



Draft Minutes of Brixton Parish Council Meeting 26th October 2016
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Brenda Huxtable, Cllr Gay Murch, Cllr Josef Parish

In attendance: County Councillor John Hart, District Councillor Basil Cane, District Councillor Daniel Brown

Members of the public in attendance: 8

Open Forum (these notes do not form part of the official minutes)

Open Forum including issues raised by parishioners

A Euromillions People's International Postcode Lottery letter received by a resident is a scam, parishioners to be aware of these types of letters. Cllr Calvert to place a warning on Facebook.

Police Report October 2016

From 24/9 to 18/10

Brixton

1/10 making off without payment, motorist drew fuel and failed to pay CR/069587/16

9/10 offensive telephone call, enquiries on going CR/071834/16

Overnight 12th / 13th /10 Canes Orchard area,

Theft of property from cars x 3

Theft of a car x1

CR/072601/072607/072706/072718/16 refer, enquiries ongoing.

16/10 attempt burglary, enquiries ongoing CR/073671/16

Staddiscombe

1/10 making off without payment, motorist drew fuel and failed to pay CR/068906/16

PCSO 30540 Andy POTTER, Ivybridge Police Station. Tel no 101

Cllr Hitchins to liaise with Jim Eccles to establish if there is Neighbourhood Watch in Canes Orchard.

Report from County Councillor John Hart

Councillor Hart reported that an order had been placed with Nick Colton DCC Highways to cut the hedges at Hole Hay. Opening sales of houses in Sherford will be in November, prices are not yet known. 40 are nearly ready with 100 bases in situ.

Replacement of the cheese blocks on A379 in Brixton village has been booked with South West Highways. Between April – September no hedges are cut. If Parishes experience a specific difficulty with any hedges, Parish Council should liaise with the landowner and Highways. Land owners are responsible for their hedges and DCC will give land owners notice the cut them if required. Cllr Hart offered £250 to the Parish Council to tidy up the Parish. Cllr Hitchins to complete the appropriate paperwork.

Maintenance is required at Catson Green, drains haven't been cleared and they need to be dug out as the soak away is not working, BPC to follow up with the landowner. Flooding at the lights on the road from Brixton to Plympton and on road to Elburton, Clerk to email Richard Darlow, Project Manager for the Sherford Consortium. 40% of spend of DCCs budget is on people. There is a budget over spend £5.5million for adult services and £2million children services.

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

Report from District Councillor Basil Cane

Surface flooding water on the road from Brixton to Plympton. Congratulated Joe Parish on his appointment to Brixton Parish Council. Housing Needs Survey congratulated the Neighbourhood Plan Group on the work completed so far. Pension age for women will go up to 67 for those born after 1954. SHDC has debated if this could be phased in by Department of Work and Pensions. Response to contact by the public at Follaton House has improved since communication problems have been addressed.

Report from District Councillor Daniel Brown

Also congratulated Cllr Parish on his appointment. SHDC successful in reducing homelessness with only 8 rough sleepers. Homelessness strategy in place for the next 5 years. 300 cases of potential homelessness dealt with in the last year due to early intervention which has saved £1.5 million. Cllr Brown has received emails from Brixton residents regarding social housing. SHDC do not have any plans to increase social housing in Brixton or anywhere across the district. Will be attending Joint Local Plan consultation meetings in November. Cllr Brown advised parishioners to use email to contact SHDC, should have reply within a day or alternatively Facebook or Twitter which avoids going through the contact centre. Call waiting time doesn't normally exceed 4 minutes – target is 20 seconds. Recycling - to dispose of large items parishioners should contact SHDC for assistance.

Open Forum Closed**46. Welcome & Apologies:**

Cllr Hitchins welcomed everyone to the meeting

Apologies were received from Cllr Helen Williams and Cllr Ian Calvert and accepted.

Apologies were also received from PCSO Potter and Kirstie Aldridge (Clerk).

47. Declarations of Interest:

Cllr Huxtable & Cllr Hitchins declared an interest in agenda points 54.4, 55.1 and 55.3

Cllr Wills and Cllr Parish declared an interest in 54.2

48. Confirmation of minutes of Planning Meeting 15th August 2016

Cllr Wakeham proposed to accept the minutes of the meeting 15th August 2016 as an accurate record of the meeting. Cllr Wills seconded. Cllr Parish and Cllr Huxtable abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

49. Confirmation of minutes of Parish Council Meeting on 28th September 2016

Cllr Wills proposed to accept the minutes of the meeting 28th September 2016 as an accurate record of the meeting. Cllr Wakeham seconded. Cllr Parish and Cllr Murch abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

50. Confirmation of minutes of Planning Meeting 12th October 2016

Deferred to November meeting.

51. Welcome new Brixton Parish Councillor

Cllr Hitchins welcomed Josef Parish onto Brixton Parish Council

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

52. Matters Arising:**Clarification of Police Report**

The item stolen was a marine outboard engine that was taken from the front garden/driveway area of a house.

Brixstix Play Park

The fence between Brixstix and the School belongs to the School. Tim Pollard, Localities Officer has made contact with the school. An inspection has also been undertaken to ensure that the site is free from litter and cans. The play space belongs to SHDC Cllr Hitchins will facilitate contact with the Head teacher.

Old Railway Bridge, Fordbrook Lane

Nick Colton, Devon Highways has been to visit the site, as there are no recorded accidents in the area it is unlikely there would be funding for safety schemes on roads of this type. Clerk will add to the Traffic Management agenda for discussion in December.

Silverbridge Way

BPC is making arrangements with the contractor to inspect the path. On the Yealmpton side it is extremely muddy, Yealmpton Parish Council has been contacted for follow up with the landowner

Locked gate to Mudbank from Steer Point

Ongoing

53. Local Issues and Councillor Reports**53.1 Sherford Update**

Cllr Hitchins, Cllr Wills, Cllr Huxtable and Clerk attended Sherford Liaison meeting on Thursday 29th September.

Deep Lane and Stanbrough Cross works are now complete and open. Haye Road junction will be completed at the end of October. Main Street up to the sales show homes will be completed at the end of October and open to the public. Infrastructure works to first phase is 45% complete. 144 foundations have been completed and 44 homes are under construction. The first show homes will be open during November. Work to commence on the school in January 2017 and open for pupils in January 2018. The Sherford Consortium has engaged a specialist estate management company, Mainstay regarding the establishment of the Community Trust. Main compound area has been moved so that sports pitches can be constructed. On 24th September the second Archaeology Open day was well represented with over 800 people attending. Concerns were raised by BPC over the use in the future, by Sherford residents, of the narrow lanes to the north of Brixton being used as a short cut / rat run. Councillor Andrew Leadbetter from DCC stated he would investigate this. Gina Small, Principal Transport Planning Officer, DCC has forwarded a map of the proposed development which the Clerk will place on the website.

Cllr Hitchins has received an email with regard to the Sherford Community Trust, which is now an imminent requirement, asking for a nomination from BPC. Cllr Hitchins proposed that Cllr Helen Williams undertakes this role, Cllr Wills seconded.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

53.2 Community Emergency Plan Update including purchase of a grit bin

Contact has been made with Yealmpton Emergency Planning Co-ordinator and a meeting will be arranged for the parish councils to work together in an emergency.

Cllr Williams has investigated the purchasing of a grit bin for the junction of Court View/Venn Drive/Meadow Drive. £74.88 inc VAT is the price of a 60 litre grit salt bin. DCC will spread salt on the main roads but Snow Warden Steven Cane will salt the rest. Cllr Murch supported the proposal in principle

BPC agreed that Cllr Williams to investigate where this could be located and who owns the car park before a decision is made and BPC to check with the Snow Warden if this area is covered by the community emergency response to icy roads.

53.3 Brixton Composters Update – Cllr Murch

Brixton Composters will repeat the provision of free water butts in the Spring. Plans have been made for a seat placed along Silverbridge Way on the Brixton side. The composting site is open during the week, Saturday morning 10-11am dates of closure nearer Christmas will be placed on the website and BPC will be updated.

Enquiries were made if Brixton Composters planned to have an AGM in 2016 as there had been one in 2015. Cllr Murch will take this to the next Composters meeting.

53.4 Neighbourhood Plan Update - Cllr Hitchins

The completed Housing Needs Survey is on the website and will form an important part of the evidence for the Neighbourhood Plan. A report on the Community Survey completed in June is nearly ready to be distributed. Neighbourhood Plan Group has nominated the following Green Spaces within the Plymouth fringe – Railway cutting between Otter and Elburton, meadow by A379, Horsham playing fields, Staddiscombe playing fields, tunnel at Brixton Torr and the bridge at Coflette Creek. Two residents have joined the group.

53.5 P3 Update (Footpaths) - Cllr Huxtable & Cllr Wakeham

A meeting with Yealmpton, Wembury and Newton & Noss Parish Councils has been arranged for Monday 21st November with Ros Davies, DCC Public Rights of Way Officer to attend to discuss possible pilot project(s)

There are P3 walk and talk mornings in November Cllr Hitchins will attend one on behalf on BPC. Cllr Huxtable reported that the kissing gate has been installed at Otter.

53.6 Community Re-investment Project Fund (CRPF)

BPC needs to obtain some ideas. One idea is to stabilise the surface of Silverbridge Way with tarmac. Cllr Parish spoke about enhancing land at Brixton Torr. Refreshing the play spaces to cater for younger children. Deadline is 7th January. Clerk to ask Rob Secula SHDC if there is anything that can be added to the play space.

53.7 Disused Royal Mail Post Box, Brixton

The disused post box on the Manor House at Brixton has been added to the Royal Mail's database of disused post boxes. Royal Mail is responsible for maintenance of disused post boxes which are painted black. This box will be repaired and repainted by Royal Mail in the next few weeks and added to the maintenance schedule for preservation.

Date

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Mrs E Hitchins – Chair Brixton Parish Council

53.8 Welcome Pack agreement of funding to print hard copies

Cllr Hitchins, Cllr Williams and Clerk have updated the Welcome Pack. Quotations have been requested from Hardys Printers (the same company that BPC used last time for the Welcome Pack) and Eggbuckland Community College.

Cllr Wills proposed that we can print up to £100. Cllr Murch seconded. All others in attendance were unanimous. Clerk to obtain quotes for 50 and 100 copies to see the difference in price.

Cllr Huxtable left the meeting.

53.9 TAP Funding 2017-2018

Clerk has received confirmation that the TAP Funding will continue for the 2016/2017 financial year. Clerk to place on November agenda and email the criteria to all Councillors.

53.10 Steer Point Quarry

Aardvark has confirmed that the waste has been removed from Steer Point Quarry. Letters have been sent from BPC to Environment Agency and DCC.

53.11 Sherford Fund

Deferred to November meeting agenda.

53.12 Highways issues in the area of Efford

Nick Colton, Devon Highways has responded to a parishioner's letter with regard to speed limit in the area of Efford. He will investigate why there is only one 'unsuitable for HGV' sign at Stoney Cross and none at the Blackpool Farm end. Clerk to add to Traffic Management agenda in December for an update.

53.13 Community Speed Watch

An article detailing the Community Speed Watch Scheme will appear in the November edition of 'Brixton Magazine'. The first stage would be to recruit volunteers. Clerk to place on the Traffic Management Agenda for December.

53.14 BT Payphone Kiosk Removal – Consultation

SHDC have been informed by BT that the 2 payphones in Brixton have been identified for proposed removal. The usage of the public phone in the last twelve months has been: - Fordbrook Farm 1 phone call and Brixton Village 7 phone calls. There is a 90 day consultation period ending on 28th December. Parish Councils have the opportunity to purchase the phone box for £1 and would then be liable for the maintenance, upkeep and safety of the box. Cllr Parish has canvassed parishioners at Brixton Torr who are in favour of keeping the phone box at Fordbrook and had several suggestions for its future use. Cllr Wakeham proposed that BPC purchase the 2 phone boxes and seconded by Cllr Parish. All other in attendance were unanimous (Cllr Murch was out of the room).

53.15 Bee Friendly Parish

Clerk to add to November agenda as Cllr Williams and Cllr Calvert are absent.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

53.16 Fly Tipping

BPC received correspondence from District Councillor Brown with regard to the growing issue of fly tipping in the parish. Parishioners were reminded that when people to remove large goods from their property to make sure a receipt / invoice is obtained. He also advised parishioners not to touch any fly tipping or take photos of any addresses as it will contaminate the evidence, but to inform SHDC. Clerk to contact County Councillor Roger Croad DCC Portfolio holder for Recycling to establish what rubbish can / can't be taken to Ivybridge and what is chargeable.

53.17 Donations – Ivybridge & District Community Transport Association, South CVS, CAB South Hams, Dementia Friendly Parishes around the Yealm, Samaritans, Brixton Scouts, 1st Yealm Brownies / Rainbows, St Marys Church, Royal British Legion Wreath

Initial report from CAB shows that there were 79 advices issues in Wembury and Brixton ward. Decision deferred to November when there will be more Councillors present as Cllr Wills and Cllr Hitchins have a vested interest.

53.18 Devon Highways Parish and Town Council Conference

There is a Devon Highways and Parish Town Council Conference on 16th November at Buckfastleigh.

53.19 Mobile App Update

Clerk has sent off some new photos of the parish for use in the app and is awaiting a sample app.

53.20 Brixton Parish Council Website

For the period of 16th September to 16th October there were 28 users of the website, which amounted to 95 sessions and 423 page views.

53.21 Update Roles and Responsibilities

Clerk to undertake the role of Parish Council Website & Parish Council App. Clerk to update.

53.22 Parliamentary Boundary

BPC to write to Boundary Commission to support this.

53.23 Adopt Planning Site Visit Proforma

All Cllrs have seen a copy of the new planning site visit proforma and Cllr Wakeham proposed that BPC adopt this proforma. Cllr Wills seconded. All others in attendance were unanimous. This will come into immediate effect.

53.24 Councillors Report**Cllr Wakeham**

If planning permission for the new Scout Hut is refused consideration should be given to retaining this land for the future of the village and children. BPC will wait until the planning decision is made. Cllr Wakeham has been cutting brambles down by the bus shelter but District Cllr Cane will investigate who is the land owner.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Wills

Letter box at Coombe Lane shielded by overgrown bushes, Cllr Wills agreed to cut back the vegetation

Cllr Parish

Footpath between Otter and Elburton is overgrown. Clerk to contact Nick Colton. Cllr Hitchins confirmed that once a certain number of houses are built at Sherford S106 money will be released for Plymouth City Council to complete this path.

Cllr Hitchins

Dementia Friendly Parishes around the Yealm project started 5 ½ years ago. Maxine Kennedy is employed part time as Project Coordinator, to find ways to helping people with dementia continue to be active and involved using community resources. A 'Living with Dementia' Workshop will be held on 16th November between 6 – 8 pm at Community Room. Cllr Hitchins would like to see on our headed notepaper that we are a Dementia Friendly Parish Council. Clerk to add this to November agenda.

54. Planning Applications received from SHDC

54.1 2481/16/OPA Full application for the erection of a Scout Hut. Outline application for the demolition of Brixton Scout Hut and erection of two dwellings (access to be considered)

Brixton Scout Hut and Brixton Football Pitch, Land adj to A379 and Court Vie, Brixton, PL8 2NY

Objection

54.2 2771/16/FUL Demolition of redundant club and meeting rooms and construction of 4no.

dwelling units (resubmission of 2939/15/FUL)Tuscanys Social Club, Legion Lane, Brixton PL8 2AN

Objection

54.3 2702/16/ADV Advertisement consent for a variety of illuminated and non-illuminated signs

Staddiscombe garage, Wembury Road, Plymstock, PL9 0DF

No Objection

54.4 2748/16/FUL New access and parking to grass area adjacent to 9 Old Road

Old Road, Brixton, PL8 2PD

Support**55. Planning Decisions made by SHDC during October**

55.1 1927/16/HHO Householder application for extension

9 Old Road, Brixton, PL8 2BS

Conditional Approval

55.2 0644/16/FUL Construction of 3 bedroom detached bungalow with garage bungalow with

garage

The Coach House, Lodge Lane, Brixton. PL8 2AU

Conditional Approval

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

55.3 1928/16/HHO Householder application for new access and parking to grass area adjacent to 9 Old Road

9 Old Road Brixton PL8 2BS

Withdrawn

56. Financial Matters

Financial Statement for October 2016

Receipts	Amount	Fund
Transfer from deposit account	£8,000.00	General
Precept (2nd instalment)	<u>£9,548.00</u>	General
	<u>£17,548.00</u>	
Payments		
P Burridge - Verge Maintenance Aug & Sept	£198.00	General
M Cane - Final payment Bus Shelters	£82.00	General
Transfer to current account	£8,000.00	General
C Master - Travel Expenses	£50.00	Neighbourhood Plan
SLCC Enterprises Ltd - Clerk ILCA Course	£118.80	General
Clerk - setting up NP webpages/maintenance	£250.00	Neighbourhood Plan
Grant Thornton - External Audit	£240.00	General
Brixton Community Association -Room Hire - BPC	£137.50	General
Brixton Community Association -Room Hire - P3	£7.50	P3
Brixton Community Association - Room Hire - NP	£430.00	Neighbourhood Plan
Clerk Salary	£581.74	General
Clerk Office Allowance	£20.00	General
Clerk Expenses	<u>£39.98</u>	General
	<u>£10,155.52</u>	

Statement balance at 19th September 2016

Current Account:	£2,592.53
Deposit Account:	<u>£60,199.46</u>
TOTAL	<u>£62,791.99</u>

Current Balance:

Neighbourhood Plan	£4,758.16
P3	£556.40
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code	-£65.10
Sherford 106 Contribution to Brixton Parish Council	<u>£10,265.98</u>
Total of Fund allocated	<u>£30,746.13</u>

Transparency Code - shows minus figure of **£65.10**

VAT refund of £190.10 in total will bring this figure to £125 in credit

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Clerk applied for VAT refund of £388.55 on 30th September 2016

Cllr Wills proposed to accept the Financial Statement for October 2016. Cllr Murch seconded. Unanimous agreement by all others in attendance by show of hands.

57. Correspondence for Discussion

57.1 South Dartmoor Community Energy

Katie Revell, Energy Advisor for South Dartmoor Community Energy will be a guest at the open forum in November.

57.2 Devon Community Resilience Forum Newsletter

On BPC website

57.3 SHDC Press Release – Are You Ready For Winter?

On BPC website

57.4 Tree Application 3331/16/TPO

No objection

57.4 Town and Parish Event 30th November at 6.30pm

Cllr Daniel Brown will represent BPC at this meeting.

Date of Next Meetings:

Brixton Community Room Wednesday 30th November 2016

Katie Revell will be attending the Open Forum.

Brixton Community Room Wednesday 21st December 2016

Meeting closed 9.40 pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council