



Draft Minutes of Brixton Parish Council Meeting 24th January 2018
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Josef Parish, Cllr Ian Calvert, Cllr Huxtable, Cllr Martin, Cllr Williams and Cllr Du Pont.

In attendance: County Councillor John Hart, District Councillor Basil Cane, District Councillor Dan Brown, PCSO Potter and Kirstie Aldridge (Clerk)

Members of the public in attendance: 12

Cllr Hitchins opened the meeting by thanking everyone for coming and introduced the new Parish Councillor Richard Du Pont.

Open Forum (these notes do not form part of the official minutes)
Open Forum including issues raised by parishioners

Police Report January 2018

From 12th December 2017 to 23rd January 2018

Brixton

- 14th Dec, common assault, no further police action CR/108242/17
- 15th Dec, harassment, enquiries ongoing CR/108732/18
- 18th Dec, harassment, no further Police action CR/112096/17
- 29th Dec, report of a dog out of control CR112700/17
- 8th Jan, common assault, no further Police action CR/002246/17
- 13th Jan, attempt arson, enquiries are ongoing CR/003825/18

Staddiscombe

- 12th Dec, shoplifting CR107875/17
- 12th Dec, harassment, enquiries ongoing CR/003628/17
- Overnight 24th /25th Dec theft of property from a car CR/111671/17
- 28th Dec, taking an indecent photograph of a child CR/112430/17
- 8th Jan, criminal damage to house, eggs thrown at walls CR/002544/18

PCSO 30540 Andy Potter, Ivybridge Police Station Tel no 101

Report from County Councillor John Hart

County Cllr Hart is supportive of the proposal for Quiet Lane Status and has forwarded to Highways. Following recent heavy rain flooding is an issue across Devon and Highways has closed roads. In process of formulating budget for the next year DCC is considering a levy towards some form of flood alleviation particularly more regular clearance of drains. Work on A379 between Brixton and

Date

Signed
 Mrs E Hitchins – Chair Brixton Parish Council

Yealmpton is due to be completed before end of this month. Brixton to Plympton flooding, hedges have been dug to alleviate this. There was a public exhibition by the Sherford Consortium for the Variation in planning application for Sherford in December. Cllr Hitchins stated that there were 3 issues that cause BPC concerns following this exhibition: the road system to be introduced between A379 and A38, the potential impact of flooding at Brixton Torr and the plans for existing Public Rights Of Way (PROW) over the Sherford. Cllr Huxtable spoke about the importance of retaining the Devon Hedges. Cllr Hitchins will raise the concerns of flooding with DCC Engineer. Clerk will send map of PROW to County Councillor Hart.

Report from District Councillor Dan Brown

Cllr Brown supported the proposal for Quiet Lane Status. He spoke about the application by Rushport for an independent pharmacy in Yealmpton and will feedback any comments to Gary Streeter MP. At the Sherford Developers Forum mid-December, Cllr Brown raised that residents of Brixton Parish had not been included in the mail shot promoting the exhibition by the Sherford Consortium. District Cllr Brown on behalf of the Recycling and Waste working group took show of hands of those present at the meeting showed that kerb side glass collection and a bottle bank in the parish would be supported.

Report from District Councillor Basil Cane

South Hams District Planning fees have been increased up by 20% the additional income of £120,000 a year will be spent on extra officers. As a District and County Council need to look into parking outside Rugby club at Staddiscombe at weekends. Parishioner stated that the club is aware of the issues and fundraising to make the car park bigger. District Cllr Cane will set up a meeting to discuss this with Police, PCC and the Club. South Hams Chief Executive is leaving on 9th February. Deputy Sophie Hoskin will take on his role; senior officers will step up as there is no replacement Chief Executive

Other issues

Cllr Hitchins read out a statement from Dr Tom Davies, Yealm Medical Centre re the Rushport pharmacy application. Cllr Brown read out a letter from Gary Streeter MP which had been delivered to Yealmpton residents. Cllr Brown will liaise with Gary Streeter and get his agreement for these letters /questionnaires to be available in public places in Brixton. At this stage parishioners are being asked to comment on Rushport application. Cllr Hitchins conducted a show of hands Do you think it would be a good idea to have a pharmacy opening in Yealmpton – 0. Out of those of you who are patients who would support an application by Rushport? 0. Would it be your wish for BPC to object to an application by Rushport – all agreed. Cllr Brown will speak to Gary Streeter with the consensus from the meeting that Brixton parishioners would not want to see the Rushport application and this will form his representation.

Shooting over Brixton Torr - the game keeper for the shoot in question spoke to reassure residents of Torr. A contact number has been given to residents. Cllr Calvert will ensure that shoot details are placed on Face book. Cllr Parish confirmed that no shots were evident from recent shoots.

Red Lion Hill towards Plympton past allotments there are branches of trees hanging down in the road. Clerk will contact Nick Colton, Highways Officer, DCC.

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Outline planning for 5 houses in Elbridge, the agents, Luscombe Maye, will present the application in the open forum of BPC on 28th February. Parishioners were invited by Cllr Martin to send any questions relating to the application to Clerk.

Parishioner spoke about adding the word 'Stop' on the road at the bottom of Red Lion Hill onto A379. Clerk to add this to Traffic management agenda.

Open Forum Closed

80. Welcome and Apologies for Absence

Cllr Hitchins welcomed everyone to the meeting and welcomed Councillor Richard Du Pont
No apologies for absence.

81. Declarations of Interest

Cllr Hitchins declared an interest in agenda point 84.1.

82. Confirmation of minutes of Parish Council Meeting on Wednesday 13th December 2017

Cllr Wills proposed to accept the minutes of the meeting 13th December 2017 as an accurate record of the meeting. Cllr Wakeham seconded. Cllrs Martin, Williams and Du Pont abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

83. Matters and actions arising from last meeting

Update on Horse Warning Signs near Blackpool Farm

Nick Colton, Neighbourhood Highway Officer, DCC will order the appropriate signs and these will be sited.

Update on Quiet Lane Status

Clerk has emailed County Councillor, District Councillors and MP for their support in promoting the Quiet Lane Status in the parishes around the periphery of Plymouth.

Update AONB Gateway signs

Clerk has been informed that anticipated date for completion will be the end of February.

Update on Brixton Stones

BPC thanked Mr. David Bothma who has reinstated one of the Brixton Stones, the second one will be reinstated soon.

Update on Bus Shelter Repair

Clerk has received an up to date quotation which includes the appropriate ground work, risk assessments and traffic lights totaling £7995.

Cllr Wills proposed that Cllr Wakeham look into i) the cost of a new bus shelter, ii) Clerk to contact Insurance companies with the view of meeting the cost of the work and to write to perpetrator to ascertain if they will pay the remainder and speak to Nick Colton re the costings for ground work.

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This was seconded by Cllr Wakeham. Unanimous agreement by all others in attendance by show of hands. Cllr Huxtable abstained.

Update on weed clearance along A379

Clerk has contacted contractor regard the weeds but no reply has been received.

Update on signs in Torr

Cllr Parish reported that the original site for the sign is not suitable and will contact land owner for a new location.

Update on Canes Orchard lighting to steps

A reply has been received from the Assistant Technical Co-ordinator for Barratt Homes stating that the current number of street lights is in accordance with the approved scheme, therefore the request should be to DCC. Discussions are ongoing with DCC Highways, Tree Officer and Ecologist and locations proposed to DCC.

Update re Spriddlestone water / silt

Nick Colton, Highways Officer, DCC has confirmed that this will be completed next month.

Update re flooding – Brixton dip and between Brixton and Elburton

Work will be completed on A379 at the end of the month, weather dependent.

84. Financial Matters

84.1 Financial Statement for January 2018

Receipts:	Amount	Fund
Feoffee Trust	<u>£2,550.00</u>	Brixstix
	<u>£2,550.00</u>	
 Payments:		
Clerk wages (to incl training) - December	£761.38	General
EarthWrights (deposit)	£5,591.20	General
Cllr Hitchins - Expenses Claim	£30.60	General
Clerk wages (to incl training) - January	£911.73	General
Clerk Expenses	£61.34	General
Clerk Office Allowance	<u>£20.00</u>	General
	<u>£7376.35</u>	

Statement balance at 19th December 2017

Current Account: £13,885.04

Deposit Account: £2,208.60

TOTAL: £16,093.64

Passbook balance at 28th September 2017

Skipton Building Society **£67,165.62**

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Current Balance:

Neighbourhood Plan	£329.60
P3	£778.35
Sherford Reserve - for any legal fees etc	£4,108.69
Sherford Reserve - for a BPC approved project	£10,000.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£3,107.00
Brixstix funds	<u>£2,708.80</u>
Total of Fund allocated	<u>£31,548.42</u>

Neighbourhood Plan in deficit £329.50 when VAT refund claimed balance will zero
Brixstix (promised) - County Cllr Hart £700

Cllr Huxtable proposed to accept the Financial Statement for January 2018. Cllr Martin seconded. Unanimous agreement by all others in attendance by show of hands. Cllr Hitchins abstained.

84.2 Half Yearly Reconciliation

Clerk has produced a new format for the quarterly / half yearly reconciliation which is the same format as the budget / precept.

85. Planning Applications received from SHDC during January 2018

3656/17/LBC Listed building consent for garage conversion, external alterations to façade, rear porch extension and new detached garage with carport
Baytree, Lane to Little Brook, Brixton PL8 2DL
No Objection

3655/17/HHO Householder extension for garage conversion, external alterations to façade, rear porch extension and new detached garage with carport
Baytree Lane to Little Brook, Brixton PL8 2DL
No Objection

4143/17/OPA Outline Planning Application with all matters reserved for 2 new houses
Hilltops Campsite, Road from Catson Green to Chit, Brixton, PL8 2AY
Parish councilors have conducted a site visit.
Cllr Huxtable was against this proposal due to the proximity to Plymouth
Cllr Wills proposed that BPC sent a recommendation of 'no objection' to SHDC, this was seconded by Cllr Williams, all others in attendance, apart from one objection (Cllr Huxtable) were in agreement with this recommendation.
BPC conditions are that BPC feel that there should only be 2 dwellings on this site
Cllr Huxtable challenged Cllr Wakeham whether he had an interest in this application. Cllr Wakeham confirmed that he did not.

4190/17/HHO Householder application for erection of conservatory
24 Orchard Road, Brixton, PL8 2AX
Site visit was conducted
Decision was 'no objection' with no comments to be made

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0027/18/OPA Outline application with all matters reserved for 5 dwellings
Land at Elbridge House, Brixton, PL8 2AG
Full discussion will be held at the next meeting of BPC – 28th February 2018.
Site visit will be undertaken by BPC prior to this meeting
The deadline date will be extended

4430/17/ARM Reserved matters application for 24 dwellings and associated parking on Parcel M (amendments to reserved matters approval 07/0677/15/RM and 15/00517/REM, with all necessary infrastructure approved under reserved matters approval 07/0677/15/RM (SHDC) and 15/00517/REM (PCC) pursuant to outline approvals 7_49/2426/06/0 (SHDC) and 06/02036/OUT (PCC). The outline was EIA development and an ES was submitted
Parcel M, Phase 1.1, Sherford New Community, Plymouth
BPC decision will be 'no objection' with no comments to be made

86. Planning Decisions made by SHDC during December 2017 / January 2018

3349/17/VAR Variation of condition number 2 (approved plans) following grant of listed building consent 07/0629/15/LB (conversion to single dwelling)
Meadow View Cottage, formerly known as Linhay Adj., Spriddlestone, PL9 0DW
Conditional Approval

2621/17/VAR Variation of condition number 2 (approved plans) following grant of planning permission 07/0628/15/F (conversion to single dwelling)
Meadow View Cottage, formerly known as Linhay Adj., Spriddlestone, PL9 0DW
Conditional Approval

3502/17/OPA Outline planning application with all matters reserved for 5no. four bedroom houses
Proposed development site at SX554 546, Adjacent to Butlas Farm
Withdrawn

87. Local Issues and Councillor Reports

1a. Sherford Update

Next Sherford Liaison meeting is Wednesday 31st January 2018. Main areas that BPC will raise are flooding towards Brixton Torr, access from A379 to A38 and plans for the Public Rights Of Way on Sherford.

1b. Sherford Community Land Trust update

First meeting was postponed due to paperwork. Still awaiting Developers director to be appointed.

2. Community Emergency Plan (CEP)

Cllr Williams will be attending Flood Training on 9th February. A funding application will be made for radios. 'Road Closed' signs will be discussed with Nick Colton, Highways Officer, DCC.

3. Neighbourhood Plan update – Cllr Hitchins

The Statutory Consultation on the draft Neighbourhood Plan finished on 12th January. The feedback will take several weeks to go through. Cllr Hitchins reported that BPC had provided funding for hire of the room for NPG up to September 2017. Since then NPG have continued to meet weekly and will continue to meet weekly, for 2 hours, until at least April. Cllr Wills proposed that BPC continue to fund NPG room hire from September 2017 to end of April 2018. Seconded Cllr Williams. All others in attendance were unanimous.

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4. Footpaths Update – Cllr Huxtable and Wakeham

Clerk has repeatedly tried to contact Contractor re Silverbridge Way to no avail.

Following a meeting with Ros Davies, Public Rights of Way Officer a quotation has been obtained for work on FP9, FP21, FP27, FP9, FP30 Total cost £1140.00. This is more than the P3 budget; DCC will ensure extra funding is available to complete these works. Plans for FP15 to be raised at the Sherford Liaison meeting. Cllr Huxtable proposed that Clerk instruct the above work to be completed, seconded by Cllr Wakeham, all others in attendance were unanimous.

Cllr Hitchins has contacted the land owner re ivy hanging down from the wall along the A379. An email was read out from a parishioner re the state of Tuscanys footpath and overhang on D&C Housing footpath on Red Lion Hill to Kitley View. Clerk to contact D&C Housing.

5. Bee Friendly update – Cllrs Williams and Calvert

Cllrs Williams and Calvert are meeting with Sean Duff, Regional Manager, Otter Garden Centre and Nick Colton, Highways Officer, DCC on 26th January 2018 to look at wild flower seed being sown at the junction to Ford brook Lane

6. Draft Local Government Finance Settlement for 2018/2019

The government intends to defer the setting of referendum principles for town and parish councils for 3 years, subject to the sector taking all available steps to mitigate the need for Council Tax increases and the government seeing clear evidence of restraint in the increases set by the sector as a whole.

7. Brixstix Play Space update

Cllr Parish confirmed that the toddler tower is now in place and the log trail has been renewed. There is some damage to the slide which Earthwrights is investigating. Cllr Hitchins asked Cllr Parish to compile a list of outstanding items for the play space for the next meeting including the provision of a seat, replacement wood chip, installation of a toddler swing and upgrading the fencing.

8. Cost of charging the new VAS signs

It has been confirmed that charging the battery unit would be between 3-5p. Clerk will arrange for the VAS to be ordered.

9. Community Re-Investment Fund

The Clerk confirmed that BPC has submitted an application to the CRF for the VAS and charging for £2640.00

10. BT Telephone kiosks usage and renovations quotations

Cllr Parish is contacting restoration companies but would like to set up a working party for the renovation work. Cllr Calvert reported that the Face book page ideas were book hire and selling produce. Cllr Parish to up date at next meeting.

11. Land at Cofflette Creek formerly Cofflete Mill

This is the piece of land is in the AONB and currently owned SHDC. BPC could consider purchasing it; in the Neighbourhood Plan it is identified a potential amenity space for the parish. Cllrs Hitchins

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Wills and Clerk met with SHDC for an initial discussion regarding the purchase. SHDC is interested in selling this land for around £10k. There are many issues to consider safeguarding the land, liabilities, usage, legal fees, survey, valuation etc. It was agreed BPC would set up a public meeting to hear the views about this piece of land from the residents of Brixton Torr and across the wider Parish.

12. DCC Urban Grass Cutting Agreement 2018/2019

Cllr Wills proposed that BPC sign the Grass Cutting agreement for 2018/2019, seconded by Cllr Williams. All other in attendance were unanimous. Cllr Hitchins signed the relevant contract.

13. Parish Council Grass Cutting Contract for 2018

Clerk updated that she had approached 4 contractors with regard to providing a quotation for the grass verges and Silverbridge Way; quotations to be provided at the next meeting.

14. Yealmpton Pharmacy Application

Cllr Williams proposed that BPC do not support the Rushport pharmacy application, BPC should have been consulted being in the catchment area. BPC would object to any proposal that reduces health provision to the community from Yealmpton Medical Centre. Seconded by Cllr Parish, all others in attendance were in agreement. Cllr Hitchins and Clerk will draft a response to NHS England.

15. Welcome Pack

Cllr Hitchins and Clerk will update the Welcome Pack (last updated October 2016) and Clerk will circulate to all Councillors for their approval. Cllr Du Pont proposed that BPC order Welcome Pack on receipt of all Councillors email agreement, this was seconded by Cllr Wills. All others in attendance were in agreement.

16. Newsletter

Cllr Hitchins and Clerk will update the newsletter and circulate to all Councillors for their approval. Cllr Hitchins proposed that BPC order the Newsletter on receipt of all Councillors email agreement. Seconded by Cllr Wills, all others in attendance were in agreement.

17. Highway Safety Awareness e-learning course

There is option of volunteers / parish councillors to do a Highway Safety Awareness e-learning course. Clerk to place this on Traffic Management agenda.

18. Brixton 1918 – 2018 update

Exhibition will be held 8 – 10th November 2018 in the St. Mary's Church. Cllr Hitchins proposed that BPC make a financial contribution of £300 towards this exhibition, seconded by Cllr Wills. All others in attendance were unanimous.

19. Brixton Parish Council Work Plan for 2018/2019

Cllr Huxtable proposed that BPC adopt the updated work plan for 2018/2019. Seconded by Cllr Parish. All others in attendance were unanimous. Clerk will place the Work Plan on BPC website.

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20. BPC Meeting Dates for 2018

Clerk confirmed that the dates for 2018 are 28th February, 28th March, 25th April – Annual Parish Meeting, 30th May – Annual Meeting, 27th June, 25th July, 26th September, 31st October, 28th November and 12th December. Clerk has placed these dates on BPC website.

21. Precept and Budget for 2018/2019

Cllr Martin proposed that BPC apply for a Precept of £27,200 (same as 2017/2018), seconded by Cllr Wakeham. All others in attendance were unanimous. Clerk will complete the precept 2018/2019 application online.

BPC thanked the Clerk for her hard work regarding the budget and precept.

22. Councillor's Report

Cllr Parish

Wide vehicle damaging the banks. Clerk to add to Traffic Management meeting agenda.

Would like to contact school Year 4 to Year 6 to ask what they would like in the village re recreation facilities.

Dangerous state of cycle path between Brixton and Elburton, this needs to be completed. Cllr Hitchins confirmed that she will raise this again at Sherford Liaison meeting.

Cllr Calvert

Lack of parking in village, a parishioner had commented about the vehicle parked outside 'Just Williams' is used for advertising purposes only. BPC's policy is to support local businesses and this is legal on street parking.

Cllr Wakeham

Clearing Field and widening of gateway in Lodge Lane has been reported to SHDC Enforcement Team.

Cllr Martin

HGV vehicles destroying kerbs at the bottom of Silverstream Way and the building of a garage has commenced without prior planning consent. Cllr Martin has contacted D&C Housing who will investigate.

Cllr Huxtable

Robert Rowlands has offered to hold a history talk about Spriddlestone over last 200 years. Cllr Huxtable will ask Mr Rowland if he would like to attend the Annual Parish meeting as guest speaker on 25th April 2018.

Cllr Hitchins

Cllr Hitchins has been contacted by the landowner about persistent fly tipping in Steer Point Road, and has asked for users of Steer Point Road to be vigilant and report any fly tipping. Clerk to see if there are posters re fly tipping.

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88. Correspondence for information / discussion

- 88.1 Emails from parishioner re potential flooding in Torr
Clerk will chase DCC re the complaint that has been made and contact parishioner with update.

- 88.2 Sherford Winter Newsletter
- 88.3 Change of Command at South Hams and West Devon Councils
- 88.4 Green Light for Community Lottery
- 88.5 Winter Advice for DCC
- 88.6 Flood Risk Management
- 88.7 Devon Highways Update for Parish Council
- 88.8 Samaritans, South Hams CVS, 1st Yealm Brownies & Rainbows, Citizen Advice Bureau Thank You Letter
- 88.9 South Dartmoor Community Energy - Free Energy Advice Workshops for residents
- 88.10 Yealm Community Energy Flash News
- 88.11 Local Allocation Police
- 88.12 Yealmpton Recycling Crew is Shortlisted for Award
- 88.13 It's Not What You Know....

Date of next meeting

Brixton Community Room
Meeting closed 10.00pm

Wednesday 28th February 2018 at 7pm
Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council