



**Draft Minutes of Brixton Parish Council Meeting 27<sup>th</sup> July 2016**  
**Brixton Community Rooms 7.00 pm**

**Present:** Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Ian Calvert, Cllr Roger Wakeham, Cllr Brenda Huxtable, Cllr Helen Williams

**In attendance:** County Councillor John Hart, District Councillor Dan Brown, PCSO Andy Potter, Richard Darlow & Michael Stent (Sherford Project Team)  
 Kirstie Aldridge (Clerk)

**Members of the public in attendance:** 15

Cllr Hitchins opened the meeting with a minute silence to mark the death of John Squire, a devoted councillor at Parish and District level over 30 years.

Cllr Hitchins welcomed everyone to the meeting especially the new shop owners and new residents.

**Open Forum (these notes do not form part of the official minutes)**

**Open Forum including issues raised by parishioners**

**Richard Darlow and Michael Stent - Project Team Sherford**

Stanborough Cross will be completed within the next couple of weeks, including 30mph average speed cameras and traffic lights. Haye Road entrance almost complete which turns into Main Street. Show homes will be ready in December. Planting and landscaping will commence in the front of Haye Road. Start date for the school is within the next couple of weeks. Temporary medical centre, GP centre and police station will be stationed in one wing of the school. Confirmation that the school, which will be located by stream, will be fenced and shielded so there will no risk to anyone. 9 parcels have not been released for sale. Leisure Centre is 2 ½ to 3 years away which will be next to the all weather pitches. Swimming pool will still be built, when the 700<sup>th</sup> house is constructed, which is probably about 3 years away. Public path will be formed December / January 2017 and linked in with the existing path. The link through to the Community Park area is about 12 to 15 months away, which will include a Cycle and foot paths. Mid 2017 will trigger S106 to provide public transport and park & ride. 2 options for public and private transport providers are being considered. Concern was raised over the volume of vehicles using Laira Bridge Road through to Brixton. Public transport will be implemented before the Park and Ride is in place at Deep Lane End. Park and Ride will be about 4 years with 1000 capacity. First set of Deep Lane works have been completed. Project team agreed to investigate reports of debris on the side road close to Deep Lane End. First houses are approaching first floor height. Project team to look into the possibility of BPC & parishioners to look around the site.

**Police Report July 2016**

**Brixton**

8/7 offensive communication [Facebook incident] CR/047459/16

25/7 making off without payment, fuel drawn from garage forecourt, motorist failed to pay CR/045458/16

**Staddiscombe**

3/7 assault, dealt with by way of restorative justice [apology made] CR/044659/16

**PCSO 30540 Andy Potter, Ivybridge Police Station, Tel no 101**

Date .....

Signed .....  
 Mrs E Hitchins – Chair Brixton Parish Council

### **Report from County Councillor John Hart**

Spoke about the Brexit vote with regard to the legislation being tied into Europe, will take time and patience for the effects of currency fluctuations to be known. A379 due to be finished 19<sup>th</sup> August, there will be some resurfacing on parts of the road. There is money in the pot in DCC to repair/reinstate the Silverbridge Way footpath. Arches at Kitley have been inspected by Bridge Experts. County Cllr Hart will ensure contractors investigate flooding risk in the dip on the road and the materials that the crash barriers are made from. First few refugees have arrived in Devon, great concern for unaccompanied young people majority being hosted by Essex some at Gatwick airport. When Sherford is completed, will residents have access to Chelson Meadow? Discussions are being undertaken with PCC as about 130 houses are in Plymouth the rest will be Brixton.

### **Report from District Councillor Basil Cane**

Apologies had been received from Cllr Cane

### **Report from District Councillor Daniel Brown**

Joint Local Plan SHDC, Plymouth and West Devon 2014 – 2034 is out for consultation until the 12<sup>th</sup> August. Wembury and Brixton haven't been allocated any sites for housing development. Strategic planners are leaving the number of houses and site to be identified in the Neighbourhood Plan. The total number of homes to be built in across the 3 authorities in 20 years is 30,300. Needs to be a solid effort on infrastructure along the A379 as Laira Bridge can't expand. SHDC meeting on 28<sup>th</sup> July where Devolution will be discussed. This would mean changes to district and county councils in the longer term. Has met with developer with regard to a planning application for Phase 3 Venn Farm, for 29 new homes just above the first phase. SHDC is creating a new homelessness strategy, covering causes of homelessness and intervention where there is a risk of becoming homeless. In South Hams there are 8 rough sleepers across the whole district (out of 80,000 people 8 are rough sleepers). Between 2014/2034 any new houses will count towards the number in the Neighbourhood Plan.

### **New proprietors of village shop**

Cllr Hitchins welcomed Tina Debenham and Martin Brown, the new proprietors of the village shop who want to make the shop part of the village, and put it at the heart of the village. They have lots of ideas and would welcome any parishioners' ideas. Post Office will remain an outreach of Elburton. There is set criteria to become a full time Post Office. If it became full time, it would be a restricted service. Parishioners can pay in cheques from NatWest and HSBC. Grateful for the support and welcoming comments. BPC wished them every success in the venture.

Suggestion that the bus shelter by Elbridge could be turned around. The Engineer suggested that passing traffic could blow into where the seats are. The possibility of a corner screen in the current location will be investigated. A notice will be placed in each bus shelter to stop posters being displayed as this marks the Perspex

Sign at Fordbrook, on the corner needs hedge clearance.

### **Open Forum Closed**

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council

**21. Welcome & Apologies:**

Cllr Hitchins welcomed everyone to the meeting  
Apologies were received from Cllr Gay Murch and accepted.  
Apologies were also received from County Councillor Basil Cane.

**22. Declarations of Interest:**

Cllr Hitchins declared an interest in 26.4, 26.5 and 27.1  
Cllr Huxtable declared an interest in 26.4, 26.5 and 26.6

**23. Confirmation of minutes of Parish Council Meeting 29<sup>th</sup> June 2016**

Cllr Wills proposed to accept the minutes of the meeting on 29<sup>th</sup> June 2016 as an accurate record of the meeting. Cllr Wakeham seconded. All others in attendance were unanimous.  
Cllr Hitchins signed the minutes as Chair of the relevant meeting.

**24. Matters Arising:**

**Signage at the junction of The Crescent**

Email from Nick Colton (DCC Highways) stated that junction warning signs can't be provided without a proven road traffic collision history.

**Grass by the bus shelter and seats in village**

Grass has been cut

**Silverbridge Way**

Vegetation has been cut down. Cllr Hitchins has liaised with Yealmpton PC and the Silverbridge Way Working group will be reconvened to look at the path post the roadworks. DCC will reinstate the path by the vehicle compound. Brixton and Yealmpton Parish Councils have put aside £2500 each to improve the surface on the Yealmpton side. Cllr Hitchins, Cllr Murch, Cllr Huxtable and Cllr Wakeham will meet with Yealmpton PC to discuss.

**Spriddlestone drainage**

Cllr Calvert reported that debris has been piled on top of the drain at Spriddlestone. Clerk to ascertain from Nick Colton the cost of clearing this.

**Brixton Stones**

Cllr Wills has obtained 2 quotations to clean the stones. Cllr Wills will now obtain a quote to clean and repaint the lettering.

Cllr Hitchins has spoken to the land owner with regard to the locked gate to Mudbank from Steer Point Road. The gate is locked due to fly tipping, travellers, dogs bothering sheep. The land owner happy to discuss with parishioners. Cllr Hitchins and Cllr Wakeham will meet to discuss with the landowner.

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

## **25. Local Issues and Councillor Reports**

### **25.1 Sherford Update**

Already covered by Richard Darlow and Michael Stent – Project Team Sherford

### **25.2 Emergency Plan Update**

Cllr Williams will have an updated plan for September meeting

Fiona Pritchard, Yealmpton Parish Council Emergency Plan Co-ordinator will meet BPC Community Emergency Plan Team Coordinator to discuss working in collaboration across the 2 parishes

Cllr Hitchins has contacted SW Ambulance with regard to the invoice received for installing the defibrillator at The Foxhound, at a cost of £140.63. The actual cost of the defibrillator £1,800 + VAT has been funded by SW Ambulance with a 4 year maintenance contract. Cllr Wills proposed to pay the invoice for £140.63 and seconded by Cllr Wakeham. All others in attendance were unanimous.

### **25.3 Bus Stop Seats update – Cllr Wakeham**

Work progressing and the shelters are looking good on either side of the main road. Seats have been taken away to be refabricated and will be returned. More work will be required on the North side shelter

### **25.4 Brixton Composters - Cllr Murch**

Next meeting of Brixton Composter is in September 2016

### **25.5 Neighbourhood Plan Update - Cllr Hitchins**

A successful Consultation Day was held on 16<sup>th</sup> July over 100 people attended. The ideas from the day will form a further consultation report by Devon Communities Together. The Neighbourhood Plan group meets every other Tuesday 26 meetings a year, which is a huge commitment. All the information from the surveys is being assessed and collated independently and will provide effective evidence based on the views of the community which will form the hub for the Neighbourhood Plan. This will become a statutory plan and is a very important document linked to the Joint Local Plan.

### **25.6 P3 Update – Cllr Huxtable & Cllr Wakeham**

A meeting with Ros Davies DCC Footpath Officer was held on 4<sup>th</sup> July. All footpaths are currently in a good state. Work required on the gate to the path by Otter Nurseries, and Silverbridge Way, which is a permissive route. Parishes working together on P3 had been discussed - Clerk to contact Wembury and Yealmpton Parish Councils to consider piloting this approach.

Land owners have been contacted with regard to vegetation on a path and camping on the footpaths. Clerk will confirm with Ros with regard to the footpath at Tuscanys, who is checking that the footpath is in the correct place.

### **25.7 Canes Orchard Phase 2a update**

Confirmation received from SHDC that the developer has met with conditions specified.

### **25.8 TAP Funding 2017-2018**

Clerk confirmed that in principle Yealmpton, Wembury and Newton Ferrers & Noss Mayo Parish Councils would be prepared to work together if there was funding.

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

### **25.9 Plymouth and South West Devon Joint Local Plan**

District Cllr Brown explained how it impacts on Brixton. Prospective Park and Ride at Chittleburn, located above the industrial estate, this may stem the flow of traffic across Laira Bridge and would provide a good transport link to the city. AONB has not been identified on the map, this is a serious omission. It will be the Neighbourhood Plan that will identify the number of houses and the sites for any future development in the parish. Need to implement a proactive Neighbourhood Plan otherwise SHDC or Secretary of State will allocate both numbers and sites.

### **25.10 AONB Planning Consultation - Cllr Hitchins**

Combined Neighbourhood Plan and Parish Council meeting was held 27<sup>th</sup> July attended by Cllr Wills and Cllr Huxtable with Roger English from AONB to look at AONB Planning Guidance Consultation.

Points raised for feedback:-

- Need for consistency in response to planning applications across the AONB.
- More power was required to make a stand for AONBs
- Not just about protection but enhancement of the natural environments
- Importance of Design of buildings and how they look in AONB
- Bridleways not mentioned
- No reference to disused quarries or restoration of disused quarries in the AONB.

Cllr Hitchins will forward response to AONB by 11<sup>th</sup> August.

County Cllr Brown stated that he wanted AONB to actually mean something and that everyone understands exactly what it means.

### **25.11 Agree payment of restoration of village seats**

Cllr Williams proposed to accept and pay the invoice of £212 for the restoration of village seats to Derek Furzeland. Cllr Wakeham seconded. All others in attendance were unanimous

### **25.12 MobileApp proposal to discuss and potentially agree**

Clerk explained that the cost is £199 for the setup fee with a monthly fee of £25.

District Cllr Brown is setting up this app for Wembury PC, he explained that it is a new way of communicating with people and integrating the community further.

Cllr Wills proposed to have the mobile app for 12 months with a review then. Cllr Calvert

All others in attendance were unanimous.

### **25.13 Brixton Parish Council Website**

Neighbourhood Plan page to be set up on the website. All Cllrs happy for the website to go live. It will be <http://www.brixtonparishcouncil.org.uk>

### **25.14 Application to name and number a new street from SHDC – Chittleburn Close**

Cllr Hitchins explained that the Parish Council has to work within the Street Naming policy of SHDC.

4 other names were considered. Cllr Wills proposed to accept the name of Chittleburn Close. Cllr Williams seconded. All others in attendance were unanimous

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council

**25.15 Policies to be agreed and adopted: Complaints procedure, Parish Council Code of Conduct, Data Protection policy & Information Security Policy, Environmental Policy, Freedom of Information Publication Scheme, Terms of Reference, Equality and Diversity Policy, Health & Safety Policy and Recruitment Policy.**

Councillor's had been sent the polices by email and Cllr Wills proposed to accept these polices, Cllr Wakeham seconded. All others in attendance were unanimous

**25.16 Vacancy for Parish Councillor**

Clerk explained that the advert for the role of Parish Councillor was on Facebook and noticeboard. Applicants to apply in writing to Clerk by closing date of 1<sup>st</sup> September with interviews to be conducted on 22<sup>nd</sup> September.

**25.17 Councillors Reports**

No Councillor reports – all covered

**26. Planning**

**1751/16/OPA** Land SE of Brixton House, A379 Chittleburn Hill to Red Lion Hill, Brixton PL8 2AL

Outline application (all matters reserved) for provision of single residential dwelling in walled garden to the south east of property

Recommendation by Brixton Parish Council - Objection

**1585/16/FUL** Plymstock Albion Oaks Rfc, Wembury Road, Staddiscombe, Plymstock, Devon PL9 0DF

Application for planning permission to install 6nrx13m high galvanised steel (grey) columns with floodlighting to serve the existing Rugby Pitch and installation of Trim Trail elements around site.

Recommendation by Brixton Parish Council - No Objection

**0644/16/FUL** The Coach House, Lodge Lane, Brixton, PL8 2AU

Readvertisement (Revised Plans) Construction of 3 bedroom detached bungalow with garage

Support – No quorum at sub-committee meeting, Cllr Wakeham and Cllr Wills attended.

Cllr Wakeham proposed BPC support the application, Cllr Wills seconded. All others in attendance were unanimous

**1928/16/HHO** 9 Old Road, Brixton, PL8 2BS

Householder application for new access and parking to grass area adjacent to 9 Old Road

No quorum at sub-committee meeting, Cllr Wakeham and Cllr Wills attended.

Cllr Wills proposed BPC support the application, Cllr Calvert seconded. Cllr Hitchins and Cllr Huxtable abstained. All others in attendance were unanimous

**1927/16/HHO** 9 Old Road, Brixton PL8 2BS

Householder application for extension

No quorum at sub-committee meeting, Cllr Wakeham and Cllr Wills attended.

Cllr Wills proposed BPC support the application, Cllr Calvert seconded. Cllr Hitchins and Cllr Huxtable abstained. All others in attendance were unanimous.

Date .....

Signed .....

Mrs E Hitchins – Chair Brixton Parish Council

**SBX/DCC/3883/2016** South West Composting, Venn Farm, Brixton PL8 2AX

Extension to the existing on-farm composting of green waste, installation of a new access, leachate pond and concrete pad; and other operational changes at SW Composting.

Support - Cllr Hitchins, Cllr Wakeham and Cllr Wills attended the site meeting

Cllr Wills proposed to accept this planning application and Cllr Calvert seconded. Cllr Huxtable abstained. All others in attendance were unanimous

**27. Financial Matters****Monthly Finance Report Financial Year 2016/17****July 2016**

<b>Receipts:</b>	<b>Amount</b>	<b>Fund</b>
Nil		
<b>Payments:</b>		
Eggbuckland Community College - NP Questionnaires	£560.00	Neighbourhood Plan
Peter Burridge - Verges & Silverbridge Way	£219.00	General
Community First Insurance - Liability NP Consultation	£45.99	Neighbourhood Plan
Christopher Masters - Bus Travel	£7.90	Neighbourhood Plan
Liz Hitchins - Bouncy Castle, Drinks, stationery etc	£135.70	Neighbourhood Plan
Leon Brooks - Food	£83.15	Neighbourhood Plan
The Foxhound - Defibrillator Installation	£140.63	General
Clerk Wages	£482.35	General
Clerk Office Allowance	£20.00	General
Clerk Expenses	£57.19	General
2x£25 WHSmith Vouchers - Leavers	£50.00	General
Clerk Mileage - P3 meeting	£1.80	P3
	<b>£1,803.71</b>	

**Statement balance at 12th July 2016**

<b>Current Account:</b>	<b>£6,293.24</b>
<b>Deposit Account:</b>	<b>£60,194.51</b>
<b>TOTAL:</b>	<b>£66,487.75</b>

**Current Balance:**

Neighbourhood Plan	£5,492.26
P3	£563.90
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code	<b>-£65.10</b>
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Bus Shelters	£2,154.33
<b>Total of Fund allocated</b>	<b>£33,642.06</b>

Transparency Code - shows minus figure of **£65.10**

VAT refund of £190.10 in total will bring this figure to £125 in credit

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Williams proposed to accept the financial statement for July 2016. Cllr Calvert seconded. Unanimous agreement by all others in attendance by show of hands. Cllr Hitchins abstained

Clerk investigated various options for the balance in the deposit account to earn more interest. Best option Skipton Building Society offering 1% interest. Current Lloyds interest rate on deposit account 0.05%. Cllr Wills recommended opening the Skipton Building Society account, Cllr Wakeham seconded. Unanimous agreement by all others in attendance

**28. Correspondence for Discussion**

- 28.1 Press Release SHDC – Changes to Council Tax Reduction – Have your say
- 28.2 Press Release SHDC – Making a benefit claim just got a whole lot easier
- 28.3 Press Release SHDC – New Leisure Operator chosen
- 28.4 Press Release SHDC – South Hams Councillors speak out against hate crime
- 28.5 Press Release SHDC – Don’t wait for winter – CosyDevon Central Heating Fund open for applications

Cllr Hitchins read out another press release Planning for Sports and Leisure – your Chance to Shape the Future. Cllr Hitchins clarified with SHDC and it is for Indoor sports and leisure. BPC will formulate a Sport and Recreation Plan through a working group which will be set up in September.

**Date of Next Meetings:**

Brixton Community Rooms      Wednesday 28<sup>th</sup> September 2016      7.00 pm  
Brixton Parish Council does not meet in August

Meeting closed 9.20 pm

**Kirstie Aldridge, Clerk to Brixton Parish Council**

Date .....

Signed .....  
Mrs E Hitchins – Chair Brixton Parish Council