



**Draft Minutes of Brixton Parish Council Meeting 29<sup>th</sup> June 2016**  
**Brixton Community Rooms 7.00 pm**

**Present:** Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Ian Calvert, Cllr Gay Murch, Cllr Roger Wakeham

**In attendance:** District Councillor Dan Brown, District Cllr Basil Cane, PCSO Andy Potter, Kirstie Aldridge (Clerk)

**Members of the public in attendance:** 16

**Open Forum (these notes do not form part of the official minutes)**

**Open Forum issues raised by parishioners**

Clarification was sought about rumours that houses on Sherford are being purchased by other local authorities for rehousing. BPC will raise at Sherford Liaison meeting.

Difficulty getting out of The Crescent due to vehicles travelling at speed from Yealmpton when the lights change. Is there a possibility of a sign stating that there is a junction? Clerk to contact Nick Colton.

Richard Boyt from South Hams Planning spoke on behalf of his client, owner of South Barton Farm, who intends to submit a planning application to SHDC to demolish the old Scout Hut and build 2 detached dwellings on the site which is a TPO'd area. The Scout Hut would be rebuilt at the rear of the football field and the football club will be able to use the facilities. The application is being made in consultation with the Scouts along with an ecology survey and a full tree survey. A Woodland Management Plan will be put in place to ensure that trees will always remain protected.

There were no aspirations to build any more houses than the original 2 dwellings on the site.

Grass needs cutting by the bus shelters and the seats in the village. Clerk to ask Peter Burridge.

**Police Report June 2016**

From 23rd May to 28th June

**Brixton**

26/5 making off without payment, fuel drawn, and no payment made CR/034591/16

31/5 damage caused to a gate and padlock at isolated rural location CR/042713/16

7/6 making off without payment, fuel drawn, no payment made, enquiries ongoing CR/038074/16

8/6 report of a minor assault, enquiries ongoing CR/038103/16

**Staddiscombe**

10/6 making off without payment, fuel drawn, and no payment made CR/038460/16

**PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101**

PCSO Potter explained that if it was a one off 'making off without payment' the garage would need to contact the DVLA and commence a Civil Recovery, if it was a series the police would be involved to track down the vehicle involved.

**Report from County Councillor John Hart**

On holiday

Date .....

Signed .....  
 Mrs E Hitchins – Chair Brixton Parish Council

**Report from District Councillor Basil Cane**

South Hams District Council is making provision to house 6 Syrian refugee families in the area, the government have made a provision for these 6 families in the South Hams. Parishioners discussed the possibility of housing 2 families together to ensure that they are supported in their new communities.

In the autumn additional staff will be available in the Planning department.

Chain of Office from Plympton RDC Chairman can be used by Brixton Parish Council or any special occasion.

**Report from District Councillor Daniel Brown**

£ ½ million has gone into 'Customer First' which will go towards 30-41 FTE members of staff shared between South Hams and West Devon. Devolution is being discussed at a high strategic level at the moment.

Attended a site visit to Sherford last week and shown around the site, perhaps BPC could attend a site visit. BPC to discuss at Sherford Liaison meeting. The Joint Local Plan is a strategic plan for South Hams, West Devon and Plymouth City Council and the Brixton Neighbourhood Plan will be vital to this.

Recycling, some councils are changing their procedures, SHDC have no plans to make any changes at the moment but any initiatives to reduce waste would be welcomed by Cllr Rufus Gilbert is Executive member for Commercial Services. Cllr Hitchins will write to Gary Streeter MP with regard amounts of packaging and ask if should there be a national strategy for dealing with waste consistently across the country.

The repainted milestone in the village was raised, Cllr Hitchins will investigate.

**Open Forum Closed****13. Welcome & Apologies:**

Cllr Hitchins welcomed everyone to the meeting

Apologies were received from Cllr Huxtable (holiday) & Cllr Williams (holiday) and Cllr Ian Martin (work commitments) and accepted.

Apologies were also received from County Cllr John Hart

**14. Declarations of Interest:**

None declared.

**15. Confirmation of minutes of Parish Council Annual Meeting 25<sup>th</sup> May 2016**

Cllr Wills proposed to accept the minutes of the meeting on 25th May 2016 as an accurate record of the meeting. Cllr Calvert seconded. All others in attendance were unanimous.

Cllr Hitchins signed the minutes as Chair of the relevant meeting.

**16. Matters Arising:**

None arising

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

## **17. Local Issues and Councillor Reports**

### **17.1 Sherford Update**

Cllr Hitchins, Cllr Wills and Clerk will be attending a Sherford liaison meeting on the 30<sup>th</sup> June. Items to be raised include the completion of the footpath from Elburton to Brixton, the future of Red Lion Hill, the rumours of allocating housing to organisations outside the local area, over grown hedging and flooding along the road between Brixton and Plympton, a new haulage road and a potential visit from BPC. There is a photo shoot at the site on 1<sup>st</sup> July to capture the first brick to be placed. It was confirmed that a film depicting the progress is being made by the consortium and can be seen on the Sherford website.

### **17.2 Traffic Management**

Main points raised at the recent meeting include: The necessity for someone to undertake the Chapter 8 Training. Wembury Parish (Cllr Cammock) will assist in the relocation of the mobile flashing speed sign. Empty school buses in the lanes could be due to buses having dropped off at school and going from one route to the another Hedges and flooding along the road between Brixton and Plympton are causing concern, BPC will discuss at Sherford Liaison meeting. Difficulty for traffic coming out of Tapps Lane onto Stamps Hill due to vision being blocked by parked cars. Parking on pavement outside Sutherland cottages, residents have been contacted and the situation has improved. The cheese blocks by the crossing in the village will be replaced with tarmac, it will be illegal to park there.

### **17.3 Emergency Plan including agreement of invoice for defibrillator**

Defibrillators are located at school and The Foxhound. BPC have received an invoice for £140.63 for the installation of the defibrillator at The Foxhound. Cllr Hitchins is in contact with SW Ambulance Services and will report back.

### **17.4 Bus Stop Seats update – Cllr Wakeham**

Contractor updated on 19<sup>th</sup> June, unfortunately weather has slowed down work. Work is in progress behind the scenes fabricating and galvanising. The South side of the village will be completed first then preparation and painting can commence on the north side of the village.

### **17.5 Brixton Composters - Cllr Murch**

Meeting was held on Monday 28<sup>th</sup> June. The figure from the last weigh in was £1729, which was from November to May. Bank balance £5376.43. 28 water butts have been given away to date. The Scheme takes green waste and donors receive free compost in return. For a grant for any eco-friendly projects apply online.

### **17.6 Neighbourhood Plan including agreement of invoice for questionnaires - Cllr Hitchins**

Cllr Hitchins thanked everyone who completed the Neighbourhood Plan Questionnaire, these are being analysed and the results will be available on Saturday 16<sup>th</sup> July, at the Consultation Event between 10am-4pm. This will be a family friendly Parish Council event with barbeque, WI cakes, tea and coffee, a bouncy castle and sports activities for the children, a display of old Brixton and 2 walks BPC have received the invoice for questionnaires £560 (this is covered by the separate Neighbourhood Plan Grant). Cllr Calvert proposed that the invoice is paid and Cllr Wills seconded. Unanimous agreement by all others in attendance by show of hands all in favour.

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Brown re-emphasised how important it is to keep some control on planning within the parish through a Neighbourhood Plan. The response rate to the Housing Needs Survey was 29% with the average response being 25%.

At the beginning of September there will be another consultation with a referendum next year to vote on the Neighbourhood Plan which will put Brixton Parish in a stronger position as part of the Joint Local Plan.

District Councillor Brown thanked the Neighbourhood Plan Group of Brixton for their help and support and guidance to Wembury Parish Council.

To host a Bouncy castle additional insurance needs to be purchased. This will be financed from the Neighbourhood Plan Grant. Cllr Wills proposed that the additional insurance costing £45.99 be obtained, Cllr Calvert seconded. Unanimous agreement by all others in attendance by show of hands

### **17.7 War Memorial Update – Cllr Wills**

The Secretary of State for Culture, Media and Sport has agreed to add Brixton War Memorial to the List of Buildings of Special Architectural or Historic Interest. The War Memorial is now listed at Grade II. Cllr Wills to include this in the magazine and Cllr Calvert to add this to Facebook.

### **17.8 Vacancy on Parish Council – arrangements for co-option**

An advertisement will be placed in the magazine and Facebook for a new Parish Councillor. The closing date will be 1<sup>st</sup> September 2016 with interviews held before Parish Council meeting in September. This could be an opportunity for a younger person to join the council.

### **17.9 Transparency Code / Council Health Check Update**

Clerk has attended website training and the website is being constructed at present. A lockable filing cabinet has been purchased and BPC is now registered for Data Protection. Cllr Hitchins spoke about the Local Council Award Scheme – Foundation Award. Cllr Hitchins, Cllr Wills and Clerk will meet to ensure everything is in place before applying for this award.

### **17.10 Potential Ideas – TAP Funding 2017-2018**

Clerk to write to Wembury, Newton/ Noss, Yealmpton to ascertain if they would be interested in working together if there is TAP funding and if they have any ideas.

### **17.11 Brixton Welcome Pack**

The Welcome Pack needs revising. Cllr Hitchins, Cllr Williams and Clerk will work together to produce an up-to-date version. There were offers to deliver the pack to new residents.

District Councillor Dan Brown mentioned about the possibility of BPC having an ‘app’, he will forward details to Clerk.

### **17.12 Agree payment for Parish Council Award to St Mary’s School**

BPC annually donates a £25 award to a school leaver, the pupil who has made the most significant progress over the last year. Cllr Calvert proposed that this year, 2 x £25 vouchers are donated to the boy and girl who have made the most significant progress, Cllr Wakeham seconded. Unanimous agreement by all others in attendance by show of hands.

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

### 17.13 Councillors Reports

#### Cllr Murch

Queried why the flashing speed sign was capturing cars as they left the village. It was explained at the Traffic Management meeting that the reason for this was cars speed up leaving the village once they see the national speed limit sign.

#### Cllr Wakeham

Silverbridge Way with regard to the drainage and overgrown vegetation on both sides. Clerk to contact Yealmpton Parish Council Clerk to request that when Silverbridge Way is reinstated to look at the drainage down the hill towards the stream. Clerk to contact Peter Burrige to with regard to trimming the significant vegetation on both sides.

Cllr Hitchins to contact owner of South Barton farm to ascertain if pedestrian access can be obtained on the concrete road where Interserve have completed their work.

#### Cllr Wills

Confirmed that the lumps that have appeared in the footpath near the Feoffee Park have been reported.

#### Cllr Calvert

The drain at the top of Spriddlestone is now blocked again due to the road being cleared and the rubbish being placed in this drain. Clerk to contact Nick Colton.

Asked if it was possible to obtain the % turnout for this Parish in the referendum, District Councillor Brown confirmed that South Hams had an 81.7% turnout, but unable to confirm Parish numbers.

#### Cllr Hitchins

Thanked Derek Furzeland for repainting the seats in the village.

Brixton stones need cleaning and letters repainted, Cllr Wills will contact Monumental Masons.

Cllr Hitchins agreed to follow up parishioners concerns about the painted milestone in the village

The Shop is due to change hands in the next couple of days Cllr Hitchins will send welcome letter.

### 18. Planning

**1184/16/HHO** Venn Farm, A379, Chittleburn Hill to Red Lane, Brixton, PL8 2AX

Householder application for the creation of a timber carport/garage and the removal of a small wall  
Support

**1710/16/ARM** Sherford Housing Development Site, East Sherford Cross to Wollaton Cross Zc4, Brixton, Devon

Application for approval of reserved matters following outline approval, for Roads and Infrastructures serving parcels 12.H and 12.I of Sherford New Community. Pursuant to outline approval ref 7\_49/2426/06/O (EIA development and an Environmental statement was submitted) Sherford New Community – Land South /South West of A38, Deep Lane, East of Haye Road Elburton Plymouth Ref 07\_677/15/RM

No objection

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council

**19. Financial Matters****Monthly Finance Report Financial Year 2016/17****June**

<b>Receipts:</b>	Amount	Fund
Transfer from Current Account	<u>£36,000.00</u>	
	<b>£36,000.00</b>	
<b>Payments:</b>		
Transfer to Deposit Account	£36,000.00	
Community First - Zurich - BPC Insurance Policy	£176.12	General
Yealmpton & Brixton Caring Donation	£100.00	General
Vision ICT - Website	£690.00	Transparency Code
Clerk - Website Training (x 6 hours)	£57.30	Transparency Code
Clerk - Website Setting Up & Mileage	£65.80	Transparency Code
Clerk Wages	£491.95	General
Clerk Allowance	£20.00	General
Clerk Expenses	£44.83	General
Clerk - purchase of Filing Cabinet	£55.99	General
Clerk - purchase of Data Protection	£35.00	General
P Burrige Verge Maintenance & Weed Killing	<u>£183.00</u>	General
<b>TOTAL:</b>	<b>£37,919.99</b>	

**Statement balance at 16th June 2016**

Current Account:	£8,128.53
Deposit Account:	<u>£60,191.87</u>
<b>TOTAL:</b>	<b>£68,320.40</b>

**Current Balance of Funds Allocated:**

Neighbourhood Plan	£6,325.00
P3	£565.70
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code	<b>-£65.10</b>
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Bus Shelters	<u>£2,154.33</u>
<b>Total of Fund allocated</b>	<b>£34,476.60</b>

Transparency Code - shows minus figure of **£65.10**

VAT refund of £190.10 in total will bring this figure to £125 in credit

Cllr Wakeham proposed to accept the financial statement for June 2016. Cllr Wills seconded.

Unanimous agreement by all others in attendance by show of hands.

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

Acknowledgement of receipt of Annual Accounts has been received from Grant Thornton who will be in touch within the next few weeks.

Clerk investigated various options for the balance in the deposit account to earn more interest. Clerk to email details to Councillors and raise on July agenda.

## **20. Correspondence for Discussion**

### **20.1 SHDC Events Policy Consultation**

Emailed to all Councillors prior to the meeting, this is to standardise the policy to charge for events on SHDC land. BPC don't use any land for any events.

### **20.2 Invitation to consultation – Plymouth and South West Devon Joint Local Plan Workshops**

This will be held at Ivybridge Watermark on Wednesday 6<sup>th</sup> July, Jon Capel, Ray Holland and Liz Hitchins will be representing the Neighbourhood Plan Group. If any Parish Councillors wish to attend please inform Cllr Hitchins.

### **20.3 2016 AONB Annual Open Forum**

This event, Health, Wellbeing and The Great Outdoors will be held at Thurlestone Village Hall on Monday 11<sup>th</sup> July from 5.30pm – 8.30 pm.

### **20.4 Area of Outstanding Natural Beauty Planning Guidance Consultation**

Cllr Hitchins asked all Cllrs to read the consultation documents, as the area of AONB accounts for approximately 1/3 of the Parish. The Neighbourhood Plan group will be meeting to discuss this in detail and will invite Councillors to attend that meeting

#### **Date of Next Meetings:**

Brixton Community Rooms      Wednesday 27<sup>th</sup> July 2016      7.00 pm

Meeting closed 9.08pm

**Kirstie Aldridge, Clerk to Brixton Parish Council**

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council