



Draft Minutes of Brixton Parish Council Meeting 29th November 2017

Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Brenda Huxtable

In attendance: County Councillor John Hart; District Councillor Dan Brown; NPG – Jon Capel, Greg Webb, Shirley Deeney, Ray Holland and Kirstie Aldridge (Clerk)

Members of the public in attendance: 13

Cllr Hitchins opened the meeting by thanking everyone for coming and explained the format of the meeting.

Open Forum (these notes do not form part of the official minutes)

Open Forum including issues raised by parishioners

Police Matters – November 2017

From 21st October to 24 November

Brixton

8th Nov., improper use of public communications [indecent message on Instagram] CR/102095/17

10th Nov., criminal damage to motor vehicle, van window smashed CR/098690/17

Between 10th and 13th Nov. attempt theft of property from a building site CR/098874/17

Between 20th and 27th damage caused to house garden gate CR/094283/17

25th Nov. criminal damage to motor vehicle, car had front nearside window smashed CR/092661/17

Staddiscombe

2nd Nov. shoplifting CR/095706/17

20th Nov. burglary to garage of house CR/101709/17

PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101

Guest Speakers – Neighbourhood Plan Group (NPG)

Cllr Hitchins explained that the Brixton Parish Neighbourhood Plan, setting out the draft planning policies for Brixton for the next 20 years, is out for public and statutory consultation until the 12th January 2018. It is available in public places in Brixton and on the Brixton Parish Council website. No anonymous feedback will be considered. Comments will be reviewed by the NPG. The Plan will then be sent to SHDC for the Planning Inspectorate to examine. A referendum will then be undertaken in the spring/ summer for parishioners to vote on the final plan. The Plan will form part of the planning policies for Brixton for SHDC to use along with JLP when it is adopted.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Hitchins introduced members of the NPG Jon Capel, Shirley Deeney, Greg Webb, Ray Holland and Tony Steer (absent tonight) who presented the background and vision of the Neighbourhood Plan and its themes – Environment, Community Facilities, Sport & Recreation, Transport, Employment and Development.

Cllr Hitchins and Cllr Wills had attended the Development Management Committee at SHDC today where the recommendation for the planning application for the circa 25 55+ age retirement bungalows at Venn Farm was refusal. The Planning Officer quoted from the emerging Neighbourhood Plan in presenting the case.

Cllr Hitchins thanked everyone on the NP who have worked extremely hard and given their time over last 2 ½ years.

Report from County Councillor John Hart

There has been an increase in the amount of spend on adult services and children's services and £2million is to come out of the budget. More has been spent on the adult learning disability service. Sherford - there will be public consultation on 8th / 9th December in St Matthews Church, Elburton for the revised plans for Sherford. He agreed to talk to Highways with regard pavement parking. Cllr Hart wished BPC well with their Neighbourhood Plan.

Report from District Councillor Daniel Brown

Cllr Brown commented that the Neighbourhood Plan looks fabulous and well thought out. SHDC DM Committee today discussed the application for 25 bungalows at Canes Orchard. Cllr Baldry spoke on behalf of Brixton Parish objecting to the application and this was supported by Cllr Brown. SHDC made a recommendation for refusal as the application that was submitted wasn't valid the recommendation will now go to the Planning Inspectorate for a decision.

Cllr Brown confirmed that he was happy to approve the release of some S106 funding for Brixstix. The One Council proposal was discussed at a meeting at the end of last month, SHDC voted in favour and WDBC voted against it. This is now not going ahead and both councils will face some difficult decisions going forward. Steve Jordan one the Executive Directors at SHDC is leaving in February. Sherford Section 73 application for the re-drawing of the master plan is on display in December 7/8th at St. Matthew's Church, Elburton. Cllr Brown stated that he didn't want to lose any square footage of the Sherford Community Park.

Other issues

Reduced visibility in Steer Point Road approaching the roundabout by inconsiderate parking on the main road by delivery lorries outside the agreed hours waiting to access to the Canes Orchard site. PCSO Potter confirmed that he had spoken to the manager of Canes Orchard site.

7 ½ ton limit on Red Lion Hill isn't enforced

Parking on pavement in the village, the blocked drain at the bottom of Legion Lane and the green lane at Torr were raised and will be discussed at the next Traffic Management Committee – 4th December 2017.

Update on Bus Shelter was requested (will be discussed later)

Date

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A Torr resident explained that over a number of years there has been a problem with pheasant shooting in the fields above their properties. It has been reported to the Police but it remains a problem with a risk to property, animals and cars. Police have contacted the landowner. Cllr Wakeham stated that it is a criminal offence for a projectile to leave the field of shoot and is subject to a Firearms Act.

Open Forum Closed

62. Welcome and Apologies for Absence

Cllr Hitchins welcomed everyone to the meeting.

Apologies were received from Cllr Josef Parish, Cllr Ian Calvert, Cllr Helen Williams and Cllr Ian Martin accepted by all Councillors.

Apologies were also received from District Councillor Basil Cane and accepted by all Councillors

63. Declarations of Interest

Cllr Wills and Cllr Hitchins declared an interest in agenda point 69.19

64. Confirmation of minutes of Parish Council Meeting on Wednesday 25th October 2017

Cllr Wills proposed to accept the minutes of the meeting 25th October 2017 as an accurate record of the meeting. Cllr Wakeham seconded. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

65. Matters and actions arising from last meeting

Update on Horse Warning Signs near Blackpool Farm

Nick Colton, Neighbourhood Highway Officer, DCC has met with Robert Robb - Sherford Consortium - to discuss the signs and their final locations which will be agreed at the next Traffic Management Meeting.

Update on Quiet Lane Status

Clerk has emailed all IDALC parish councils explaining the Quiet Lane Status and asked for it to be placed on their agendas. Clerk has received five replies Ermington, Holbeton, Shaugh Prior and Wembury would like to be included in any future correspondence.

Update AONB Gateway signs

Clerk to contact and ask for a proof of the sign that is being ordered.

Update on the Ivy on the wall on A379

To be updated at the January meeting

Update on Brixton Stones

Cllr Wakeham has met with contractor to create a flat surface on both stones; the cost would be £550 excluding VAT. Discussion ensued and Cllr Wakeham will meet with 3 parishioners who volunteered to look at the stones to see what other options could bring a resolution of this problem. BPC thanked the parishioners for volunteering.

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Update on Bus Shelter Repair

It has been confirmed there will be additional costings due to the extra work that will need to be completed prior to the work being started. Clerk has emailed to find out more information from Fernbank Advertising that repairs and maintain bus shelter for free in return for advertising

Update on criminal activity in Brixton

The Chairman reported that the Police had not given an update following the incident on 6th October.

Update on weed clearance along A379

The contractor has invoiced that this work has been completed. Councilors confirmed that the weeds had not been cleared all the way along A379 and through the village. Clerk to contact contractor.

Update on signs in Torr

The sign is now ready for collection.

Update on Canes Orchard lighting to steps

Letter has been sent but no reply has been received. Clerk will chase.

Update on BPC Newsletter

As a new Councillor will be appointed in January it was agreed to hold the printing of the newsletter until then.

66. Financial Matters - November 2017

Receipts:	Amount	Fund
VAT Repayment (Apr-Sept)	£646.90	General
Lottery Grant (Brixstix)	£4,000.00	Brixstix
Composters	<u>£1,000.00</u>	Brixstix
TOTAL	<u>£5,646.90</u>	

Payments:		
K Aldridge re Torr Sign	£79.90	General
The Printing Press (TAP)	£165.00	TAP
The Printing Press (TAP)	£30.00	TAP
The Printing Press (TAP)	£46.00	TAP
HMRC (PAYE)	£222.14	General
P Burrige (Nov)	£147.90	General
Clerk Wages (inc training)	£777.60	General
Clerk office allowance	£20.00	General
Clerk expenses	<u>£51.11</u>	General
TOTAL	<u>£1,539.65</u>	

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Statement balance at 17th November 2017

Current Account:	£14,835.57
Deposit Account:	<u>£2,208.50</u>
TOTAL:	<u>£17,044.07</u>

Passbook balance at 28th September 2017

Skipton Building Society **£67,165.62**

Current Balance:

Neighbourhood Plan	£445.00
P3	£778.35
Sherford Reserve - for any legal fees etc	£4,108.69
Sherford Reserve - for a BPC approved project	£10,000.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£3,107.00
Brixstix funds received (Lottery, Composters+ Dist Cllr Cane)	<u>£5,750.00</u>
Total of Fund allocated	<u>£34,705.02</u>

Brixstix (promised) - Feoffee Trust £1550; County Cllr Hart £700

Councillors agreed to take off £100 (plus VAT) to P Burridge for the November payment as the whole job had not been completed (amended financial statement above)

Cllr Wakeham proposed to accept the amended Financial Statement for November 2017. Cllr Wills seconded. Unanimous agreement by all others in attendance by show of hands.

67. Planning Applications received from SHDC during November 2017

**3055/17/FUL Construction of five new dwellings, with associated access road, landscaping and infrastructure including demolition of existing stables / outbuildings
Hartlands, Lodge Lane, Brixton. PL8 2AU**

No objection but the observations were made re turning spaces, Devon Hedges and visibility

3483/17/FUL Erection of temporary training skills centre (5 years)

Land at SX 545 542, Vinery Lane, Plymouth

No objection

3349/17/VAR Variation of condition number 2 (approved plans) following grant of listed building consent 07/0629/15/LB)

conversion to single dwelling)

Meadow View Cottage, formerly known as Linhay Adj., Spriddlestone, PL9 0DW

Support

Date

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2621/17/VAR Variation of condition number 2 (approved plans) following grant of planning permission 07/0628/15/F (conversion to single dwelling)
Meadow View Cottage, formerly known as Linhay Adj., Spriddlestone, PL9 0DW
 Support

3447/17/OPA Outline planning application with all matters reserved for use of garden plot for new dormer bungalow. Greenfields, Lodge Lane, Brixton PL8 2AU
 Two councillors attended the site visit and felt that there was no reason to object but as there was no quorum no decision was made. Cllr Wills proposed 'no objection' and Cllr Wakeham seconded. All others in attendance were unanimous.

3502/17/OPA Outline planning application with all matters reserved for 5no. four bedroom houses. Proposed development site at SX554 546, Adjacent to Butlas Farm
 Two Councillors attended the site visit and felt that there was no reason to object but as there was no quorum no decision was made. Cllr Wills proposed 'no objection' and Cllr Wakeham seconded. All others in attendance were unanimous.

68. Planning Decisions made by SHDC during November 2017

3177/17/FUL The construction of a new canopy to provide protected play area for reception classroom. Brixton St Mary Church of England Primary School, Elliots Hill, PL8 2SG
 Conditional approval

69. Local Issues and Councillor Reports

1a. Sherford Update

The meeting of the Sherford Liaison Group was held on Thursday 2nd November when it was confirmed by SWW that the water will be going into Plymouth not Brixton.
 Public consultation for the revised planning application for Sherford will be held on 8th and 9th December at St Matthews Church Elburton.

1b. Sherford Community Land Trust update

As Cllr Williams was not present it was agreed forward to the December agenda

2. Community Emergency Plan (CEP)

As Cllr Williams was not present it was agreed forward to the December agenda

3. Brixton Composters

BPC needs to elect a new representative. Clerk to add to February agenda once the new Councillor is in situ.

4. Neighbourhood Plan update – Cllr Hitchins

Cllr Hitchins re-iterated the importance of local people commenting on this plan.

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5. P3 (Footpaths) Update – Cllrs Huxtable and Wakeham

Ros Davies PROW met with Cllrs Huxtable, Hitchins, Wills and Clerk. All Footpath inspection proformas were examined and work agreed for Footpaths 9 (strimming), 15 (loose signpost and gate not closing), 21 (rotten style post) and Clerk is awaiting confirmation of FP 27 before instructing contractor recommended by Ros Davies.

6. Bee Friendly update

Clerk to add to December agenda

7. Brixton Play Space update

Cllr Parish had obtained a further quote from Earth Wrights, total cost £11, 183, 20 including VAT. BPC has received grants totalling £8000. SHDC will release £1319.33 from S106 to meet the full costing. To secure the discount offered the order needs to be placed by 30th November. SHDC have recommended that a further clause be inserted into the contract with Earth Wright. Cllr Wills proposed that once the clause has been inserted into the contract Cllr Hitchins signs it on behalf of BPC and a cheque for the deposit of £5591.20 is signed and Cllr Hitchins signs the contract to release the funds from SHDC S106, seconded by Cllr Wakeham, all others in attendance were unanimous.

8. Cost of charging the new VAS signs

Clerk awaiting confirmation from Roger Smith re this.

9. Community Re-Investment Fund

The deadline is Monday 8th January 2018, projects need to be community led project, be capital in nature, have a lasting impact and provide or improve community infrastructure.

Cllr Wakeham proposed that BPC apply for this funding for the speed cameras including the battery charging. Cllr Wills seconded, all other in attendance were unanimous.

10. TAP Funding

The deadline is Friday 15th December 2017; the aim of this fund is to develop collaborative working between towns and their surrounding parishes. County Cllr Hart requested that the project is innovative. Cllr Hitchins to ask Cllr Williams to see if there are any costings for the Bee Friendly Project. Cllr Wakeham agreed to follow up with Otter

11. BT Telephone kiosks usage and renovations quotations

Cllr Parish has approached two people for quotations to renovate the boxes and is awaiting a reply.

12. Land at Cofflette Creek

SHDC have written to BPC regarding the piece of land owned by the District Council at the head of Cofflette Creek. As only 50% of the Parish Council were in attendance it was agreed to put this matter forward to the December meeting.

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13. Community Noticeboard

As the shop is closing / reducing opening hours and the footfall has dropped there is scope to have a noticeboard to display posters advertising community events in Brixton and adjacent villages and communities possibly on the wall along the A379 close to the pedestrian crossing. Cllr Huxtable proposed an agreement in principle and Cllr Wills seconded. All others in attendance were unanimous. Cllr Hitchins will contact the owner of the wall on the A379.

14. Section 106 update

There are S106 funds which need to be spent by 2019 on Sport, Recreation and Open Space. The NPG are looking at this and will come back to BPC with some proposals for a Sport and Recreation Plan.

15. SHDC and WDBC Devon Joint Planning Validation Consultation

SHDC and WDBC are carrying out a consultation process as part of the review of their Planning Validation Checklist. The new checklists outline the level of information required prior to registration of a planning application.

16. The Plymouth and South West Devon Joint Local Plan

On 31st July PCC, SHDC and SDBC submitted the Plymouth and South West Devon JLP to the Secretary of State. Planning Inspectors are examining the plan and its supporting documents which can be found on BPC website. The examination will commence on Tuesday 30th January 2018 and run for several weeks.

17. Parish Councillor Email addresses

Clerk has obtained 3 quotations re all councillors having a parish council email address. Clerk to add this to the December agenda to discuss further.

18. Parish Councillor Vacancy

As SHDC has confirmed that no requests for an election to be held to fill the vacancy had been received BPC will now co-opt a Parish Councillor by advertising the vacancy. The deadline for applications is the 15th December with interviews on Wednesday 17th January.

19. South Hams CVS, Dementia Friendly Parishes Around The Yealm, CAB, Samaritans, Brixton Scouts, 1st Yealm Brownies / Rainbows, St Mary's, Royal British Legion Wreath, Yealmpton & Brixton Caring, Ivybridge Ring n Ride

Cllr Wakeham proposed that donations are made to South Hams CVS £150, Dementia Friendly Parishes Around The Yealm £150, CAB £150, Samaritans £150, Brixton Scouts £150, 1st Yealm Brownies / Rainbows £150, St Mary's £75, Royal British Legion Wreath £25, Yealmpton & Brixton Caring £150 and Ivybridge Ring n Ride £150 seconded by Cllr Huxtable. Cllrs Hitchins & Wills abstained.

20. Renewal of SLCC to be discussed and potentially agreed

The renewal cost is £115. Cllr Wakeham proposed that Clerk renew this subscription, seconded by Cllr Huxtable. All others in attendance were unanimous.

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21. General Data Protection Regulations Training Course for Clerk – discuss and potentially agree Clerk attending

DALC are providing a course at £40 +VAT in Exeter. Cllr Wakeham proposed Clerk attends, seconded by Cllr Wills all others in attendance were unanimous.

22. Councillor's Report

Cllr Huxtable

Approached with regard Post Office closing, possibility of having it in Otter

Cllr Wakeham updated and confirmed that the Post Office will be closing in March unless another location can be found. Other locations in the village are currently being considered. Cllr Wakeham will feed back other options.

Pavement and hedges on Stamps Hill very slippery – will raise at the next Traffic Management Committee meeting.

Cllr Hitchins

Shooting was discussed as raised the open forum. It was agreed that Cllr Huxtable will speak to the land owner initially

Cllr Parish (by email)

Flashing warning lights on Steer Point Road by the school are working again.

Green Lane at Torr is a benefit and walkers have commented how refreshing it is to be able to use it again.

70. Correspondence for information / discussion

- 70.1 Sherford Autumn Newsletter
- 70.2 One Council – Results from Special Meeting
- 70.3 CPRE South Hams Autumn Update
- 70.4 Fly Tipping – How to dispose of your waste properly
- 70.5 DALC Newsletter - NALC Annual Conference
- 70.6 Our Day – No Such Thing as an Ordinary Day at South Hams District Council

Date of next meeting

Brixton Community Room

Wednesday 13th December 2017 at 7pm

Brixton Community Room

Wednesday 24th January 2018 at 7pm

Meeting closed 9.15 pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council