



Draft Minutes of Brixton Parish Council Meeting 25th January 2017
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Roger Wakeham, Cllr Brenda Huxtable, Cllr Josef Parish, Cllr Ian Calvert, Cllr Gay Murch

In attendance: District Councillor Basil Cane, District Councillor Daniel Brown, PCSO Potter and Kirstie Aldridge (Clerk)

Members of the public in attendance: 14

Cllr Hitchins opened the meeting by thanking everyone for coming

Open Forum (these notes do not form part of the official minutes)

Open Forum including issues raised by parishioners

Police Report December 2016

Brixton

No reported crime

Staddiscombe

No reported crime

Police Report January 2017

Brixton

Overnight 29th / 30th Dec. attempt theft, gate lock to horse paddock damaged CR/092438/16
 17th Jan, dog dangerously out of control, dog on lead attacked by dog off lead, owner received minor injury as she attempted to protect her dog , enquiries ongoing CR/004068/16

Staddiscombe

30th Dec and 14th Jan making off without payment, fuel drawn by motorists, no payment made CR/003341/16 and CR/003323/17

PCSO 30540 Andy Potter, Ivybridge Police Station. Tel no 101

Parishioners raised concerns about speeding traffic especially in Fordbrook Lane, lanes around Hareston and Stoney Cross to Deep Lane. BPC will write to County Councillor Hart, District Councillors Cane and Brown, Gary Streeter, the Minister for Transport and NALC to start to address the speed limit in rural lanes. PCSO Potter confirmed that speed cannot be monitored on country lanes.

Report from Devon County Councillor (DCC) John Hart

The County budget is currently going through a scrutiny process; it is looking to spend an extra £21million but also needs to save £23million. There is pressure on Adult and Children's services and there is a need to top up DCC's part of the Public Health budget. An extra £7.1 million for Highways has been received; this is not enough to make a difference to the backlog maintenance. There have been promises of action with regard to the flooding on the road between Elburton and Plympton but no improvement yet. There is still some money in the Community Budget, which could be used to improve or benefit the Parish. There is also £700 capital set aside for the parish to improve Silverbridge Way, which needs to be requested from the scheme by the end of February.

Date

Signed

Mrs E Hitchins – Chair Brixton Parish Council

Report from South Hams District (SHDC) Councillor Basil Cane

District Cllr Cane concurred that there is increased traffic on the roads mainly due to the construction at Sherford; and suggested that the Sherford development there should be a special case for a speed limit in the lanes around Brixton. South Hams Councillors have been advised to vote against the setting up of a Local Authority Controlled Company at a full council meeting on 9th February. SHDC would support a local referendum about second homes. Additional posts have been created in Development Management Services to help clear the back log.

Report from South Hams District Councillor Daniel Brown

District Cllr Brown explained that SHDC's 'Events Policy' - events on council owned land there will be a £50 admin fee. Deputy Leader Lindsay Ward has resigned.

District Councillor responses to questions from parishioners and BPC Cllr's:

District Cllr Cane will investigate the cost of a referendum.

District Cllr Brown will investigate improving communications between AONB Partnership Board and Parish Councils

District Cllrs Cane and Brown confirmed any change in the planning consultation process to become paperless will be subject to consultation. They agreed to follow up reports that the SHDC planning website is very slow and difficult to navigate.

Parishioners spoke about blocked drains in Spriddlestone. Cllr Calvert has arranged for an inspection by Nick Colton (DCC Highways). BPC thanked District Councillor Cane for cleaning the road at Spriddlestone.

Mr Bothma gave feedback to BPC concerning his holiday lodge planning application and the objection response from BPC. Cllr Hitchins reiterated that this response was the conclusion of all Councillors following the site meeting and thanked Mr Bothma for his feedback

Lack of dog poo bins near shop,

Concerns on possible the lack of parking on The Green for the shop with the new houses at Tuscany's.

Parking on pavements in the village creates obstruction for people with buggies and wheel chairs. The fence at Brixstix Play Park has not been repaired. Cllr Hitchins reiterated that the fence belongs to the school and the play park belongs to SHDC. Cllr Hitchins will email Head teacher again.

Open Forum Closed**77. Welcome & Apologies:**

Cllr Hitchins welcomed everyone to the meeting

Apologies were received from Cllr Williams and Cllr Martin and accepted by all Councillors

Apologies were also received from County Councillor John Hart

78. Declarations of Interest:

Cllr Hitchins declared an interest in agenda point 83

Date

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Mrs E Hitchins – Chair Brixton Parish Council

79. Confirmation of minutes of Parish Council Meeting on Wednesday 21st December 2016

Cllr Wills proposed to accept the minutes of the meeting 21st December 2016 as an accurate record of the meeting. Cllr Wakeham seconded. Cllr Murch abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes as Chair of the relevant meeting.

80. Matters arising

Horse Warning Signs

Clerk is now waiting for contact from the local committee of British Horse Society and the Sherford Consortium. Bridleways in Sherford to be raised at the next Sherford Liaison meeting.

Neighbourhood Watch in Canes Orchard

No volunteers have come forward. Cllr Hitchins will make an approach to a parishioner.

Drains on A379 outside Just Williams

Nick Colton has confirmed that this will be completed in the next couple of weeks. Clerk will ensure that residents are informed of the actual date. Clerk to ask for all the drains in the village especially the bottom of Legion Lane and outside Pear Tree Cottages to be cleared at the same time.

81. Local Issues and Councillors Reports

1. Sherford Update

Richard Darlow will be attending February meeting of BPC. Correspondence has been received from Sherford Consortium to confirm that there are gullies in the verge by the flooding between Elburton and Sherford and they are waiting for DCC to clear the gullies. This will then be assessed and if required further action taken to remediate this problem. Cllr Parish stated that someone came off their bike recently along this road. Clerk to email Nick Colton to ask for an urgent meeting with the Sherford Consortium with a copy to John Hart and unless this is done urgently BPC will take steps to rectify it and bill them.

2. Community Emergency Plan update

The grit bin is now in place in Venn Drive.

3. Brixton Composters update

No report as there has been a meeting.

4. Neighbourhood Plan update – Cllr Hitchins

Neighbourhood Plan Group (NPG) is meeting weekly. In the February 'Brixton Magazine' there is a consultation paper to Identify Green Spaces that should have some protection in the parish. All the details are in the article. NPG are working on the following policies: Transport, Facilities, Employment, Sport, Environment and the next one will be Development. Once the draft polices are completed there will be a consultation event. Grant funding received was £9k. These monies are committed. At the December meeting, BPC had agreed to fund the room hire in principle for the remainder of the year. Clerk confirmed that there will be approximately 39 meetings at a total of £390. Cllr Wills proposed that BPC agree to fund the room hire for the 39 meetings, Cllr Wakeham seconded. All others in attendance were unanimous.

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5. P3 (Footpaths) Update

Cllr Hitchins, Cllr Wakeham, Cllr Huxtable and Clerk met to complete the P3 Annual Return. Each footpath now has a volunteer who will inspect their designated footpath on a quarterly basis and return a checklist to the Clerk. The P3 group will meet again on 6th February to identify any work that needs completing on the footpaths further to the initial inspection. There is a balance of £543.35 available for repairs. Cllr Parish proposed that at the P3 meeting Cllr's can spend the £543.35 on repairs identified, seconded by Cllr Wakeham. All other in attendance were unanimous. Cllr Parish and Cllr Huxtable spoke about the handrail that has been installed and reinstatement of the sign by Malcolm Doig at Brixton Torr. Cllr Hitchins will write to him to thank him. Cllr Calvert proposed that a payment £30 towards cost of materials from P3 monies, for the work that has been completed, seconded by Cllr Hitchins. All other in attendance were unanimous.

6. Community Re-investment Project Fund (CRPF) – deadline 7th January 2017

Three projects were discussed; improving the track and turning area at Brixton Composting Site, improving the surface on the Brixton side of Silverbridge Way and improving the play space. All these project quotations were too late in arriving to meet the deadline. BPC will keep looking for funding elsewhere to progress with these projects.

7. TAP Funding 2016/2017

Applications for Brixton and Yealmpton Caring and Four Rivers Dementia Action Alliance have been approved.

A grant of £4504.80 for the application by Brixton and Yealmpton PCs to the TAP fund to tarmac the middle of the track on the Yealmpton side was approved.

8. Local Green Space Nominations

Cllr Hitchins reiterated parishioners to look at this and email brixtonplan@gmail.com

9. Bus Shelter Damage

Clerk has received the details of the driver from the police and the quotation for the repairs has been sent to their insurance company. The quotation is £3107.00. Clerk is awaiting their response.

10. Locality Budget Award

£250 to improve / tidy up the village and need to spend it by end of March.

Cllr Wills proposed that we use these funds towards the drains at Spriddlestone, seconded by Cllr Huxtable. All other in attendance were unanimous.

11. Grass Verges and Silverbridge Way

Cllr Hitchins, Cllr Wills, Cllr Wakeham and Clerk met with contractor to discuss the grass verges contract and Silverbridge Way. A new contract will be required for both in March.

To reinstate the width of the footpath the contractor has suggested in April / May to scrape back the vegetation and as a good will gesture £110 of the cost would be covered by the contractor thus costing Brixton and Yealmpton £100 each. Cllr Wills proposed that we accept the quotation and pay £100 towards this work subject to Yealmpton PC's agreement, seconded by Cllr Wakeham. All other in attendance were unanimous.

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Councillors debated whether Clerk should obtain 3 quotations for the future contract. Four Councillors voted to obtain 3 quotes for the future contracts. Clerk will ensure quotes are received for February meeting.

12. AONB Gateway Signs

Installation of South Devon Area of Outstanding Natural Beauty Signs village entrance was discussed, (to replace the existing signs). Cost would be £500 to replace 2 signs on the A379 and 50% would be covered by AONB. BPC agreed to write to County Cllr Hart, District Councillor Cane and Feoffee Trust to ascertain if they would be able to assist with the other 50%. Cllr Wills proposed that BPC fund these signs if there is no alternative funding, seconded by Cllr Huxtable. All other in attendance were unanimous.

13. Agreement of BPC Action Plan / Workplan

Cllr Hitchins went through the BPC Action Plan for 2017/2018. Cllr Wakeham proposed that BPC implement the action plan for 2017/2018, seconded by Cllr Murch. All others in attendance were unanimous.

14. Brixstix – additional play equipment

Cllr Hitchins has obtained a quotation which totals £7,143 for a play tower with play hut and bench underneath, ladder and wide slide suitable for the under 5's . BPC will discuss further with SHDC. Cllr Calvert proposed that BPC look into funding options available, seconded by Cllr Huxtable. All other in attendance were in unanimous. Cllr Parish will contact SHDC and investigate options.

15. Brixton Stones

Cllr Wills has obtained an estimate for washing and painting the Brixton Stones for £380 exc VAT. Cllr Murch proposed that we proceed with this work, seconded by Cllr Huxtable. All other in attendance were unanimous.

16. BT Telephone Box adoption

BT will be in contact re the adoption in due course.

Cllr Parish has spoken with Torr residents with regard to the use of the telephone box in Torr and he will lead this. The future use of the telephone Box on The Green will be in consultation with Brixton Stores. Cllr Hitchins to follow up

17. Clerk Salary and Clerk Training

Cllr Wills proposed Clerk salary is increased from Scale Point 20 to Scale Point 22 from 1st February 2017, and increased in line with national pay scales from 1st April 2017 and on the anniversary of appointment, subject to a satisfactory appraisal, increased to Scale Point 23, seconded by Cllr Wakeham. All other in attendance were unanimous. Cllr Hitchins thanked Clerk for her exceptional work and the policies / procedures that she has implemented.

Discussion re Clerk training hours (200 hours) to complete CiLCA, Cllr Huxtable proposed that BPC pay for these training hours with a condition that the clerk agreed not to leave the parish for another parish in the next 2 years , seconded by Cllr Calvert. All others in attendance were unanimous. Chairman will put this in writing to Clerk.

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18. Local Council Award Scheme – agreement for cost of applying for Foundation Award

Cost of applying for the Foundation Award is £50 to NALC and £50 to DALC. Cllr Huxtable proposed that BPC applies for the award, seconded by Cllr Murch. All other in attendance were unanimous.

19. Local Council Award Scheme – Foundation Award

BPC confirmed that it publishes everything in accordance with the guidelines in the Foundation Award and in compliance with Transparency Code. Cllr Hitchins proposed that BPC pass a resolution that it publishes all the required documents online and has everything in place to apply for the Foundation Award, seconded by Cllr Parish. All others in attendance were unanimous. Clerk to apply for the award.

20. Councillor's Report**Cllr Parish**

Land at Cofflete (owned by SHDC) - Confirmed that he has contacted SHDC with regard to the land and will be meeting on site in a couple of weeks. Cllr Hitchins will also attend this meeting. Cllr Huxtable proposed proceeding with discussing the transfer of land at Cofflete from SHDC to BPC, seconded by Cllr Wakeham. All others in attendance were unanimous.

Council Minutes - Minutes are out of date by the time the magazine has been published; Cllr Hitchins explained that this is due to the timings of the meetings and the production of the magazine but confirmed that they are always on both websites, on the noticeboards and in Brixton Stores by 10th of the month.

Faster Broadband - Initial enquiries have been made with regard to faster broadband in the parish.

Cllr Wakeham

Scout Hut - Cllr Wakeham has received an Email from a parent stating that the Beavers and Cubs have been moved to Elburton Methodist Church due to Health and Safety issues at the Scout Hut. Cllr Wakeham will follow this up.

Cllr Huxtable

Information Board -Possibility of having an information board at Cofflette, would need to be fenced. Cllr Huxtable reported that Malcolm Doig had made Footpath 2 safer by installing a rustic wooden rail and re-instating the signpost at Torr Hill Farm Woods. She thanked him for keeping ditches clear around the area of Torr Bridge reducing the risk of flooding.

Cllr Calvert

Grit Bin at Spriddlestone Cllr Calvert requested a grin bin for Spriddlestone, Clerk will speak to Nick Colton to see if can supply bags of salt to parishioners in Spriddlestone.

Cllr Calvert proposed that every quarter BPC have an agenda item where we can reward / recognise people who do things to benefit the parish, seconded by Cllr Murch. All others in attendance were unanimous. Clerk to place on February agenda for further discussion.

Plymouth Ladies Charity Club - There is money available for young people up to age 25 who live in PL postcode, complete an application on the website.

Sherford Reserve money, Clerk to place on the agenda for February.

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With regard to the planning objection, Cllr Calvert disagreed with the statement about 'Brixton not requiring holiday accommodation'

Cllr Hitchins

Issues raised in the Open Forum;

The 'dog poo' bin facility on The Green. Clerk to speak to Tim Pollard SHDC Liaison Officer

Parking on The Green when Tuscanys is occupied. Clerk to add to the Traffic Management agenda meeting in March.

82. Planning Applications received from SHDC during January

3986/16/HHO – Householder application for retrospective permission for timber decking and steps Brixton house, Brixton, PL8 2AL

No comment

0013/17/FUL - Erection of single dwelling and garage (resubmission of 1751/16/OPA)

Land South East of Brixton House, Plymouth PL8 2AL

Site meeting to still take place.

4098/16/FUL - Change of use, alterations and extension to The Pump House, Hareston

Hareston Farm, Yealmpton. PL8 2LD

Site meeting to still take place

4008/16/ADV - Retrospective application for 5no. temporary signs at locations around the site of the Sherford New Community

Sherford Housing Development Site, East Sherford Cross to Wollaton Cross Zc4, Brixton. Devon

No objection

83. Financial Matters

Financial Statement for January 2017

Monthly Finance Report Financial Year 2016/17

January 2017

Receipts:	Amount	Fund
Transfer into Skipton Building Society	<u>£50,000.00</u>	General
	<u>£50,000.00</u>	

Payments:

Transfer from deposit to current account		
then from current to Skipton Build Soc	£50,000.00	General
Mrs E Hitchins - expenses P3 meeting	£11.25	P3
Mrs H Deas - payment for Grit Bin	£74.88	General
Brixton Community Association - Room Hire	£10.00	General
South Hams CVS Donation	£100.00	General
Samaritans Donation	£100.00	General
South Hams CAB Donation	£100.00	General
Brixton Scouts Donation	£100.00	General

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St Marys Donation	£50.00	General
Dementia Friendly Parishes Donation	£100.00	General
Ivybridge Ring and Ride Donation	£100.00	General
Royal British Legion Wreath	£25.00	General
1st Yealm Brownies/Rainbows Donation	£100.00	General
DALC - Good Employer Guide & Ref Book	£74.99	General
Clerk Salary	£581.74	General
Clerk Office Allowance	£20.00	General
Clerk Expenses	£73.98	General
Clerk Mileage – P3 meeting	£1.80	P3
P Burridge – Silverbridge Way Maintenance*	<u>£271.20</u>	General
	<u>£51,894.84</u>	

**Yealmpton Parish Council will pay half Silverbridge Way Maintenance*

Statement balance at 10th January 2017

Current Account:	£10,521.24
Deposit Account:	<u>£2,207.60</u>
TOTAL:	<u>£12,728.84</u>

Passbook balance at

Skipton Building Society **£50,001.00**

Current Balance:	
Neighbourhood Plan	-£989.60
P3	£543.35
Sherford Reserve	£14,858.69
Silverbridge Way	£372.00
Transparency Code	£125.00
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	<u>£250.00</u>
Total of Fund allocated	<u>£25,425.42</u>

Neighbourhood Plan - shows minus figure £989.60

VAT refund of 949.63 will bring this figure to £39.97 in deficit

Cllr Wills proposed to accept the Financial Statement for January 20017. Cllr Huxtable seconded. Unanimous agreement by all others in attendance by show of hands. Cllr Hitchins abstained.

Agree Budget and Precept for 2017/2018

Councillor's met and have gone through the Budget for 2017/2018. The expenditure budget totals £27,177. Cllr Wakeham proposed that BPC apply for a Precept of £27,200 and Cllr Wills seconded. All others in attendance were unanimous. Chairman and Clerk signed the relevant paperwork and Clerk will email to SHDC by Friday 27th January 2017.

Date

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84. Correspondence for discussion

84.1 SHDC News Release – Councillors will recommend not setting up a company

84.2 Email from parishioner at Hareston with regard to ‘concealed entrance signs’ and speed limits.

BPC would want to support a reduction in the national speed in the lanes and as discussed in the Open Forum BPC will write to County Cllr Hart, District Cllrs Cane and Brown, Gary Streeter, the Minister for Transport and NALC to request a national drive to reduce national speed limit in the lanes.

Date of Next Meetings:

Brixton Community Room

Wednesday 22nd February 2017

Meeting closed 9.25 pm

Kirstie Aldridge, Clerk to Brixton Parish Council

Date

Signed
Mrs E Hitchins – Chair Brixton Parish Council