



Draft Minutes of Brixton Parish Council Meeting 13th December 2017

Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Brenda Huxtable, Cllr Josef Parish, Cllr Ian Calvert

In attendance: NPG Representatives – Greg Webb and Shirley Deeney, PC Charlotte Mathers and Kirstie Aldridge (Clerk)

Members of the public in attendance: 6

Cllr Hitchins opened the meeting by thanking everyone for coming and explained the format of the meeting.

Open Forum (these notes do not form part of the official minutes)

Open Forum including issues raised by parishioners

Police Report December 2017

From 25th Nov to 11th Dec

Brixton

28/11 criminal damage, graffiti painted onto wall of house, enquiries ongoing CR/103762/17.

29/11 criminal damage, wheel clamp securing vehicle removed and damaged, enquiries ongoing CR/103986/17.

29/11 theft of motor vehicle, car reported stolen, enquiries ongoing CR/103990/17.

Staddiscombe

No reported crime.

PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101

Parking on the pavement; PC Mathers confirmed that Ivybridge police officers are aware of the problem locally. She stated that is not illegal to park on the pavement, it is only illegal if it is causing a physical obstruction. The Police have to see the situation to take action, so phone the police (101) immediately or mail 101@devonandcornwall.pnn.police.uk whilst the car is in situ.

Guest Speakers – Neighbourhood Plan Group (NPG)

Cllr Hitchins explained that the Brixton Parish Neighbourhood Plan, setting out the draft planning policies for Brixton for the next 20 years, is out for public and statutory consultation until the 12th January 2018. It is available in public places in Brixton and on the Brixton Parish Council website. No anonymous feedback will be considered. Comments will be reviewed by the NPG. The Plan will then be sent to SHDC for the Planning Inspectorate to examine. A referendum will then be undertaken in

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

the spring/ summer for parishioners to vote on the final plan. The Plan will form part of the planning policies for Brixton for SHDC to use along with JLP when it is adopted.

Cllr Hitchins introduced members of the NPG: Shirley Deeney and Greg Webb who presented the background and vision of the Neighbourhood Plan and its themes – Environment, Community Facilities, Sport & Recreation, Transport, Employment and Development.

Councillors thanked the NPG for all their hard work and reiterated the importance of everyone in the parish of Brixton voting in the referendum. Cllr Hitchins thanked everyone on the Neighbourhood Plan Group who have worked extremely hard and given their time over last 2 ½ years.

No reports were received from County Councillor Hart, District Councillors Cane or Brown

Other issues

A parishioner expressed her dissatisfaction BPCs response to planning applications in the same neighbourhood. She felt that there were inconsistencies in the planning recommendations BPC provided to SHDC. Her previous planning applications have had several conditions listed and neighbouring planning applications have had no conditions recommended by BPC. She asked what the policy was with regard to site meetings and visiting neighbours to ascertain their views and whether Councillors had the appropriate training. Cllr. Wills clarified that it was not a legal requirement to consult the neighbours and it was only a matter of courtesy. Cllr. Hitchins confirmed that in all the planning applications referred to for this neighborhood the Parish Council had been consistent in its recommendations. However there had been variations in the written comments and this would be followed up by the Parish Council at its business meeting in January Clerk to add this to the Business meeting in January and Cllr Hitchins will report back to the parishioner following the meeting.

Spriddlestone drains / gullies need to be cleared.
Brixton and Yealmpton dip, there is water across the road.

Open Forum Closed

71. Welcome and Apologies for Absence

Cllr Hitchins welcomed everyone to the meeting.
Apologies were received from Cllr Helen Williams and accepted by all Councillors.
Apologies were also received from County Councillor John Hart, District Councillor Daniel Brown and Basil Cane and accepted by all Councillors

72. Declarations of Interest

Cllr Hitchins and Cllr Wills declared an interest in agenda point 75.

73. Confirmation of minutes of Parish Council Meeting on Wednesday 29th November 2017

Cllr Wills proposed to accept the minutes of the meeting 29th November 2017 as an accurate record of the meeting. Cllr Wakeham seconded. Cllrs Parish and Calvert abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

74. Matters and actions arising from last meeting

Update on Horse Warning Signs near Blackpool Farm

Nick Colton, Neighbourhood Highway Officer, DCC has met with Robert Robb - Sherford Consortium and their locations were agreed at the Traffic Management Meeting. Nick Colton will order the appropriate signs and these will be sited in the New Year.

Update on Quiet Lane Status

Clerk has emailed all IDALC parish councils explaining the Quiet Lane Status and asked for it to be placed on their agendas. Clerk has received five replies Ermington, Holbeton, Shaugh Prior and Wembury would like to be included in any future correspondence. At the Traffic Management meeting it was discussed that BPC should write to County Councillors, District Councillors and the MP for their support in promoting the Quiet Lane Status. Cllr Wills proposed BPC write to County Councillors, District Councillors and MP for their support in promoting the Quiet Lane Status in the parishes around the periphery of Plymouth. Cllr Calvert seconded. All others in attendance were unanimous. Cllr Hitchins and Clerk will draft a letter.

Update AONB Gateway signs

Clerk has been informed that the design is the same as before; it was the wording / logo that was inaccurate. No specific date has been given for the completion.

Update on Brixton Stones

Once the site has been prepared the stones will be sited by parishioner and District Councillor.

Update on Bus Shelter Repair

There is no further information available at present.

Update on weed clearance along A379

Clerk has contacted contractor but no reply has been received.

Update on signs in Torr

The sign has been collected and waiting for land owner permission to affix on the wall on the entrance to Torr. Cllr Parish will telephone land owner.

Update on Canes Orchard lighting to steps

A letter and subsequent email has been sent but no reply has been received.

Shooting in Torr

Cllr Huxtable reported that the Police are always informed when a shoot is to be held, all guns hold a certificate under the Fire Arms act. The resident has been contacted by game keeper. There are other shoots in the Yealm. Cllr Calvert has offered to place on Facebook when a shoot is being undertaken. BPC agreed to support Torr residents in monitoring the situation.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

75. Financial Matters – December 2017

Receipts:	Amount	Fund
NIL		
Payments:		
South Hams CVS Donation	£150.00	General
Samaritans Donations	£150.00	General
CAB Donations	£150.00	General
Ivybridge Ring n Ride Donation	£150.00	General
Brixton Scouts Donation	£150.00	General
1st Yealm Brownies / Rainbows Donation	£150.00	General
Royal British Legion Wreath Donation	£25.00	General
St Marys Donation	£75.00	General
Dementia Friendly Parishes Donation	£150.00	General
Yealmpton & Brixton Caring	£150.00	General
SLCC Renewal	£115.00	General
Harrison Sutton Partnership	£717.60	NP
J Capel	£57.00	NP
Clerk expenses	£16.20	General
Clerk office allowance	<u>£20.00</u>	General
	<u>£2,225.80</u>	

Statement balance at 17th November 2017

Current Account: £14,835.57

Deposit Account: £2,208.50

TOTAL: £17,044.07

Passbook balance at 28th September 2017

Skipton Building Society £67,165.62

Current Balance:

Neighbourhood Plan	£329.60
P3	£778.35
Sherford Reserve - for any legal fees etc	£4,108.69
Sherford Reserve - for a BPC approved project	£10,000.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£3,107.00
Brixstix funds received (Lottery, Composters+ Dist Cllr Cane)	£5,750.00
Total of Fund allocated	£34,589.62

Neighbourhood Plan in deficit **£329.50** when VAT refund claimed balance will zero

Brixstix (promised) - Feoffee Trust £2550; County Cllr Hart £700

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Calvert proposed to accept the Financial Statement for December 2017. Cllr Huxtable seconded. Unanimous agreement by all others in attendance by show of hands. Cllr Wills and Hitchins abstained.

76. Planning Applications received from SHDC during December 2017

3656/17/LBC Listed building consent for garage conversion, external alterations to façade, rear porch extension and new detached garage with carport
Baytree, Lane to Little Brook, Brixton PL8 2DL

3655/17/HHO Householder extension for garage conversion, external alterations to façade, rear porch extension and new detached garage with carport
Baytree Lane to Little Brook, Brixton PL8 2DL
Site Visits are yet to be arranged for these

77. Planning Decisions made by SHDC during December 2017

Recommendation made by SHDC

1812/17/OPA Outline application with all matters reserved for erection of circa 25no. age restricted (55+) bungalow/chalet bungalow dwellings, allotments, public open space and visitor car park. Proposed development site at SX 550 523, Land at Venn Farm, Brixton
To recommend to the Planning Inspectorate that the application be refused.

As part of the appeal process BPC have written to the Planning Inspectorate with factual information in the applicants' report.

78. Local Issues and Councillor Reports

1a. Sherford Update

Public consultation for the revised planning application for Sherford was held on 8th and 9th December, the final date of the consultation is 22nd December.

There are 3 issues that BPC would like information on from County Councillor Hart: DCC proposal for the highway from Sherford into Brixton, the risk of flooding to Torr and PROW's. Devon Hedges are another issue particularly along with the lane from Deep Lane. BPC will raise these concerns with County Cllr Hart at the next meeting.

1b. Sherford Community Land Trust update

As Cllr Williams was not present it was agreed forward to the January agenda

2. Community Emergency Plan (CEP)

As Cllr Williams was not present it was agreed forward to the January agenda

3. Neighbourhood Plan update – Cllr Hitchins

Cllr Hitchins re-iterated the importance of local people commenting on this plan.

Cllr Hitchins asked BPC to think about how the parish council ensures that the policies in the Neighbourhood Plan are used in considering planning applications and proposed that for future site

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

meetings there should be someone from the NPG should attend. Clerk to add to the Business meeting agenda to discuss.

3 (Footpaths) Update – Cllrs Huxtable and Wakeham

Cllr Wakeham spoke about the state of Silverbridge Way. Contractor has not completed the work yet. Clerk reiterated that she had tried to contact contractor unsuccessfully.

4. Traffic Management Meeting Update

Speed of traffic outside Rodgers Garage was discussed, there was no issues with previous data and Nick Colton, Neighbourhood Highway Officer, DCC, will have the new data analysed. A stop sign at the bottom of Red Lion Hill is not something that can be placed in that location. Traffic outside school on Steer Point Road, the flashing lights in the morning and afternoon are now working. PCSO Potter is liaising with construction traffic. Turning area at Torr was discussed, there are no signs available but could approach the landowner. Flooding at Catson Green will be sorted out by end of March 2108. Traffic over 7 ½ tonnes on Red Lion Hill, obtain registration and if possible photo. Parking on the pavement causing obstructions for pedestrians, possibility of obtaining bollards to prevent this. Possibility of Cross Park (end bend) and Tapps Lane having double yellow lines added, Cllr Hitchins and Cllr Wills will have a look at the locations and report back.

5. Bee Friendly update

Cllr Wakeham spoke to Otter. Cllr Calvert recommended that one large section is planted initially. Clerk to ask Nick Colton, Neighbourhood Highway Officer, DCC if the DCC land on the approach to Otter can be used.

6. Brixix Play Space update

The amended clause to the contract has been inserted Earth Wrights and a deposit £5591.20 w has been despatched to Earth Wrights. Cllr Parish thanked Clerk and Cllr Wills for completion of the contract. He confirmed the work will be completed before Christmas. New wood chip will also be laid. Cllr Parish will contact SHDC with regard to upgrading the fence. Cllr Parish has ordered a free plaque from The Big Lottery. Cllr Parish will look at another plaque for the other contributors. Cllr Hitchins thanked Cllr Parish for his work on this project

7. Cost of charging the new VAS signs

Clerk awaiting confirmation from Roger Smith re this.

8. Community Re-Investment Fund

The deadline is Monday 8th January 2018, projects need to be community led project, be capital in nature, have a lasting impact and provide or improve community infrastructure. The agreed proposal was that BPC should apply for speed camera and battery charging funding. Cllr Hitchins and Clerk will complete the application form.

Cllr Hitchins also spoke about the school purchasing a bus for £25k, which children would use during the day for activities and sport and be available to the wider community for outside school hours. It was decided that there is not enough time to collate the required information to apply for this funding.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

9. TAP Funding

The deadline is Friday 15th December 2017; the aim of this fund is to develop collaborative working between towns and their surrounding parishes.

10. BT Telephone kiosks usage and renovations quotations

No quotations have been received yet for the refurbishment; Cllr Parish will chase and also obtain a quote for a new door for the kiosk in Torr. There have been some ideas on Facebook. Clerk will add to January agenda.

11. Land at Cofflette Creek

SHDC have written to BPC regarding the piece of land owned by the District Council at the head of Cofflette Creek. It is currently in the AONB and in the ownership of SHDC. BPC could consider purchasing it to protect it as in the NP plan it is identified an important amenity space for the community. Cllr Parish proposed that BPC discuss it further with SHDC, this was seconded by Cllr Calvert. Cllr Hitchins will contact SHDC.

12. Parish Councillor Email addresses

Clerk has obtained 3 quotations re all councillors having a parish council email address. Discussion ensued with having the new emails it would look more professional. Clerk will add this to the January business meeting

13. Parish Councillor Vacancy

As SHDC has confirmed that no requests for an election to be held to fill the vacancy had been received BPC will now co-opt a Parish Councillor by advertising the vacancy. The deadline for applications is the 15th December with interviews on Wednesday 17th January.

14. Council Tax Support Grant – information at this stage prior to Precept

The Council Tax Support Grant has reduced from £954 in 2016/2017 to £775 for 2018/2019.

15. Parish Council Grass Cutting contract for 2018

As BPC is not satisfied with the work of the current contractor Cllr Calvert proposed that Clerk put out the tender for other contractors for 2018. Cllr Wills seconded. All others in attendance were in agreement. Clerk to obtain quotations.

16. Councillor's Report

Cllr Huxtable – There is land on the side of Steer Point Road belonging to DCC that would be suitable for houses for First Time Buyers/rent for young people. Cllr Hitchins clarified that this site had been identified by the NPG as suitable for housing; and suggested that this should be feedback to the NPG as part of the current public consultation as a potential site for development Cllr Huxtable will state this in her response to the NP.

Cllr Parish - Otter to Elburton path, Cllr Hitchins clarified that correspondence has been sent to Plymouth City Councillors V Pengelly, P Nicholson and the Sherford Consortium and spoken to Gina Small. The original trigger point was 700 houses, but BPC have asked if this is something that could be considered in advance. Cllr Hitchins will continue to follow this up with Gina Small.

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council

Cllr Calvert - Reiterated what was talked about in the open forum with regard the water / silt in Spriddlestone. Clerk to clarify the situation with Nick Colton.

Clerk will also ask Nick with regard the Brixton dip flooding and flooding between Brixton and Elburton.

Cllr Hitchins - Dementia Friendly Parishes around the Yealm would like to apply through Brixton Parish Council for TAP funding to purchase a computer. Cllr Calvert proposed that BPC support this proposal, Cllr Huxtable seconded. Cllr Hitchins abstained. All others in attendance were unanimous.

Councillors thanked Councillor Wills and his wife for the lovely Christmas Trees on the Green and it was agreed that there was no need for another Christmas tree on the Green. Cllr Hitchins thanked Cllr Wakeham for his inquiries for a tree.

NPG have been discussing how to make the village look more attractive, parking on the pavement, weeds etc do not make it look attractive. Cllr Calvert proposed that BPC / NPG set up working group to walk through the village and look at things that might be improved and come up with a plan to improve appearance of the village. Cllr Wills seconded. All others in attendance were in agreement.

79. Correspondence for information / discussion

79.1 You Could Win up to £25,000 in the Community Lottery

79.2 Public Toilet Information

79.3 Innovative System Could Save Council Water Costs

79.4 Tough Choices for South Hams in the Budget Next Year

79.5 Devon Community Resilience Forum Newsletter

79.6 Let's Talk About Dementia Event 2nd February 2018 at The Watermark

Cllr Hitchins read an email received from Dr Tom Davies, Yealmpton Medical Centre with regard an application to open a pharmacy in Yealmpton. The Medical Centre will be 'putting forward a robust argument against the application' as it puts at risk the current pharmacy operating out of the practice and Tubbs Pharmacy at Newton Ferrers. Cllr Wakeham proposed that in principal BPC supports this objection and if a written response is required Cllr Hitchins has the authority to write this and circulate to all BPC. Cllr Wills seconded. All others in attendance were unanimous. Cllr Wakeham recommended that over the counter facilities should be considered in the current practice.

Date of next meeting

Brixton Community Room

Meeting closed 9.25pm

Wednesday 24th January 2018 at 7pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council