



Draft Minutes of Brixton Parish Council Annual Meeting 25th April 2018
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Josef Parish, Cllr Ian Calvert, Cllr Helen Williams and Cllr Richard Du Pont.

In attendance: Councillor John Hart and Kirstie Aldridge (Clerk)

Members of the public in attendance: 12

Cllr Hitchins opened the meeting by thanking everyone for coming and explained that the Annual Parish Meeting was a meeting for the community and would be followed by the monthly Parish Council meeting.

Invited Speakers for the Annual Meeting

Martin Rich, Devon Communities Together, Fuel Poverty Programme Tel: 01392248919

Email: info@devoncommunities.org.uk

Martin Rich, a Community Project Advisor, Devon Communities Together (Devon Charity for over 50 years) spoke about projects they look after: DALC, Devon Community Buildings, Devon Playing Fields and The Voice of Older People specialising in Community Plans, Neighbourhood Plans and Parish Plans and assisting with consultations.

Fuel Poverty - initiative through DEFRA targeting anyone who is spending 40% or more of disposable income on energy.

Devon Oil Collective – local community schemes purchasing of oil at competitive prices.

Big Energy Saving Network - gives basic energy advice on price comparisons to consumers. They meet with local organisations and invite people to bring bills along and look at price comparisons and gives home energy advice to make reasonable savings. They have knowledge of the new providers in the market including Green energy which may offer significant savings.

Advising people about Smart meters - Government vision is for every domestic and business by 2020 would have a Smart meter.

Western Power Distribution - Fuel Poverty giving intensive level of energy advice and have trained people who looking at serious issues and working with people in severe debt and work with a range of complex cases. Negotiate and get settlements for people. Open to anyone to contact, individuals or organisations

Councillor questioned was it difficult to change companies due to Smart Meters - first generation ones can be, data from first generation smart meters will go through to one data source and this will be fed though to suppliers. Second generations can be changed easily.

Smart meter gives indication of gas / electricity usage. Daily standing charge and the rate is included.

Date

Signed
 Mrs E Hitchins – Chair Brixton Parish Council

Shirley Deeney, Yealmpton and Brixton Community Volunteers

Yealmpton and Brixton Caring now renamed Yealmpton and Brixton Community Volunteers. New leaflets and posters have been produced. Project is designed to reduce isolation and loneliness for people in the Yealmpton and Brixton communities. Research has shown that loneliness is as bad as smoking 30 cigarettes a day. There are volunteer befrienders who visit people in their own homes, to encourage them to stay involved with the community. Befrienders can also transport people to clubs. There is a Coffee Morning every Friday between 10.30 – 12.00 and a Lunch Club on Wednesdays held in the Yealmpton Community Resource Centre which are open to anyone in the community .

A new project - The Man Shed, is being launched to meet the needs of the male population of the villages. This is part of a national campaign, Yealmpton and Brixton Community Volunteers has joined, it is run by men for men. It will be run to suit the people that will come – there are no set hours / days. It is a Community group and what happens depends on who turns up.

The project Works closely with Dementia Friendly Parishes around the Yealm. Lottery funding was received in November, allowing for the post for a year. Shirley works 10 hours a week and will return phone or emails during her working hours. Yealmpton and Brixton Community Volunteers is also supported financially by Yealmpton & Brixton Parish Councils.

Cllr Hitchins congratulated Shirley on her achievements during the 10 hours a week and the significant improvements for both communities.

No parishioners had anything they wished to raise.

Meeting closed 7.31pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

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Mrs E Hitchins – Chair Brixton Parish Council



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Brixton Community Room 7.45 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Josef Parish, Cllr Ian Calvert, Cllr Helen Williams and Cllr Richard Du Pont.

In attendance: Councillor John Hart and Kirstie Aldridge (Clerk)

Members of the public in attendance: 12

Open Forum (these do not form part of the official minutes) including issues raised by parishioners

Police Report

23rd March to 24th April

Brixton

25th March, common assault, no further Police action CR/032640/18

3rd April, theft of diesel from tank [building site] CR/028397/18

17th April, common assault, enquiries ongoing CR/032640/18

15th April, vehicle interference CR/031970/18

17th April, dog not under control CR/032677/18

Staddiscombe

23rd March, dog not under control, no further Police action CR/024901/18

26th March, nuisance telephone call CR/126349/18

2nd April, shoplifting CR/028402/18

14th April, shoplifting CR/031559/18

22nd April, shoplifting CR/034559/18

PCSO 30540 Andy Potter, Ivybridge Police Station, Tel no 101

Report from Devon County Councillor John Hart

700 potholes are being reported on a daily basis with 350 repaired a day, there is a 6-8 week backlog. Sherford Road is closing; there is no sign of any new road being developed. Gary Streeter MP is launching new apprenticeship scheme at Sherford. There is a Capital Fund of £10k, Cllr Hart offered to pay for the new VAS for Brixton Parish Council. 18 children have applied to the new school at Sherford for September 2018. 250 houses have now been built with 140 / 150 sold. Sherford will be the feeder school for Ivybridge Community College.

Councillor asked about potholes damaging cars, if unhappy photos can be sent to DCC. Highway Officers are touring the area and trying to keep on top on the main A and B roads. A and B roads are filled within a day of being reported, other roads within a week. Over next 12 months drainage is a priority.

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Report from District Councillor Daniel Brown

During the recent bad weather 200 officers worked from home including the contact centre staff. Bin rounds suspended as crews were diverted to help out at Torcross and Beesands and since have worked to catch up with rounds. Council Tax videos have been viewed 5,677 times. The number of hits on Facebook and Twitter pages for the March period has risen from 2,000 last year to 20,000 this year.

Council tax bills now sent out. SHDC no longer accepts cash. People using assisted refuse collections, bulky waste collection, clinical waste collection, collection from private lanes will be contacted to update and review the service being offered.

Seamoor Lotto, SHDC Lottery, will be launched later this year and is looking for charities interested for the final roll out in July. Joint Local Plan hearings have closed with the inspectors saying "Subject to modifications the Plan could be found to be sound." Main modifications will be subject to further consultation before the plan can be adopted. There has been a slight rise in reported fly tips.

Other issues

Cllr Hitchins updated on public meetings that took place recently:

Sherford

17th April - a public meeting was held about the planning application for the Sherford Variation (70 people attended). Over 30 attended from Elburton in a very distressed state as they live in Sherford Road, where there is constant noise disturbance, pollution, dust and buildings being erected. They had been directed to the BPC meeting by their ward member, but this was not the appropriate forum for their complaints. Subsequently Cllr Hitchins has written for this matter to be discussed at the next meeting of the Sherford Liaison Group. She confirmed that BPC will make its recommendation at tonight's meeting.

Appeal against development at Stamps Hill (30 people attended)

17th April – Following a public meeting on the 17th April it was agreed that BPC would object to the appeal by Wain Homes for the development of 64 dwellings at Stamps Hill and would become party to the appeal and employ a planning consultant. A letter has been sent from BPC to the Planning Inspectorate to update on its previous objection. BPC has been registered with the Planning Inspectorate and will be a party to the appeal on 16th October 2018. The letter can be seen on BPC website. People who can be witnesses at the appeal need to be identified and a working group will be set up. BPC Statement of Case needs to be submitted by 22nd May. SHDC have already submitted their Statement of Case and it is on SHDC website.

Land at the former mill at Cofflete

18th April – a public meeting was held to discuss the land at Cofflete where the consensus was that BPC should commence negotiations to purchase the land at Cofflete and the legal and professional fees would be funded from the Sherford fund.

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Other matters from residents:

Parishioner stated that they had received a letter re the Sherford Road closure. It will commence on 30th April for 5 weeks. Cllr Hitchins has secured SLOW warning signs at Wollaton, the allotments, Tapps Lane and into Woodland Drive. There will also be a sign showing Old Road as 'Access Only'.

With regard an attempted break in on van in Cherry Tree Drive, the police have not been informed.

Concern was raised with regard to speaking to Compliance officers at SHDC. Cllr Williams suggested making a formal complaint on the website and to copy in District Councillors.

The clearance of the land in Lodge Lane was raised and BPC confirmed this matter had been reported to SHDC.

Parishioner stated new houses in the village must be priced competitively to attract and keep young people and families in the village.

Cllr Hitchins confirmed that the damaged bus shelter is being replaced.

The hedge on A379 at the entrance to 'The Crescent' needs cutting back. Cllr Wakeham will contact P Burridge (Grounds Maintenance).

Open Forum Closed**1. Welcome and Apologies for Absence**

Cllr Hitchins welcomed everyone to the meeting.

Apologies were received from Cllr Huxtable and Cllr Martin and accepted by all Councillors

Apologies were also received from District Councillor Brown and PCSO Potter

2. Declarations of Interest

Cllr Parish declared an interest in agenda point 11.11

3. Confirmation of minutes of Parish Council Meeting on Wednesday 28th March 2018

Cllr Wills proposed to accept the minutes of the meeting 28th March 2018 as an accurate record of the meeting. Cllr Williams seconded. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

4. Confirmation of the minutes of the Sherford Planning meeting on Tuesday 17th April 2018

Cllr Wakeham proposed to accept the minutes of the meeting 28th March 2018 as an accurate record of the meeting. Cllr Williams seconded. Cllr Parish abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

5. Confirmation of the minutes of the Stamps Hill Planning meeting on Tuesday 17th April 2018

Cllr Wills proposed to accept the minutes of the meeting 28th March 2018 as an accurate record of the meeting. Cllr Du Pont seconded. Cllr Parish abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

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6a. BPC to make recommendations for the following planning application:

0825/18/VAR Variation of conditions 3 (approved drawings), 6, 7, 8, 10, 11, 12, 13, 14, 18, 19, 20, 21, 26, 28, 35, 36, 45, 46, 52, 53, 54, 57, 66, 67, 68, 69, 70, 71, 99, 100, 101, 102, 104, 106, 107 and 110 and Informatives of outline planning permission ref. 1593/17/VAR to accommodate proposed changes of the Masterplan in respect of the 'Sherford New Community' Sherford New Community, Land south west of A38, Deep Lane and east of Hays Road, Elburton, Plymouth PL9 8DDC

Cllr Hitchins asked Councilors for their opinions:

Cllr Wills spoke about how close the development would be to Wiverton, not happy with the height in the employment area, close to numerous listed buildings and against SHDC policy SNC/19. There should be a sufficient green buffer to protect this area from noise and pollution. Under revised plans Cllr Wills would object.

Cllr Wakeham – concurred with Cllr Wills with the height of buildings and again would object on that basis.

Cllr Williams – no connectivity between Sherford and Brixton with cycle and footpath running north- south, lack of drainage for eastern side of Sherford, planning to build primary school in flood field, no provision of drainage in eastern area.

Cllr Du Point – no account of the fact that they are building houses with water in the ground can widen streams and lakes but those will fill up in no time on clay soil.

Cllr Calvert – total disregard for the people and property at Wiverton

Cllr Wakeham - Lack of planning to A38 for both Yealmpton and Brixton residents. No clear routeway for access to the A38 and will be directed through residential areas.

Cllr Parish – water pools at Hays Road. Flood assessment has not been updated since to original application. Cycle way links to the village not included and same concerns re Wiverton. Water should be running to Plymouth not Brixton Torr, in documents boundary stops at A379.

Cllr Hitchins – redesign of water on site is an improvement now, this spreads it out throughout the town, and the reinstatement of the PROW was welcomed. Concerns re connectivity via cycle and footpaths to and from Brixton to Sherford, access to A38 from A379 is still through the centre of the town or residential area, Park and Ride and business use immediately adjacent to the hamlet of Wiverton with listed buildings. Drainage plan to the east needs to be thoroughly explored as fields historically have many springs which flood onto the road. Could the Wiverton Park & Ride /business sites be moved towards Plympton and parallel to the A38? Protection of trees and hedges as in original design was essential

Cllr Wills proposed BPC object to the planning application with the reasons stated above, seconded by Cllr Wakeham. All other in attendance were unanimous. Cllr Hitchins will write a response.

6b. Outcome of BPC meeting re the appeal by Wainhomes to the Stamps Hill planning application to be conveyed

Cllr Hitchins confirmed that a letter from BPC had been sent to Planning Inspectorate and copied to BPC. Clerk will place the letter on the website.

Charlie Hopkins, Planning Consultant, has been instructed to represent BPC. BPC has become a party to the appeal and needs to submit a Statement of Case by 22nd May. Areas of concern include the dangerousness of road for traffic and pedestrians, PROW and level of traffic, lack of connectivity to the village, sewage capacity, proposal for another urban mass adjacent to a rural village,

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sustainability, no identified need for any further housing in Brixton. A working group to include members of the Neighbourhood Plan group needs to be set up to explore and collect information/evidence and identify witnesses. Cllr Wills proposed that BPC set up a working group, seconded by Cllr Wakeham. All other in attendance were unanimous. The group will be led by Cllr Hitchins and assisted by Cllr Du Pont.

7. Matters and actions arising from last meeting

Update on Horse Warning Signs near Blackpool Farm

Nick Colton, Neighbourhood Highway Officer, DCC is ordering and siting these signs. An invoice from Sherford is required to enable the signs to be ordered. Clerk to action

Update on Quiet Lane Status

No update

Update AONB Gateway signs

Signs will be installed w/c 30th April.

Update on Brixton Stones

Will be completed once the weather has improved.

Update on signs in Torr

This sign will now be placed on the post to Torr

Update on Canes Orchard lighting to steps

No further update has been received yet.

Update on landslip at Tuscanys

A letter has been sent to SHDC from BPC as agreed at the last meeting

Update on closure of Sherford Road, including flooding at the bottom on Stamps Hill

Cllr Hitchins has secured SLOW signs at Wollaton, the allotments, Tapps Lane and the end of Woodland Drive, and 'Access Only' for Old Road. Clerk has requested the 'No Sherford Traffic' sign at the bottom of Red Lion Hill be reinstated.

8. Financial Matters

8.1 Financial Statement for April 2018

Receipts:	Amount	Fund
Feoffee Trust	£300.00	WW1 Exhibition
SHDC Grass Cutting Contribution (2017/2018)	£476.00	General
DCC - P3 Contribution	£300.00	P3
Precept (1st instalment)	<u>£13,987.50</u>	General
	<u>£15,063.50</u>	

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Payments:

DALC / NALC subscription	£369.95	General
The App Office	£300.00	General
G Webb expenses	£29.99	WW1 Exhibition
HMRC	£424.03	General
Clerk wages	£663.24	General
Clerk expenses	£58.94	General
Clerk office allowance	<u>£20.00</u>	General
	<u>£1,866.15</u>	

19th April 2018

Current Account:	£24,380.01
Deposit Account:	£2,208.95
TOTAL:	£26,588.96

Passbook balance at 7th March 2018

Skipton Building Society £57,368.68

Current Balance:

Neighbourhood Plan	£329.60
P3	£774.85
Sherford Reserve - for any legal fees etc	£4,108.69
Sherford Reserve - for a BPC approved project	£10,000.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£3,107.00
Brixstix funds	£2,183.20
TAP Funds - Four Rivers Dementia Action Alliance	£999.00
WW1 Exhibition	<u>£270.01</u>
Total of Fund allocated	<u>£25,264.73</u>

Neighbourhood Plan in deficit **£329.50** when VAT refund claimed balance will zero

Brixstix Funds in deficit **£2183.20** when VAT claimed (£1863.87) balance will be **£319.33** in deficit

Then with additional S106 funding of £1319.33 balance will be £1000.00 credit

TAP - these funds will be claimed back from SHDC

Clerk will amalgamate the fund under Sherford Reserve together under the title 'Legal Fees'

Cllr Wills proposed to accept the Financial Statement for April 2018. Seconded by Cllr Williams

All others in attendance were unanimous.

8.2 Update Internal Controls Policy

Cllr Wakeham proposed to accept the updated Internal Controls Policy, seconded by Cllr Du Pont.

Unanimous agreement by all others in attendance.

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8.3 Update Financial Regulations

Cllr Parish proposed to accept the updated Financial Regulations, seconded by Cllr Williams
Unanimous agreement by all others in attendance.

8.4 Update Risk Assessment

Cllr Calvert proposed to accept the updated Risk Assessment. Seconded by Cllr Wills.
Unanimous agreement by all others in attendance.

Clerk has submitted a VAT refund application for £2416.04

9. Planning Applications received from SHDC during March / April 2018

0027/18/OPA Outline application with all matters reserved for 5 dwellings

Land at Elbridge House, Brixton, PL8 2AG

SHDC has recommended they withdraw the existing application

0853/18/FUL Application for an extension to existing car show room

Rodgers of Plymouth, Chittleburn Hill, Brixton

No objection

3055/17/FUL

READVERTISEMENT (Revised plans received) Construction of five new dwellings, with associated access road, landscaping and infrastructure including demolition of existing stables / outbuildings

Hartlands, Lodge Lane, Brixton. PL8 2AU

No visit has been arranged yet

1166/18/HHO

Extend porch to form extension to kitchen; new window to side elevation

The Wheelwrights, Brixton, PL8 2AX

No visit has been arranged yet.

1175/18/PDM

Notification for prior approval for a proposed change of use of agricultural buildings to 3no. dwelling houses (class C3) and for associated operational development (Class Q (a) and (b))

Hareston Farm, Yealmpton, Devon. PL8 2LD

No visit has been arranged yet.

1148/18/NMM

Non-material amendment of application no. 07/0677/15/RM

Sherford Housing Development Site, East Sherford Cross To Wollaton Cross Zc4, Brixton, Devon

1160/18/ARC

Application for the discharge of condition 13 of Application No. 07/0677/15/RM

Sherford New Community, Land South/South West of A38, Deep Lane & East of Hays Road, Elburton, PL9 8DD

It was agreed that Cllr Williams will take responsibility for the Sherford planning applications and take a preliminary look at any Sherford application. She will liaise with SHDC and DCC and advise BPC of the contents of the planning application.

10. Planning Decisions made by SHDC during March / April 2018 to be conveyed to parishioners

3447/17/OPA

Outline planning application with all matters reserved for use of garden plot for new dormer bungalow

Greenfields Lodge Lane Brixton PL8 2AU

Refusal

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

4143/17/OPA

Outline Planning Application with all matters reserved for 2 new houses
Hilltops Campsite Road From Catson Green To Chit Brixton PL8 2AY
Refusal

4190/17/HHO

Householder application for erection of conservatory
24 Orchard Road Brixton PL8 2AX
Conditional Approval

0246/18/HHO

Householder application to extend front entrance porch
7 The Crescent Brixton PL8 2AP
Conditional Approval

0525/18/FUL

Application for proposed conversion of separate redundant building to a residential unit (previously approved ref. 3397/16/FUL)
Higher Hareston Manor Barn Brixton PL8 2DL
Conditional Approval

0526/18/LBC

Listed Building Consent for proposed conversion of separate redundant building to a residential unit (previously approved ref. 3398/16/LBC)
Higher Hareston Manor Barn Brixton PL8 2DL
Conditional Approval

11. Local Issues and Councillor Reports

1a. Sherford Update

No update

1b. Sherford Community Land Trust update

Cllr Williams explained that the form to formulate the company at Companies House needs to be signed again by all representatives to form the company as the original form is now out of date.

2. Community Emergency Plan (CEP)

Meeting was held of the Emergency Plan Committee with revised Emergency Plan. Steven Cane will continue as Snow Warden and during the next adverse weather there will be a more structured process. Radio Training for the Emergency Plan Group will be held 16th May 2018.

3. Neighbourhood Plan update – Cllr Hitchins

The NPG are currently reviewing the policies following the feedback following the consultation.

4. P3 -Footpaths Update – Cllr Huxtable and Wakeham

£300 has been awarded to BPC from DCC P3.

5. Traffic Management Committee Update

- **Vehicle Activated Sign (VAS)**
Clerk has asked Roger Smith to order the sign
- **Vehicle Activated Sign (VAS) Insurance**
Clerk will activate the insurance once the sign has been delivered.

Date

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- **Drainage Rods**

Confirmation has been received that the quote is for 1 set of rods and clothing

6. Bee Friendly update – Cllrs Williams and Calvert

In collaboration with Otter Garden Centre plans are progressing for a wildflower display at Chittleburn Hill. Brixton Composters have agreed funding in principle to purchase screening.

7. Brixstix Play Space update

Cllr Parish met with Earthwrights to discuss additional equipment which includes extending the swing to have a toddler swing, grass mat, picnic bench and willow screen behind. New woodchip is required. Total would be £3200 (exc VAT). Cllr Parish is in discussion with Otter Garden Centre re wood chip. There is a balance of £1000 available at present. Cllr Parish will contact SHDC to discuss further release of S106 monies.

8. Brixton Verges and Silverbridge Way update

Cllr Wakeham yet to meet with Ground Maintenance as no response to contacts tried. Silverbridge Way width is not the required width at present, it needs to be sprayed and then cleared. Clerk to arrange meeting with Peter Burrige to set the scene of the 12 month contract.

9. Telephone kiosks usage and renovations quotations

Cllr Parish has investigated the cost of improvements - The Green (approved) paint at a cost of £185 and Fordbrooke £605. Cllr Hitchins will contact Justin Sharples (ambulance service) to inspect for suitability. Cllr Parish proposed that BPC smarten up the 2 phone boxes at a total cost of £790, seconded by Cllr Wills, all others in attendance were unanimous.

10. Bus Shelter update

50% deposit is required to place the order for the Bus Shelter, a sum of £2750. Cllr Wills proposed a deposit of £2750 is paid to Marcus Cane seconded by Cllr Du Pont. Clerk is in contact with the insurance company regarding the extra funds required. This is ongoing.

11. Land at Cofflete Creek formerly Cofflete Mill

The Parish Council held a public meeting on 18th April 2018 to seek views of local residents. There was a unanimous view that BPC should purchase the land at Cofflete formerly the Mill House and garden currently in the ownership of SHDC. Possibility of the land being a community asset is another option. Cllr Parish declared a personal interest'

Cllr Wills proposed that BPC negotiate with South Hams District Council to purchase the land at Cofflete formerly the Mill House and garden at a price not to exceed £10,000, subject to satisfactory surveys and searches; legal and professional fees to be considered as additional costs not to exceed £5,000 seconded by Cllr Williams. Cllr Wills proposed BPC explores all funding options including Section 106, fundraising and government loan website, seconded by Cllr Parish. All other in attendance were unanimous. Cllr Hitchins and Cllr Wills will commence the negotiations and a working group will be formed at the May meeting.

Date

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12. Plastic Free Coastline Community

Cllr Parish confirmed he had downloaded the toolkit and that the next stage was to appoint a Plastic Community Leader and register to obtain plastic free status. Cllr Hitchins nominated Cllr Parish as the Plastic Community Leader seconded by Cllr Wakeham. All others in attendance were unanimous.

13. Community Notice Board

Due to the change of use of the shop to a gallery, there is no longer the facility to put notices in the window. The proprietor is happy for a community noticeboard to be put on the side of building on Old Road, which he will ensure if keep up to date and look neat and tidy. The owner of Brixton House has agreed for a notice board for one to be placed on the wall near the BPC noticeboard. Following discussion on the most suitable location Cllr Wills proposed that the noticeboard is placed on the side of the building in Old Road, seconded by Cllr Calvert. All others in attendance were unanimous. Cllr Hitchins to follow up.

14. Community Safety Partnership Forum event

Cllr Williams will attend on behalf of Brixton Parish Council.

15. Village Improvements

In Neighbourhood Plan there is a project to improve the appearance of the village

1. Plan a walk around the village, Feoffee Trust has improved appearance of Old Road recently Clerk to email out some potential dates to walk the village with members of the NPG
2. Weeds along the wall / pavement need to be cleared. Cllr Hitchins will follow this up for a group of volunteers to be set up

16. Parishioner concerns re land behind The Lawns

Trees have been cut down behind Canes Orchard, BPC have informed Alex Whish, SHDC. BPC have not received any formal notice of the use of this piece of land.

17. Data Protection update

Clerk attended a training session on GDPR (General Data Protection Regulations) that comes into effect from 25th May 2018. A Data Protection Officer needs to be appointed and GDPR checklist worked through. Clerk will continue to follow the toolkit.

18. Update Anti-Fraud & Corruption Policy, Whistle Blowing Policy and Investment Policy

Councillors had been sent Anti-Fraud & Corruption Policy, Whistleblowing Policy and Investment Policy prior to the meeting. Cllr Wills proposed that BPC update these policies en bloc, seconded by Cllr Du Pont. All others in attendance were unanimous.

19. Local Council Award Scheme - Quality Award

Defer to May meeting

20 Councillor Refresher Training

BPC undertook refresher training on 24th April. Clerk to add to May agenda to update parishioners as there will be changes to the format of meetings.

Date

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Mrs E Hitchins – Chair Brixton Parish Council

