, Lodge Lane, Brixton. PL8 2AU

No Objection

1166/18/HHO

Extend porch to form extension to kitchen; new window to side elevation

The Wheelwrights, Brixton, PL8 2AX

No Objection

1175/18/PDM

Notification for prior approval for a proposed change of use of agricultural buildings to 3no. dwelling houses (class C3) and for Associated operational development (Class Q (a) and (b))

Hareston Farm, Yealmpton, Devon. PL8 2LD

Objection – see objection on website

1148/18/NMM

Non-material amendment of application no. 07/0677/15/RM

Sherford Housing Development Site, East Sherford Cross To Wollaton Cross Zc4, Brixton, Devon

No objection

1160/18/ARC

Application for the discharge of condition 13 of Application No. 07/0677/15/RM

Sherford New Community, Land South/South West of A38, Deep Lane and East of Haye Road, Elburton

No objection

1194/18/ARC

Approval of details reserved by conditions 13 & 17 of planning consent 07/0678/15/RM

Sherford New Community, Land of South / South West of A38, Plymouth. PL9 8DD

No objection

1264/18/ARC

Approval of details reserved by condition 13 of planning consent 07/0679/15/RM

Sherford New Community, Land of South / South West of A38, Plymouth. PL9 8DD

No objection

Cllr Huxtable left the meeting due to a pecuniary interest

4412/17/ARM

Reserved matters application for the approval of appearance, landscaping, scale and layout for 31no. dwellings following grant of outline permission 1825/16/OPA

Land at SX 550 552, North of Canes Orchard, Brixton

BPC had a meeting to discuss the application issues include an increase in houses form 29-31 ; issue of infrastructure, drainage and sewage; reduction of public open space; width of the road and lack of pavements; parking and there is no indication of affordable housing.

Cllr Williams recommended that BPC 'object' to the planning application, seconded by Cllr Du Pont. All others in attendance were unanimous (Cllr Huxtable was not present and did not vote). Cllr Huxtable returned to the meeting.

23. Planning Decisions made by SHDC during April / May 2018 to be conveyed to parishioners

1812/17/OPA

Outline application with all matters reserved for erection of circa 25no. age restricted (55+) bungalow/chalet bungalow dwellings, allotments, public open space and visitor car park

Proposed development site at SX 550 523 Land at Venn Farm Brixton

Appeal dismissed

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

3884/16/FUL

(Amended highways information and amendments to site plan, layout and elevations and omission of trim trail)
Erection of 64no. residential dwellings, associated roads, drainage, landscape, garages and parking

Land At Sx 553 524 West of Stamps Hill Brixton Devon

Appeal withdrawn

24. Local Issues and Councillor Reports

1a. Sherford Update

Sherford update had already been provided by guest speaker Richard Darlow.

1b. Sherford Community Land Trust update

There is no update at present.

2. Community Emergency Plan (CEP)

Cllr Williams is now in possession of large scale area maps. A letter will be dispatched to all parishioners in the future about the CEP.

3. Neighbourhood Plan update – Cllr Hitchins

Last stages of the preparing the final plan and hope to be sending to SHDC in mid-June

4. Sport and Recreation Plan – Cllr Hitchins

Consultation on sport and recreation was completed in 2016 in conjunction with the Neighbourhood Plan survey. NPG has been working on a South Hams Parish/Town Open Space, Sport and Recreation plan, this details existing provisions improvement requirements and any new facilities that are required. S106 monies from Venn Farm need to be in plan by 13th May 2019 - £40,500 Cllr Parish, Cllr Huxtable and Cllr Calvert with Cllr Hitchins will draft a Sport and Recreation Plan in conjunction with the information already collated by the NPG. Parishioners are encouraged/ invited to join the group.

5. P3 -Footpaths Update – Cllr Huxtable and Wakeham

The grass has been cut in Tuscanys. The bench will be placed in Silverbridge Way once the crops have been harvested. No other updates.

6. Traffic Management Committee Update

The next meeting will be held on 11th June

7. Bee Friendly update – Cllrs Williams and Calvert

Otter Garden Centre has agreed to provide sleepers, plants and signage. Fence panels, post and concrete will need to be purchased separately. An application for funding will be made to the Brixton Composters. Land is ready now and in the next 2 weeks planting can commence. It will be all year round planting for bees and pollinators.

8. Brixstix Play Space update

Cllr Hitchins signed the contract for the second phase of the improvements new wood chip, bench, screen and replacement of swing will be on 5/6th June. The fence needs replacing. Cllr Huxtable

Date

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proposed that BPC support the proposal for the fencing to be replaced using S106 monies, seconded Cllr Du Pont. All others in attendance were unanimous.

9. Section 106 – update and discuss

Updated under Sport and Recreation update (24.4)

10. Brixton Verges and Silverbridge Way update

Cllr Wakeham yet to meet with Ground Maintenance as no response to emails or phone calls. Clerk to arrange meeting in July with contractor to set the scene of the 12 month contract.

11. BT Telephone kiosks update and usage- Cllr Parish

Contractor has asked for a date to complete preparatory work. Cllr Parish will co-ordinate a date that Torr residents can paint the telephone kiosk and will purchase the paint for both telephone boxes. The Green telephone kiosk will require volunteers. Cllr Hitchins will follow up contact with the Ambulance Service re housing defibrillators.

12. Bus Shelter update

Deposit has been paid. Clerk is in contact with the insurance company regarding the extra funds required. This is ongoing.

13. Land at Cofflete Creek formerly Cofflete Mill

BPC have instructed surveyors for a valuation and survey of the land.

14. Plastic Free Coastline Community

Cllr Parish reported that BPCs registration has been acknowledged and he is now a Community Leader for Plastic Free. Cllr Parish will prepare a long term plan for future consideration.

15. Village Improvements update – Cllr Hitchins

Cllr Hitchins bring a date to June meeting for a group of parish councillors and parishioners to walk around the village in July to identify areas for improvement in the village.

16. Brixton 1918-2018 update – Cllr Hitchins – Report for Working Group

To mark the end of the WW1 there will be an exhibition from 8th - 11th November 2018. It will feature stories of the men who died and those men and women listed on the Role of Honour and what the parish was like 100 years ago. To mark the end of WW1 Cllr Hitchins requested that the Parrish Council considered planting 13 trees to mark the 13 men who fell in WW1. Cllr Williams proposed that BPC plant trees as memorial seconded by Cllr Parish. All others in attendance were unanimous. Cllr Hitchins and the working group to progress.

17. BPC Insurance Policy

Councillors had received copies of the proposed policy via email and Cllr Calvert proposed that BPC renew the policy with Zurich through Community First for £337.48 seconded by Cllr Huxtable. This includes insuring the four bus stops and two telephone boxes. All other in attendance were unanimous.

Date

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18. South West Water – discuss possibility of inviting representative to address BPC meeting

Clerk to add to agenda in 6 months time.

19. Permission in Principle Planning – Cllr Hitchins

Cllr Hitchins attended Permission in Principle Planning (PIP) session at SHDC; it is not planning permission but new way of getting consent which comes into effect the 1st June.

20. Clerk Salary

Cllr Wills proposed that the Clerks salary is increased in line with the increment published by NALC and backdated to 1st April on Scale Point 23, seconded by Cllr Wakeham. All others in attendance were unanimous.

21. Data Protection update

GDPR (General Data Protection Regulations) came into effect from 25th May 2018. Clerk confirmed that she had emailed all parishioners on the email list asking them to complete and return a consent form. If consent has not been received parishioners will not receive any updates. If a parishioner is not already on the mailing list and would like to be added please contact Clerk. Cllr Williams proposed that BPC adopt the new General Privacy Statement and Privacy Statement, seconded by Cllr Wills. All others in attendance were in agreement.

22. Quality Award

Cllr Huxtable proposed that Clerk completes any actions required to apply for the Quality Award for the Parish Council, seconded by Cllr Wills. All others in attendance were unanimous.

23. Standing Orders

BPCs Standing Orders have been updated in line with NALC Standing Orders. Cllr Du Pont proposed that BPC adopt the revised Standing Orders, seconded by Cllr Wakeham. All others in attendance were unanimous. All Councillors received a paper copy as per Standing Order 27.C. Cllr Hitchins stated that it was important that all Councillors fully understand the Standing Orders. Clerk will add this to the next business meeting.

24. Councillor Refresher Training

AS a result of refresher training on 24th April for BPC the status and Terms of Reference for the following groups needs to be amended :- the Planning Sub Committee, Traffic Plan Management Group and Community Emergency Plan Group. Planning Sub Committee will remain a committee and Clerk / Chair will draft a new terms of reference. Traffic Plan Management and Community Emergency Plan will become working groups. Cllr Williams will draft terms of reference for Emergency Plan group and Traffic Plan Management terms of reference will be added to the agenda 11th June. Clerk to add this to the June agenda to adopt terms of reference for all three groups.

25. Councillor’s Reports

Cllr Calvert

Mud / gravel on the road and gravel in Spriddlestone. Clerk to add to Traffic Plan Management agenda.

Date

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Cllr Du Pont

Had received a positive report on composters from a parishioner on the provision of a free water butt.

Hoops for bicycles in the village had been requested, this be considered in the village walk around

Cllr Williams

Attended Community Safety Forum, gangs and vulnerable children using mobile phones - early warning signs will be cascaded to Cllrs and school.

Cllr Parish

Traffic on Steer Point Road, lorries parking and getting in the way of school traffic. Lorries are parking up and not being allowed onto sites until 9.30am. Clerk will report this to PCSO Potter and add to Traffic Management agenda.

Increased number of tankers towards Steer Point.

Fly tipping Cllr Parish will report this. Cofflette stream was polluted over bank holiday.

Cllr Wakeham

Hele Trust has given grants to Plympton Gardeners and Boringdon School.

Cllr Hitchins

Hedge top of Winston lane needs cutting. Clerk to inform Peter Burridge.

Dogs barking continuously, resident nervous to walk past, by Venn Court Clerk will refer to PSCO Potter.

25. Correspondence for information / discussion

25.1 Devon Local Flood Risk Management Strategy Update

25.2 SHDC Press Release - Plan to Protect Public Toilets

25.3 SHDC Press Release – Your Council for the next year

25.4 Parishioner email re traffic Steer Point Road – *passed to PCSO Potter*

25.5 Parishioner email re traffic on Old Road - *access only sign has now been installed*

25.6 Parishioner email re construction waste Winston Hill Wood –*reported to SHDC Enforcement*

25.7 Yealmpton Pharmacy Applications – *both applications were refused*

. Date of next meeting

Brixton Community Room

Wednesday 27th June 2018 at 7.00pm

Meeting closed 9.54 pm

Kirstie Aldridge, Clerk, Brixton Parish Council

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council